

Panaji, 5th November, 2021 (Kartika 14, 1943)

SERIES I No. 32

OFFICIAL GOVERNMENT OF GOA GAZETTE



PUBLISHED BY AUTHORITY

NOTE

There are three Extraordinary issues to the Official Gazette, Series I No. 31 dated 28-10-2021, namely:—

(1) Extraordinary dated 28-10-2021 from pages 1967 to 1970, Department of Law, Notification No. 7/37/2021-LA regarding the Goa Appropriation (No. 5) Act, 2021.

(2) Extraordinary (No. 2) dated 29-10-2021 from pages 1971 to 1972, Department of Finance, Notification No. 5-2-2021-Fin(DMU) regarding Market Borrowing Programme.

(3) Extraordinary (No. 3) dated 3-11-2021 from pages 1973 to 1974, Department of Finance, Notification No. 38/09/2021-Fin(R&C)/2047 regarding amendment of Schedule 'C' of Goa Value Added Tax Act, 2005.

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b. —do—	Corri.- 12/10/2018-LD(Estt)/ /2201	—	1976
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1975

GOVERNMENT OF GOA

Department of Environment & Climate
Change

Corrigendum

85-1-2016/ENV/Part-I/783

Read: Order No. 85-1-2016/ENV/400
dated 7-09-2018.

In the above read order dated 7-09-2018,
the pay scale mentioned in the Sr. No. 3, 5,
6 & 7 may be substituted to read as below:

Sr. No.	Designation of the post	Pay scale (as per 7th Pay)	No. of post created
1	2	3	4
3.	Assistant Director	PB3 15600-39100 +4600 GP (Level-7)	02
5.	Assistant Engineer	PB3 15600-39100 +4600 GP (Level-7)	1+2 (DLC)
6.	Scientific Officer	PB3 15600-39100 +4600 GP (Level-7)	02
7.	Environmental Officer	PB3 15600-39100 +4600 GP (Level-7)	01

By order and in the name of the
Governor of Goa.

Dasharath M. Redkar, Director of
Environment & CC.

Panaji, 27th October, 2021.

**Department of Law & Judiciary**

Law (Establishment) Division

Order

2/39/2014/LD(Estt)/2211

Read: Order No. 2/39/2014/LD(Estt)/Part/
803 dated 12-04-2021.

The Government of Goa hereby empowers
the District Registrar (North), Panaji-Goa the
District Registrar (South), Margao-Goa to
exercise the powers under Article 32 of the
Civil Registration Code of the State of India,
approved by Decree dated 9th November, 1912
to be performed by the Conservador Geral
(Conservador General) in respect of correction
of names, surnames including Father's/

Mother's name, date of marriage, place of
marriage, native place, typographical errors,
any other correction in the marriage record
as deemed fit to be found as erroneous entry;
in the Marriage Register maintained by the
Civil Registrar within the limits of their
respective jurisdiction.

The Order is issued in supersession to the
Government Order No. 2/39/2014/LD(Estt)/
Part/803 dated 12-04-2021, published in the
Official Gazette Series I No. 4 dated
22-04-2021.

By order and in the name of the
Governor of Goa.

Amir Y. Parab, Under Secretary (Estt).

Porvorim, 28th October, 2021.

Corrigendum

12/10/2018-LD(Estt)/2201

Read: (1) Order No. 12/4/08-LD(Estt)/243
dated 20-02-2009.

(2) Addendum No. 12/4/08 LD(Estt)/
/969 dated 22-05-2009.

(3) Addendum No. 12/4/08 LD(Estt)/
/674 dated 29-04-2010.

(4) Corrigendum No. 13/1/2012-
LD(Estt.)/1615 dated 18-09-2013.

In the above referred Order (1) "Para VIII
STENOGRAPHERS", the pay scales may be
rectified against the posts of Stenographers
to read as follows:

Designation	Pay Band	Present Grade Pay	Revised
Stenographer Gr. I	Rs. 9300- 34800	Rs. 4200	Rs. 4600
Stenographers Gr. II	Rs. 9300- 34800	Rs. 4200	Rs. 4200
Stenographers Gr. III	Rs. 5200- 20200	Rs. 1900	Rs. 2400

By order and in the name of the
Governor of Goa.

Amir Y. Parab, Under Secretary (Estt).

Porvorim, 27th October, 2021.

Department of Personnel

Notification

1/2/2010-PER

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of the Government Notification No. 1/18/85-PER dated 17-11-1994, published in the Official Gazette, Series I No. 46, dated 16-02-1995 and the Government Notification No. 1/18/85-PER (P.F.I) dated 01-12-2009, published in the Official Gazette, Series I No. 37, dated 10-12-2009, the Governor of Goa hereby makes the following rules to regulate the recruitment to the Group 'A' and 'B', Non-Ministerial, Gazetted posts in the Directorate of Animal Husbandry and Veterinary Services, Government of Goa, namely:—

1. *Short title, application and commencement.*— (1) These rules may be called the Government of Goa, Directorate of Animal Husbandry and Veterinary Services, Group 'A' and 'B', Non-Ministerial, Gazetted posts, Recruitment Rules, 2021.

(2) They shall apply to the posts specified in column (2) of the Schedule to these rules (hereinafter called as the "said Schedule").

(3) They shall come into force from the date of their publication in the Official Gazette.

2. *Number, classification and level in the Pay Matrix.*— The number of posts, classification of the said posts and the level in the Pay Matrix attached thereto shall be as specified in columns (3) to (5) of the said Schedule:

Provided that the Government may vary the number of posts as specified in column (3) of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications.*— The method of recruitment to the said posts, age limit,

qualifications and other matters connected therewith shall be as specified in columns (6) to (14) of the said Schedule.

4. *Disqualification.*— No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where, the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Goa Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Government from time to time in that regard.

These rules are issued in consultation with the Goa Public Service Commission conveyed vide its letters COM/II/13/3/(1)/94/320 dated 18-06-2021, COM/II/13/3/(1)/2021/321 dated 18-06-2021, COM/II/13/3(2)/2021/317 dated 18-06-2021, COM/II/13/3(3)/2021/316 dated 18-06-2021 and COM/II/13/3(7)/94/943 dated 04-10-2021.

By order and in the name of the Governor of Goa.

Vishal C. Kundaikar, Under Secretary (Personnel-I)

Porvorim, 12th October, 2021.

SCHEDULE

Serial No.	Name/ /design- nation of post	Number of posts	Classifi- cation	Level in the pay matrix	Whether selection post or non- -selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age & educational qualifications prescribed for the direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ /transfer/ contract and percentage of the vacancies to be filled by various methods	In case of recruit- ment by promotion/ /deputation/ /transfer, grades from which promotion/ /deputation/ /transfer is to be made	If a D.P.C./ /D.S.C. exists, what is its composi- tion	Circum- stances in which the Goa Public Service Commission is to be consulted in making recruitment
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1. Director of Animal Husbandry and Veterinary Services.	01 (2021) (Sub- ject to varia- tion depend- ent on work- load)	General Service, Group 'A', Gazetted, Non- Ministe- rial.	L-12	Selec- tion.	Not exceeding 45 years (Relaxable for Govern- ment servants upto five years in accordance with the orders or instructions issued by the Govern- ment from time to time.	(i) Master Degree in Veterinary Science or Animal Husbandry from a recognized University or equivalent. (ii) Must be registered with the Goa State Veterinary Council. (iii) Ten years experience in a responsible position in livestock development work. (iv) Knowledge of Konkani. <i>Note:</i> In case of non availability of suitable candidate with knowledge of Konkani for the post, the Goa Public Service	Age: No <i>Educa- tional Qualifi- cations:</i> Yes.	One year for direct recruits.	By promotion, failing which, by direct recruitment.	<i>Promotion:</i> Deputy Director with five years regular service in the grade, failing which, Deputy Director with ten years combined regular service in the grade of Deputy Director and Assistant Director/ Assistant Director (Diseases Investigation).	Group 'A', DPC consisting of :- (1) Chairman/ Member, Goa Public Service Commission is necessary for making direct recruitment, Secretary or his Nominee- Member (3)Admini- strative Secretary/ Head of Department- Member. (For promotion and confirmation).	Con- sulta- tion with the Goa Public Service Commission	

1	2	3	4	5	6	7	8	9	10	11	12	13	14
						Commission may recommend a candidate if otherwise found fit and this requirement can be relaxed by the Government on the recommendation of the Goa Public Service Commission, if the Government is of the opinion that it is necessary or expedient so to do.							
						Desirable: (i) Doctorate in any branch of Animal Husbandry or Veterinary Science. (ii) Knowledge of Marathi.							
2. Deputy Director.	05 (2021) (Subject to variation dependent on work-load)	Goa L-11 General Service, Group 'A', Gazetted, Non-Ministerial.	Not exceeding 45 years (Relaxable for Government servants upto five years in accordance with the orders or instructions issued by the Government from time to time).	Selection.	Essential: (i) Master Degree in Animal Husbandry or Veterinary Science from a recognized University or equivalent. (ii) Must be registered with the Goa State Veterinary Council. (iii) Five years experience in a supervisory capacity in the livestock development work. (iv) Knowledge of Konkani	Age: No Educational Qualifications: Yes.	Two years for direct recruits.	By promotion, failing which, by direct recruitment.	Promotion: Assistant Director/ Assistant Director (Diseases Investigation) with five years regular service in the grade.	Group 'A', DPC consisting of :- (1) Chairman/ Member, Goa Public Service Commission necessary for making direct recruitment, (2) Chief Secretary or his Nominee-Member (3) Administrative Secretary/ Head of Department-Member.	Consultation with the Goa Public Service Commission is necessary for making direct recruitment, promotion, confirmation and for amending/relaxing any of the provisions of these rules.		

1	2	3	4	5	6	7	8	9	10	11	12	13	14
							<p>candidate with knowledge of Konkani for the post, the Goa Public Service Commission may recommend a candidate if otherwise found fit and this requirement can be relaxed by the Government on the recommendation of the Goa Public Service Commission, if the Government is of the opinion that it is necessary or expedient so to do.</p> <p>Desirable:</p> <p>Knowledge of Marathi.</p>					(For promotion and confirmation).	
3. Assistant Director.	11	(2021)	Goa General Service, Group 'A', Gazetted, Non-Ministerial.	L-10	Selection.	Not exceeding 45 years (Relaxable for Government servants upto five years in accordance with the orders or instructions issued by the Government from time to time).	<p>Essential:</p> <p>(i) Master Degree in Animal Husbandry or Veterinary Science of a recognized University or equivalent.</p> <p>(ii) Must be registered with the Goa State Veterinary Council.</p> <p>(iii) Two years experience in a supervisory capacity in the livestock development work.</p> <p>(iv) Knowledge of Konkani.</p> <p>Note: In case of non availability of suitable candidate with</p>	Age. No Educational Qualifications: Yes.	Two years.	By promotion, failing which, by direct recruitment.	Promotion: Veterinary Officer with five years regular service in the grade.	Group 'A', D.P.C. consisting of :- (1) Chairman/Member, Goa Public Service Commission while making direct recruitment, Secretary or his Nominee-Member. (2) Chief Secretary or his Nominee-Member. (3) Administrative Secretary/Head of Department-Member.	Consultation with the Goa Public Service Commission necessary while making direct recruitment, promotion, confirmation and amending/relaxing any of the provisions of these rules.

1	2	3	4	5	6	7	8	9	10	11	12	13	14
							knowledge of Konkani for the post, the Goa Public Service Commission may recommend a candidate if otherwise found fit and this requirement can be relaxed by the Government on the recommendation of the Goa Public Service Commission, if the Government is of the opinion that it is necessary or expedient so to do.					(For promotion and confirmation).	
							<i>Desirable:</i> Knowledge of Marathi.						
4.	Assistant Director (Diseases Investigation).	01 (2021) (Subject to variation dependent on workload)	Goa General Service, Group 'A', Gazetted, Non-Ministerial.	L-10	Selection.	Not exceeding 45 years (Relaxable for Government servants upto five years in accordance with the orders or instructions issued by the Government from time to time).	<p><i>Essential:</i></p> <p>(i) Master Degree in Veterinary Science in Pathology/Bacteriology (Microbiology)/Parasitology</p> <p>OR</p> <p>National Diploma in Preventive Medicine (Post Graduate Diploma) from a recognized University/Institute or equivalent.</p> <p>(ii) Must be registered with the Goa State Veterinary Council.</p> <p>(iii) Two years experience in a supervisory capacity in the livestock development work.</p>	Age: No Educational Qualifications: Yes.	Two years	By promotion, falling which, by direct recruitment.	Promotion: Veterinary Officer with five years regular service in the grade.	Group 'A', D.P.C. consisting of :- (1) Chairman/Member, Goa Public Service Commission is necessary while making direct recruitment, promotion, his Nominee-Member (2) Chief Secretary or Secretary of this Nominee-Member (3) Administrative Secretary/Head of Department-Member.	Consultation with the Goa Public Service Commission is necessary while making direct recruitment, promotion, confirmation and for amending/relaxing any of the provisions of these rules.

1	2	3	4	5	6	7	8	9	10	11	12	13	14
							(iv) Knowledge of Konkani. Note: In case of non availability of suitable candidate with knowledge of Konkani for the post, the Goa Public Service Commission may recommend a candidate if otherwise found fit and this requirement can be relaxed by the Government on the recommendation of the Goa Public Service Commission, if the Government is of the opinion that it is necessary or expedient so to do. <i>Desirable:</i> Knowledge of Marathi.					(For promotion and confirmation).	
5. Veterinary Officer.	56 (2021) (Sub-ject to varia-tion depen-dent on work-load)	Goa General Service, Group 'B', Gazetted, Non-Ministerial.	L-7	N.A.	Not exceeding 45 years (Relaxable for Govern-ment servants upto five years in accordance with the		<i>Essential:</i> (i) Recognized Veterinary Qualification included in the First or Second Schedule to the Indian Veterinary Council Act, 1984 (Central Act 52 of 1984).	N.A.	Two years.	By direct recruitment.	N.A.	Group 'B' D.P.C. consisting of:- (1) Chair-man/ Member, Goa Public Service Commission- Chairman.	Consulta-tion with the Goa Public Service Commis-sion is necessary while making

1	2	3	4	5	6	7	8	9	10	11	12	13	14
						Orders or instructions issued by the Government from time to time).	(ii) Must be registered with the Goa State Veterinary Council. (iii) Knowledge of Konkani. <i>Note:</i> In case of non availability of suitable candidate with knowledge of Konkani for the post, the Goa Public Service Commission may recommend a candidate if otherwise found fit and this requirement can be relaxed by the Government on the recommendation of the Goa Public Service Commission, if the Government is of the opinion that it is necessary or expedient so to do. <i>Desirable:</i> (i) Experience in Cattle Development or Poultry Development or running of a Veterinary Dispensary. (ii) Knowledge of Marathi.					(2) Chief Secretary or his Nominee-Member. (3) Administrative Secretary/Head of Department-Member. (For confirmation).	direct recruitment, confirmation and amendment/relaxing any of the provisions of these Rules.

Department of Public Health

Notification

Misc/WIFS/2012-I/PHD/Part/2049

Government is pleased to notify the following facilities under the SUMAN initiative which will focus on assured delivery of maternal and new born health care service encompassing wider access to quality care services, at no cost, zero tolerance for denial of services, assured management of complications along with respect for women autonomy, dignity, feelings, choices and preference etc.

(I) SUMAN Basic Package

Sr. No.	North Goa	Sr. No.	South Goa
1	2	3	4
1.	PHC, Aldona	1.	PHC, Bali
2.	PHC, Candolim	2.	PHC, Shiroda
3.	PHC, Cansarvarnem	3.	PHC, Dharbandora
4.	PHC, Siolim	4.	PHC, Quepem
5.	PHC, Corlim	5.	PHC, Sanguem
6.	PHC, Chimbél	6.	PHC, Chinchinim
7.	PHC, Mayem	7.	PHC, Cortalim
8.	PHC, Marcaim	8.	PHC, Loutolim
9.	PHC, Colvale	9.	PHC, Ponda
10.	PHC, Porvorim	10.	PHC, Navelim
11.	UHC, Panaji	11.	PHC, Cansaulim
		12.	PHC, Curtorim
		13.	PHC, Betki

(II) SUMAN BEmONC Package

Sr. No.	North Goa	Sr. No.	South Goa
1	2	3	4
1.	CHC, Sankhali	1.	SDH, Chicalim
2.	CHC, Valpoi	2.	CHC, Canacona
3.	CHC, Bicholim		

(III) SUMAN CEmONC Package

Sr. No.	North Goa	Sr. No.	South Goa
1	2	3	4
1.	Goa Medical College, Bambolim	1.	SGDH, Margao
2.	NGDH, Mapusa	2.	SDH, Ponda

The above facilities will provide the following services in accordance with their respective package:

Essential Package across all levels

- (IV) Community awareness and engagement for SUMAN information and package dissemination.
 - (V) Safe motherhood booklet, mother and child protection card.
 - (VI) Counseling and IES/BCC for safe motherhood and newborn care.
 - (VII) Provision of Family Planning services (as per basket of contraceptive choice), and family planning counseling of eligible couples with emphasis on importance of Healthy Timings and Spacing of Pregnancy (HTSP) for mother and child health.
 - (VIII) Detection of pregnancy through pregnancy testing kits.
 - (XI) Maternal and newborn services delivered with quality and dignity by trained personnel (including Midwifery/SBA NSSK).
 - (X) Ensuring respectful maternity care (including privacy, confidentiality, provision of birth companion, choice of birthing position, cordial, congenial and supportive environment etc.).
 - (XI) Counseling during ANC and intra-partum period on early initiation of breastfeeding, benefits of breastfeeding (including colostrum feeding) for mother and baby and counseling for exclusive breastfeeding during post-partum period.
 - (XII) Lactation support and management services at health facilities and counseling including support for breastfeeding at community as well as VHSNDs.
 - (XIII) Clean health facilities with provision of water, hygiene and sanitation measures (As per Kayakalp and IPHS guidelines).
 - (XIV) Free and zero out of pocket expense services for beneficiaries— ANC, PNC, delivery, maternal and newborn complication management.
 - (XV) Free referral transport from home to facility, inter facility and drop back for pregnant women at the time of delivery and in case of ANC/PNC complications along with sick infants upto 1 year of age.
 - (XVI) Family participatory care.
 - (XVII) Conditional Cash Transfer under Janani Suraksha Yojna and Pradhan Mantri Matru Vandana Yojana and any other State scheme.
 - (XVIII) Time bound redressal of grievances through SUMAN web portal/call center/helpline/sms/help desks (only at high case load facility).
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	SUMAN Service Guarantee Basic Package	SUMAN Service Guarantee BEmONC Package	SUMAN Service Guarantee CEmONC Package
Type of Facility	<ul style="list-style-type: none"> • Pre-Pregnancy Care Service package • Detection of pregnancy through pregnancy testing kits. • Routine ANC, PNC and identification and management of basic complications. • At least 4 ANC checkups, referral for one PMSMA checkup • Complete and comprehensive ANC of all pregnant women as per GoI ANC guidelines. • Breast examination during ANC visits in 3rd trimester and diagnosis and management of difficult breast conditions (Inverted/cracked Nipples) and counseling on early initiation of breastfeeding, benefits of breastfeeding for mother and baby. • Identification basic management and referral of high risk pregnancies. • Identification and screening of HIV & Syphilis cases • Case Management of RTI/STI • Skilled Birth Attendance (only • In subcentre designated as delivery points) • Pre-referral management for obstetric emergencies (Eclampsia, PPH, shock) • Family planning counselling of eligible couples with emphasis on importance of Health timing and • Spacing of Pregnancy (HTSP) for mother and child health. • Provision of Condoms, Oral Contraceptive Pills and pregnancy testing kits. (IUCD, Injectable MPA services, if trained provider is available) 	<p>All in Basic package, plus the followings:</p> <ul style="list-style-type: none"> • Assisted vaginal deliveries (ventouse delivery) • Management of basic complication and referral to CEmONC after initial management if required. • Episiotomy and suturing • Stabilization of obstetric emergencies and assured referral to CEmONC facilities • Antibiotics for preterm or PROM for prevention of sepsis of newborns • Postnatal Maternal care Package including 48 hours stay • Sterilization services, if available) <p>Depending on the availability of trained providers/s in facilities, comprehensive abortion care services including counseling & contraception) for medical methods (MMA) and both Manual Vacuum Aspiration (MVA) & MMA as per provisions of MTP Act.</p> <p>ALL in Basic package, plus the followings:</p> <p>Newborns</p> <p>stabilization Units</p> <p>Units (non-FRU CHC)</p> <p>Identification and Management of LBW infants $\geq 1800g$ with no other complications.</p> <p>P Phototherapy for newborns with hyperbilirubinemia</p> <p>P Management of newborn sepsis</p> <p>P Stabilization and of referral of sick newborns and those with very low birth weight.</p> <ul style="list-style-type: none"> • Facility level management of sick infant including Diarrhea and pneumonia • Breastfeeding and support for Express 	<p>All in BemONC package, plus the following.</p> <ul style="list-style-type: none"> • Identification, screening and testing for Elimination of mother to Child Transmission (EMTCT) services for HIV & Syphilis including Early Infant Diagnosis. • Link ART/ART at DH. • Delivery of HIV Positive women • CEmONC Services including signal functions • Comprehensive management of all obstetric emergencies, eg., PIH/eclampsia, sepsis, PPH, retained placenta, shock, obstructed labour, severe anemia. • Caesarean section and other surgical intervention • Blood bank/storage center • Blood grouping and cross matching • Depending on the availability of trained provision/s in facilities, medical and surgical methods of abortion upto 20 weeks as per provision of MTP Act • Treatment of incomplete/ Spontaneous Abortions. • Management of all post abortion complications <p>All in BEmONC package, plus the following:</p> <p>Special Newborn care unit (at DH or Medical college) Management of LBW infants $< 1800g$ management all sick newborn (except those requiring mechanical</p>

- | | | |
|--|--|--|
| <ul style="list-style-type: none"> • Refer women to appropriate referral site for safe abortion care services • Confidential Counseling of safe abortion services • Follow-up for any complication after abortion and appropriate referral, if needed • Newborn care Corners- Essential Newborn Care including resuscitation • Birth dose immunization (OPV, BCG, Hep B; as per GoI schedule), inj. vit KI • Early initiation of Breastfeeding including colostrum feeding • Exclusive breastfeeding • Identification and prompt referral of "at risk or "sick newborn • Free Referral of sick neonate and infants under JSSK • Use of oral Amoxicillin and injection Gentamycin by ANM at community for neonatal sepsis management • In Infant, community level management of Diarrhea with ORS and Zinc and Pneumonia with oral Amoxicillin | <ul style="list-style-type: none"> breastfeeding and KMC 1 LBW infants \geq 1800g at NBSU level. 2LBW infants \leq 1800g at SNCU level. | <ul style="list-style-type: none"> ventilation major surgical interventions Management of newborn sepsis Stabilization and referral • Follow-up of all babies discharged from the unit and high risk newborns. • Stabilization and referral follow-up of all babies discharged from the unit and high-risk newborns |
|--|--|--|

By order and in the name of the Governor of Goa.

Gautami Parmekar, Under Secretary (Health).

Porvorim, 06th September, 2021.



Department of Public Works

Office of the Chief Engineer-I

Notification

PWD/CE-I/TECH/F-1-26/2021-22/18

Whereas, the Jal Jeevan Mission a Centrally Sponsored Scheme under the Department of Drinking Water and Sanitation, Ministry of Jal Shakti, Government of India is implemented by Public Works Department in the State of Goa as per the Jal Jeevan Mission guidelines.

Whereas, the guidelines mandates, constitution of State Water and Sanitation Mission (SWSM) for coordination, convergence and policy guidance at the State Level.

Whereas, the SWSM is re-constituted, vide Order No.19-16-PCE-PWD-EO/2020-21/08 dated 05-05-2020 by Public Works Department with the approval of the Government.

And whereas, the SWSM is now proposed to be registered as a Society, the Memorandum of Association, Rules and Regulation of the State Water and Sanitation Mission (SWSM) for registration as a Society is duly approved by the Government.

Santosh Mhapne, Chief Engineer-I (PWD).

Panaji, 06th October, 2021.

MEMORANDUM OF ASSOCIATION
OF

STATE WATER AND SANITATION MISSION

1. Name of the Mission : State Water and Sanitation Mission
2. Address of the Society : State Water and Sanitation Mission, C/o Office of the Chief Engineer-I, Government of Goa, Public Works Department, Altinho, Panaji-Goa - 403 001.
3. Objectives of the Society: The Objectives of the Society will be as per the Jal Jeevan Mission guidelines as under:

The broad objectives of the Mission are:

- i) to provide FHTC to every rural household;
- ii) to prioritize provision of FHTCs in quality affected areas, villages in drought prone and desert areas, Sansad Adarsh Gram Yojana (SAGY) villages, etc.;
- iii) to provide functional tap connections to Schools, Anganwadi centres, GP buildings, Health centres, wellness centres and community buildings;
- iv) to monitor functionality of tap connections;
- v) to promote and ensure voluntary ownership among local community by way of contribution in cash, kind and/or labour and voluntary labour (shramdaan);
- vi) to assist in ensuring sustainability of water supply system, i.e. water source, water supply infrastructure, and funds for regular O&M;
- vii) to empower and develop human resource in the sector such that the demands of construction, planning, electrical, water quality management, water treatment, catchment protection, O&M, etc. are taken care of in short and long term; and
- viii) to bring awareness on various aspects and significance of safe drinking water and involvement of stakeholders in manner that make water everyone's business.

4. Names, designation, occupation, address of the Managing Committee : The SWSM-Executive Committee will be headed by Principal Chief Engineer, PWD & Ex-Officio Addl. Secretary to the Government and the Mission Director for Jal Jeevan Mission along with the following members as ex-officio members.

- | | | |
|--------------------------|---|---------|
| 1. Chief Engineer-I, PWD | — | Member. |
| 2. Chief Engineer (WRD) | — | Member. |

3. Director (Panchayat) — Member.
4. Project Director (North), DRDA — Member.
5. Project Director (South), DRDA — Member.
6. Director (Health) — Member.
7. Director (Education) — Member.
8. Joint Director of Accounts, PWD — Member.
9. Superintending Engineer (Mon. & Eval.), PWD will be the Member Secretary.
10. Experts not exceeding three from the field of water, rural development, public/community health and hygiene, sanitation and voluntary organizations will be invited as special invites as and when required.

5. We, the following persons being desirous of forming ourselves into a society under the Societies Registration Act, 1860 have subscribed our names to this Memorandum on the 22nd day of September, 2021:

Sr.No.	Names	Signature
1	Shri Parimal Rai , IAS– Chief Secretary, Goa & Secretary (PWD) - Chairman	
2	Shri Puneet Goel, IAS, Principal Secretary (Finance , Planning & Statistics) – Member	
3	Shri. Ravi Dhawan, IAS, Secretary (Health) – Member	
4	Shri. Sanjay Gihar, IAS, Secretary (Rural Development, Panchayats) – Member	
5	Shri. Sanjay Kumar, IAS, Secretary (Education, Information & Publicity) – Member	
6	Shri U.P.Parsekar,, Principal Chief Engineer, PWD & Member – SWSM	
7	Shri Santosh Mhapne, Chief Engineer-I, PWD & Member Secretary – SWSM	

RULES AND REGULATION
OF
STATE WATER AND SANITATION MISSION

1. Name of the Society : State Water and Sanitation Mission.
2. Address of the Society : State Water and Sanitation Mission, C/o Office of the Chief Engineer-I, Government of Goa, Public Works Department, Altinho, Panaji-Goa - 403 001.
3. Area of Operation : Rural Areas in the State of Goa.
4. Financial Year : 1st April to 31st March of every year.
5. Members their provision : The SWSM-Apex Committee will be Admission and Appointment headed by the Chief Secretary with the following members a The official members will hold the office as Ex-Officio Members.
 1. Secretary (PWD).
 2. Representative of Department of Drinking Water and Sanitation Ministry of Jal Shakti, Government of India.
 3. Secretary (Health).
 4. Secretary (Finance).
 5. Secretary (Rural Development).
 6. Secretary (Panchayats).
 7. Secretary (Education).
 8. Secretary (Inforamtion & Publicity).
 9. Secretary (Planning).
 10. Principal Chief Engineer, PWD.
 11. Chief Engineer-I PWD shall be the Member Secretary. The (Member) Secretary shall be responsible for all the Mission activities and for conveying the meeting of the SWSM-Apex Committee.
6. Type of Members : The official members will hold the office as Ex-Officio Members
7. Removal of Members : N.A as the official members will hold the office are Ex-Officio Members.
8. General Body Meeting : and their rights
 - i. To oversee the implementation of Jal Jeevan Mission by the Public Works Department (PWD) & empower PWD to utilise the funds of the mission as per the guidelines and to maintain proper Book of Accounts.
 - ii. The Mission shall meet as often as many be considered necessary, provided that the mission shall meet at least once in 6 (six) months.
 - iii. The meeting of the Mission shall be held at such date and time as may be fixed by the Member Secretary in consultation with the Chairman.
 - iv. Atleast one week notice shall be given for convening a meeting. An extra ordinary meeting may, however, be called at a shorter notice.

- v. The Chairman will preside over all meetings of the mission and in his/her absence, the chairman shall nominate any member of the mission to chair the meeting.
- vi. The Member Secretary and all the members of the mission will have the right to attend all the meetings of the mission.
- vii. The Member Secretary shall be responsible for all the mission activities and for conveying the meetings of the mission.
- viii. To invite experts in the field of water and sanitation as decided by the SWSM.
9. Quorum & Notice : N.A & 7 days notice.
10. Special General Meeting/Extra Ordinary Meeting : As required and decided by Member Secretary in consultation with the Chairman.
11. Managing Committee/ Body : The SWSM-Executive Committee will be headed by Principal Chief Engineer, PWD & Ex-Officio Addl. Secretary to the Government and the Mission Director Jal Jeevan Mission along with the following members as ex-officio members.
1. Chief Engineer-I, PWD — Member.
 2. Chief Engineer-I (WRD) — Member.
 3. Director (Panchayat) — Member.
 4. Project Director (North), DRDA — Member.
 5. Project Director (South), DRDA — Member.
 6. Director (Health) — Member.
 7. Director (Education) — Member.
 8. Joint Director of Accounts, PWD — Member.
 9. Superintending Engineer (Mon. & Eval.), PWD will be the Member Secretary.
 10. Experts not exceeding three from the field of water, rural development, public/community health and hygiene, sanitation and voluntary organizations will be invited as special invitees as and when required.
12. Tenure of Managing Committee and its election : N.A as the members as Ex-Officio.
13. Functions of Managing Committee : The Executive Committee of SWSM will have the following functions as per the JJM guidelines.
1. Support in creation of DWSMs, ensure necessary capacity building, regular monitoring of its functioning: coordinate with DWSMs, collate information, finalize Annual Action Plan (AAPs).
 2. Monitoring of Physical and Financial Performance and Management of the Water Supply projects.
 3. Approval of opening a single nodal account and ensure PFMS implementation.


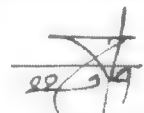
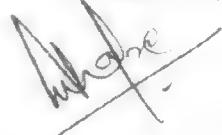
4. Prepare and share design of different types of schemes with DWSMs.
 5. Take up evaluation studies, impact assessment studies R&D activities.
 6. Ensure regular updates pf JJM physical and financial progress on IMIS and validate the same.
 7. Decide rate contracts and empanel reputed construction agencies/vendors through centralized tendering for expeditious implementation.
 8. Empanel partner NGOs/VOs/SHGs as implementation support Agencies (ISAs).
 9. Engage third party inspection agencies for inspection of work before payment.
 10. Finalize State Information, Education and Communication (IEC)/Behavioural Change Communication (IEC)/Behavioural Change Communication (BCC) strategy, Ensure effective utilization of the earn marked support fund for IEC activity.
 11. Prepare capacity building action plan for per personnel at various levels of the mission and monitor its implementation, arrange Training of Trainers (ToTs), IEC material use, etc.
 12. Ensure that Utilization Certificates (UCs) Audited Statement of Accounts (ASA), etc. are submitted to Government of India on time.
 13. Sharing of reports, success stories, best practices on IMIS and within State and disseminate through State Social Media Accounts.
 14. Conduct campaigns across State that are initiated by both Central and State Government.
 15. Recognize well performing Districts, Gram Panchayat and or its sub-committee i.e VWSC/Paani Samiti/User Group etc. ISAs from time-time and develop policy to encourage them.
 16. Create and maintain digital inventory of JJM asssets on a GIS platform.
14. Meeting of Managing Committee/Office Bearers : The Executive Committee shall meet as often as may be considered necessary, provided that the Executive Committee shall meet at lease once in 6 (six) months.
15. Elections : N.A.
16. Vacancies in Managing Committee (Co-opted) : N.A.
17. Contributions/Donations : Gifts of Society : All the funds will be released to the Single Nodal Account (Bank Account) maintained in Union Bank of India, Panaji Branch for implementation of Jal Jeevan Mission and expenditure to be incurred as per the guidelines of the Mission.
18. Bank Account : The Bank Account is maintained in the Union Bank of India, Panaji Branch to receive all the funds and expenditure for implementation of Jal Jeevan Mission as per the guidelines.
- Name of the Account:
Jal Jeevan Mission Goa Escrow Account
Bank Account No. 520101219530651
Name of the Bank: Union Bank of India

Name of the Branch: Opp. Municipal Garden,
Dr. Atmaram Borkar Road, Panjim-Goa. 403001.
IFSC Code: UBIN0902594
MICR Code: 403026030

19. Amendments : Any alterations/additions to Memorandum of Association will be carried out in accordance with section 12 and 12(A) of the Societies Registration Act, 1860.
20. Dissolution : If it resolve to dissolve the society, the dissolution provision under section 13 and 14 of the Societies Registration Act, 1860 shall be adopted.

CERTIFICATE

Certified that this is a true zerox copy of the Original Rules and Regulations of the Society "State Water Sanitation Mission".

Sr.No.	Names	Designation	Signature
1	Shri.Parimal Rai	Chief Secretary, Goa & Chairman- SWSM	
2	Shri. U.P.Parsekar	Principal Chief Engineer, PWD & Member-SWSM.	
3	Shri. Santosh Mhapne	Chief Engineer-I, PWD & Member Secretary - SWSM	

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Department of Urban Development

Notification

DMA/ENGG/CONST.BYE-LAWS/2020-21/
F-20/1759

The following draft Rules which the Government of Goa proposes to make in exercise of the powers conferred by section 306 of the Goa Municipalities Act, 1968 (Goa Act 7 of 1969) (hereinafter referred to as the "said Act") read with the provisions of Note to clause (112) of regulation 2 of the Goa Land Development and Building Construction Regulations, 2010, are hereby pre-published as required by sub-section (3) of section 306 of the said Act, for information of all the

persons likely to be affected thereby and notice is hereby given that the said draft Rules will be taken into consideration by the Government after expiry of a period of fifteen days from the date of publication of this Notification in the Official Gazette.

All objections and/or suggestions to the said draft Rules may be forwarded to the office of the Directorate of Municipal Administration, 1st Floor, Dempo Towers, Patto, Panaji-Goa before the expiry of the said period of fifteen days so that they may be taken into consideration at the time of finalization of the said draft Rules.

DRAFT RULES

In exercise of the powers conferred by section 306 of the Goa Municipalities Act,

1968 (Goa Act 7 of 1969) read with the provisions of Note to clause (112) of regulation 2 of the Goa Land Development and Building Construction Regulations, 2010 and all other powers enabling it in this behalf, the Government of Goa hereby makes the following rules, namely:—

1. *Short title, application and commencement.*— (1) These rules may be called the Goa Municipalities (Repairs and Renovation of Buildings) Rules, 2021.

(2) These rules shall apply to all buildings within limits of Municipal area except buildings falling within the conservation zone as defined in clause (41) of regulation 2 of the Goa Land Development and Building Construction Regulations, 2010.

(3) They shall come into force on the date of their publication in the Official Gazette.

2. *Definitions.*— (1) In these rules, unless the context otherwise requires,—

(a) “Act” means the Goa Municipalities Act, 1968 (Goa Act 7 of 1969);

(b) “Form” means a form appended to these Rules.

(c) “Repairs/Renovation” means “Repairs/ /Renovation” as specified in clause (112) of regulation 2 of the Goa Land Development and Building Construction Regulations, 2010 and includes change of roof of a building without affecting the existing plinth area thereof;

(2) Words and expressions used in these Rules but not defined shall have the same meanings as assigned to them in the Act.

3. *Application for repairs/renovation.*— (1) An application for repairs/renovation of building other than change of roof of a building, shall be made to the Council in Form I hereto along with fee of Rs. 5,000/- in the form of a demand draft payable in favour of the Council.

(2) The fees referred in sub-rule (1) may also be paid by the applicant by way of NEFT/RTGS or by any other electronic/online mode.

(3) The application under sub-rule (1) shall be accompanied with the following documents, namely :—

(a) Self attested copy of the latest House Tax receipt.

(b) In case application is signed by the person other than owner of house, an Authority letter/power of attorney from the owner.

(c) Survey records, etc., Deed of Succession or Inventory Proceeding order in case owner has expired and mutation in the property/survey record is not carried out.

(d) In case there are other Co-owner/s in the house, N.O.C. from all such Co-owner/s.

(e) N.O.C. from the authorized office bearer in case of Housing Co-operative Society.

(4) Where the application received under sub-rule (1) is in respect of a building situated within the conservation zone as defined in clause (41) of regulation 2 of the Goa Land Development and Building Construction Regulations, 2010, the Council shall refer such application to the concerned Planning and Development Authority or the Town and Country Planning Department, as the case may be.

4. *Inspection.*— (1) The Council shall carry out a spot verification and also take the photograph of the proposed repairs/renovation area within 15 days of the receipt of application, under rule 3.

(2) In case the Chief Officer decides to allow the application, the Chief Officer shall issue a license in Form-II hereto within a period of

thirty days from the date of receipt of application. In case the Chief Officer decides to reject the application, the Chief Officer shall issue a speaking order by clearly specifying the reasons for rejection, within a period of thirty days from the date of receipt of application.

(3) If the Chief Officer fails to issue license or pass order within the period specified under sub-rule (2), the license referred in sub-rule (2) shall be deemed to have been granted.

5. *Appeal*.—Any person aggrieved by the order passed under sub-rule (2) of rule 4 of the Chief Officer may prefer an appeal before the Municipal Appellate Tribunal within a period of thirty days from the date of receipt of such order.

By order and in the name of the Governor of Goa.

Gurudas P. Pilarnekar, Director and ex officio Additional Secretary (Urban Development).

Panaji, 26th October, 2021.

FORM-I

(See rule 3(1))

_____ Municipal Council

APPLICATION FOR PERMISSION OF REPAIR/RENOVATION

Date:

To,
The Chief Officer,

Municipal Council

1. Name of the Applicant:
2. Municipal House No. :
3. Location of the Premises:
4. Name of the Owner/Occupier as per Council record :
5. Relation of the applicant with Owner/Occupier of House:
6. Plinth area of the existing House/Bldg.:
7. Type of repair: Plastering, Re-flooring, etc.
 - (a) Place of repair along with the description of repair
 - (b) Proposed area of repair (dimensions)
8. Height of the existing building/house:
9. Specification of the material to be used:
10. Existing structure is Residential or Commercial:

DECLARATION

I _____, the above applicant hereby declare that the information submitted by me and documents attached herewith are true and no material facts has been hidden. In case any information and documents found false or fabricated, I will be solely responsible for same and liable for any action as provided under the law.

(Signature of the Applicant)

FORM -II

(See rule 4(2))

LICENCE

Office of _____

No.

Dated

To,

Shri/Smt _____

Subject:- Permission for repair/renovation/of House No. _____

Reference: - Your application dated _____

Sir/Madam,

With reference to your application referred above, I am to state that the permission for Repair/Renovation/of House No. _____ situated at _____ is hereby issued subject to fulfillment of Terms and Conditions as mentioned below:

Terms and conditions:-

- (1) The date of starting and completion of the work to be intimated to the Municipal Council.
- (2) The repair/renovation work is to be limited as stated in the application and as approved by the Council. Any work which is not coming under the purview of repair/renovation, and if executed, will amount to be illegal construction and action as provided in the Goa Municipalities Act, 1968 will be initiated against you;
- (3) No material to be dumped/stored in the public places and in case any violations is found then permission granted will be canceled and action will be taken under the provisions of the Goa Land (Prohibition on Construction) Act, 1995 (Goa Act No. 20 of 1995);
- (4) The Municipal Council reserves the right to inspect the proposed site at any time and also after the completion of the proposed work.
- (5) Upon completion of the proposed repair/renovation, the photograph of the work executed should be submitted to the respective Municipal Council.
- (6) Permission for Repair/Renovation is granted within an existing Plinth area registered with the Council.

Chief Officer

Department of Water Resources

Office of the Chief Engineer

Order

1-3-81/CE-WR/ADM.II/692

Sanction of the Government is hereby accorded for revival of following posts in Water Resources Department.

Sr. No.	Name of the posts	No. of posts	Pay Scale
1.	Lower Division Clerk	15	Pay Matrix Level-2

This is issued with the approval of the Administrative Reforms Department vide U.O. No. 654/f dated 27-09-2021 and also with concurrence of Personnel Department vide their U.O. No. 2487/f dated 01-10-2021, and Finance (Rev. & Control) Department U.O. No. 141419880/f dated 21-10-2021.

By order and in the name of the Governor of Goa.

P. B. Badami, Chief Engineer (W.R.) & ex officio Addl. Secretary.

Porvorim, 27th October, 2021.

Order

1-3-81/CE-WR/ADM.II/693

Following posts in the category of Group 'A', Group 'B' and 'C' of this Department, as shown here below are surrendered/abolished with immediate effect. This order is issued with sanction of the Government vide No. 3376/F dated 19-10-2021.

Sr. No.	Designation of the posts	Pay Matrix	No. of posts surrendered/abolished
1	2	3	4
1.	Special Land Acquisition Officer	Level 10	01
2.	Assistant Engineer	Level 7	02
3.	Statistical Officer (AE)	Level 7	01
4.	Accountant	Level 6	01
5.	Assistant Hydrogeologist	Level 6	02
6.	Assistant Hydrologist	Level 6	01
7.	Credit Incharge	Level 6	01
8.	Estate Officer	Level 6	02
9.	Surveyor Grade I	Level 6	01
10.	Head Surveyor	Level 6	01
11.	Draughtsman Grade I	Level 6	01
12.	Planning Assistant	Level 6	01
13.	Range Forest Officer	Level 5	01
14.	Junior Engineer/Extension Officer	Level 5	47
15.	Draughtsman Grade II	Level 5	01
16.	Draughtsman Grade III	Level 4	20

1	2	3	4
17.	Field Surveyors	Level 4	05
18.	Upper Division Clerk	Level 4	02
19.	Foreman (Agriculture)	Level 4	03
20.	Lower Division Clerk	Level 2	49
21.	Canal Supervisor	Level 1	06
22.	Staff Holder	Level 1	15
23.	Daftri-cum-Barkhandas	Level 1	07
24.	Ferro Printer	Level 1	04
25.	Barkhandas	Level 1	10
26.	Peon	Level 1	15
27.	Round Forester	Level 2	01
28.	Watchman	Level 1	04
29.	Mechanic Grade - II	Level 2	04
30.	Work Supervisor	Level 1	08
Total			217

This order has the approval of Administrative Reforms Department, vide U.O. No. 654/F dated 27-09-2021 Personnel Department U.O. No. 2487/F dated 1-10-2021, and Finance (Rev. & Control) Department vide U.O. No. 141419880/F dated 21-10-2021.

By order and in the name of the Governor of Goa.

P. B. Badami, Chief Engineer (W.R.) & ex officio Addl. Secretary.

Porvorim, 27th October, 2021.

Order

1-3-81/CE-WR/ADM.II/694

In supersession of all the previous orders for creation/revival/re-designation of the various posts, Government is pleased to approve the final staff strength of the Water Resources Department vide No. 3376/F dated 19-10-2021 which is as below:-

Sr. No.	Designation of the post	Pay scale	Finalized sanction strength
1	2	3	4
1.	Chief Engineer	(Level 14 in the pay matrix)	1
2.	Addl. Chief Engineer (Irrigation) (Project)	(Level 13 in the pay matrix)	1
3.	Addl. Chief Engineer (Mandovi Basin)	(Level 13 in the pay matrix)	1
4.	Superintending Engineer	(Level 12 in the pay matrix)	6
5.	Executive Engineer/E.O.	(Level 11 in the pay matrix)	14
6.	Surveyor of Works	(Level 11 in the pay matrix)	6
7.	Manager for State Data Processing Centre and Laboratory	(Level 11 in the pay matrix)	1
8.	Sr. Hydrogeologist	(Level 11 in the pay matrix)	1
9.	Director (Administration)	(Level 11 in the pay matrix)	1
10.	Dy. Director of Administration	(Level 10 in the pay matrix)	1
11.	Special Land Acquisition Officer	(Level 10 in the pay matrix)	1
12.	Accounts Officer	(Level 10 in the pay matrix)	1

1	2	3	4
13.	Assistant Accounts Officer	(Level 7 in the pay matrix)	1
14.	Assistant Engineer	(Level 7 in the pay matrix)	51
15.	Assistant Surveyor of Works	(Level 7 in the pay matrix)	20
16.	Superintendent	(Level 7 in the pay matrix)	4
17.	Hydrogeologist	(Level 7 in the pay matrix)	1
18.	Accountant	(Level 6 in the pay matrix)	14
19.	Chemist	(Level 6 in the pay matrix)	1
20.	Assistant Hydrologist	(Level 6 in the pay matrix)	1
21.	Assistant Geologist	(Level 6 in the pay matrix)	1
22.	Water Management Specialist	(Level 6 in the pay matrix)	1
23.	Soil Survey Incharge	(Level 6 in the pay matrix)	1
24.	Head Clerk	(Level 6 in the pay matrix)	16
25.	Technical Assistant	(Level 6 in the pay matrix)	52
26.	Sr. Stenographer	(Level 6 in the pay matrix)	2
27.	Statistical Assistant	(Level 5 in the pay matrix)	1
28.	Junior Engineer/Extension Officer	(Level 5 in the pay matrix)	135
29.	Jr. Stenographer	(Level 4 in the pay matrix)	20
30.	Upper Division Clerk	(Level 4 in the pay matrix)	75
31.	Foreman (Agriculture)	(Level 4 in the pay matrix)	3
32.	Lower Division Clerk	(Level 2 in the pay matrix)	137
33.	Mechanic Gr. II	(Level 2 in the pay matrix)	3
34.	Driver (Light)	(Level 2 in the pay matrix)	15
35.	Peon	(Level 1 in the pay matrix)	98
Total			688

And following posts as mentioned below shall stand abolished on the superannuation/retirement of the incumbent or upon the falling vacant for whatever reason.

Sr. No.	Designation of the post	No. of Post
1	2	3
1.	Head Clerk	2
2.	Upper Division Clerk	10
3.	Watchman	04
4.	Barkhandas	01
5.	Work Supervisor	06
6.	Draughtsman Grade - II	05
7.	Draughtsman Grade - III	33
8.	Staff Holder	05
Total		66

This order has the approval of Administrative Reforms Department, vide U.O. No. 654/F dated 27-09-2021 Personnel Department U.O. No. 2487/F dated 1-10-2021, and Finance (Rev. & Control) Department vide U.O. No. 141419880/F dated 21-10-2021.

By order and in the name of the Governor of Goa.

P. B. Badami, Chief Engineer (W.R.) & ex officio Addl. Secretary.

Porvorim, 27th October, 2021.

Mormugao Port Trust

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Mormugao Port Trust Employees' (Recruitment, Seniority and Promotion) Amendment Regulations, 2021.

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Notification

GAD/PC-A/42/2021

(Board Resolution No. 121 dated 16-07-2021)

In exercise of the powers conferred by Regulation 5 and read with Regulation 4 of the Mormugao Port Trust Employees' (Recruitment, Seniority and Promotion) Regulations, 2010, the schedule laying down the manner of appointment for Class II, III and IV posts consolidated, including amendments, made from time to time by the Board of Trustees of the Port of Mormugao are here set out in the Schedule annexed to this Notification and published as per sub-section (1) (a) of section 132 of the of Major Port Trusts Act, 1963 (38 of 1963).

Guruprasad Rai M., Dy. Chairman of the Board of Trustees of the Port of Mormugao.

Headland Sada-Goa, 7th October 2021.

SCHEDULE

In exercise of the powers conferred by section 28 of the Major Port Trusts Act, 1963 (38 of 1963), the Board of Trustees of the Port of Mormugao as required under Section 132 (1) (a) of Major Port Trusts Act, 1963 hereby frames revised Recruitment Rules for various Class II, III and IV posts of various departments of Mormugao Port Trust viz. General Administration, Medical, Finance, Engg. Civil, Engg. Mechanical, Materials Management Division under Engg. Mechanical Department and Marine as annexed to this Notification.

1. *Short title and commencement.*— (i) These regulations may be called as the Mormugao Port Trust Employees' (Recruitment, Seniority and Promotion) Amendment Regulations, 2021.

(ii) They shall come into force on the date of publication in the Official Gazette of the State.

Foot Note: The Principal Regulations were published vide G.S.R. No. 467 (E) dated 04-06-2010.

Subsequent Amendments were published vide:

1. GAD/PC-A/42/2015/137 dated 19-03-2015
2. GAD/PC-A/42/2015/1372 dated 15-06-2015
3. GAD/PC-A/42/2016/2673 dated 20-11-2015
4. GAD/PC-A/42/2016/3213 dated 21-01-2016
5. GAD/PC-A/42/2016/830 dated 23-04-2016
6. GAD/PC-A/42/2016/1257 dated 28-06-2016
7. GAD/PC-A/42/2016/1888 dated 20-08-2016
8. GAD/PC-A/42/2017/1191 dated 13-07-2017
9. GAD/PC-A/42/2017/3310 dated 07-12-2017
10. GAD/PC-A/42/2017/4169 dated 25-01-2018
11. GAD/PC-A/42/2018/2642 dated 23-11-2018

SCHEDULE

MORMUGAO PORT TRUST EMPLOYEES' (RECRUITMENT, SENIORITY & PROMOTION) REGULATIONS, 2010

RECRUITMENT RULES FOR CLASS II, III & IV POSTS OF GENERAL ADMINISTRATION DEPARTMENT

1	ASSISTANT SECRETARY GR. II	20	MOTOR VEHICLE DRIVER
2	ESTABLISHMENT OFFICER	21	SENIOR HINDI TRANSLATOR
3	STORES OFFICER (BILLS & CLAIMS)	22	JUNIOR HINDI TRANSLATOR
4	PERSONAL ASSISTANT	23	HINDI STENOGRAPHER
5	WELFARE OFFICER	24	HINDI TYPIST
6	LAW OFFICER GRADE II	25	RECORD ATTENDER
7	HINDI OFFICER	26	JAMADAR
8	LEGAL ASSISTANT	27	STATIONERY ATTENDER-CUM- DUPLICATOR OPERATOR
9	LABOUR INSPECTOR	28	LIFT OPERATOR
10	SENIOR STENOGRAPHER GR.I	29	DUPLICATOR OPERATOR
11	SENIOR STENOGRAPHER	30	ATTENDER
12	STENOGRAPHER	31	RECORD PEON
13	OFFICE SUPERINTENDENT/ ACCOUNTS SUPERINTENDENT	32	PEON
14	SENIOR ACCOUNTANT/ HEAD CLERK	33	SWEEPER/ SANITARY HEALTH WORKER GR.III (SANITARY SWEEPER)
15	ACCOUNTANT/ SELECTION GRADE CLERK.	34	SANITARY HEALTH WORKER GR.III (SANITARY KHALASEE)
16	SENIOR CLERK	35	KHALASEE
17	CLERK (INDOOR)	36	WOMAN KHALASEE
18	SENIOR MOTOR VEHICLE DRIVER GR.I		
19	SENIOR MOTOR VEHICLE DRIVER		

Sl. No.	Name of post	No. of posts Perm- nent Temp- rary	Classific- ation	Scale of pay (Rs.)	Whether selection or non selection	Upper age limit for Direct Recruitment (in years)	Educational and other Qualifications required for direct recruits	Whether (a) Age Educational qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/ deputation	Period of (b) probation (in years)	Method of recruitment (Whether by direct recruitment or by promotion/absorption/deputation.	In case of recruitment by promotion/absorption/deputation grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	ASSISTANT SECRETARY GR. II	4	II	40000 - 140000	Selection	40 years	Essential: Degree of a recognised University. Experience: 3 years experience in a responsible capacity in a Major Port or Govt.Undertaking or Govt. department. Desirable: Degree/Diploma in Personnel Management or Administrative Management from a recognised University/Institution.	N. A.	2 years	By promotion, failing which by direct recruitment.	From Office Supdt./ Accounts Supdt with minimum one year regular service in the grade.	

2	ESTABLISHMENT OFFICER	5	II	40000 - 140000	Selection	40 years	Essential: Degree of a recognised University. Experience: 3 years experience in a responsible capacity in a Major Port or Govt.Undertaking OR Govt. department. Desirable: Degree/Diploma in Personnel Management or Administrative Management from a recognised University/Institution.	N. A.	2 years	By promotion, failing which by direct recruitment.	From Office Supdt./ Accounts Supdt with minimum one year regular service in the grade.	
3	STORES OFFICER (BILLS & CLAIMS)	1	II	40000 - 140000	Selection	40 years.	1) Degree of a recognised University with additional qualifications in Stores & Inventory Control. 2) 2 years experience in Stores Management.	N. A.	2 years	By promotion, failing which by direct recruitment.	From Office Supdt./ Accounts Supdt with minimum one year regular service in the grade.	
4	PERSONAL ASSISTANT	10	II	40000 - 140000	Selection	40 yrs	Graduate with minimum 5 years experience as Sr. Stenographer. Essential: Knowledge of Basic Computer Fundamentals.	Age: No Qual: No. Experience: As stipulated under column No. 12	2 years	Promotion, failing which by direct recruitment.	Promotion from Senior Stenographer Gr.I with 2 years regular service; failing which from Sr. Stenographer Gr.I with combined regular service of 3 years in the grade of Sr. Stenographer Gr. I and Sr. Stenographer; failing which Sr. Stenographer with total 3 years regular service; failing which from Sr. Stenographer with combined regular service of 5 years in the grade of Sr. Stenographer and Stenographer.	
5	WELFARE OFFICER	1	II	40000 - 140000	Selection	40 yrs.	Essential: Degree of a recognised University with a Post Graduate Degree/Diploma in Personnel Management/Industrial Relations/ Labour Welfare/Social Work/Labour Laws and Administrative Law. Knowledge of Konkani and Hindi is essential. Desirable: Degree in Law. Experience : Atleast 5 years experience in dealing with labour matters in a executive capacity.	Age: No. Edu Qual: Yes. Exp.: No	2 years.	By promotion, failing which by direct recruitment.	Promotion from Labour Inspector in the scale of pay of Rs.23600-56300 (Pre-Revised) (Revised Rs. 36500-88700) with minimum one year regular service in the grade.	

6	LAW OFFICER GRADE II	2	II	40000 - 140000	Selection	40yrs	Essential: 1) Degree in Law 2) Not less then 5 years experience in Department of State/ Central Govt./ or a Major Port/ Public Sector Undertakings or experience at Bar Council. Desirable: 1) Post Graduate in Law 2) Experience in dealing with Industrial & Labour cases.	Age: No Edu Qual: Yes Experience: No	2 years	By promotion, failing which by direct Recruitment.	Promotion from Legal Assistant who have put in a minimum of 2 years regular service in that grade.	
7	HINDI OFFICER	1	II	40000 - 140000	Selection	30 yrs.	1. Essential:- Masters Degree in Hindi from a recognized University and Bachelor's Degree with English as Subject at degree level. 2. Experience: a) 5 yrs. experience as Sr. Hindi Translator in any Central/State or Govt., undertaking Office and experience in translation from English to Hindi and vice versa. b) Experience in conducting Hindi Workshops c) Complete knowledge of Official Language Act, 1963 & Rules made there under. d) Experience in Hindi Correspondence. All candidates are required to pass the prescribed written test in Hindi.	(a) No (b) Yes (c) No	2 years.	By Promotion failing which by Direct recruitment.	Promotion from Senior Hindi Translator in the scale of pay of Rs.21000-53500 (Pre-Revised) (Revised 32500-83800) with 5 years regular service in the grade failing which by considering the employees in the Port Trust satisfying the qualification mentioned in col. No. 8.	
8	LEGAL ASSISTANT	2	III	36500-88700	Selection	35 yrs.	Essential: Degree in Law Experience: Experience at the bar Council for a period not less than 3 Years OR 3 Years experience in dealing with cases involving legal documents such as scrutiny of agreements, contracts & other such items of work.	Age: No Edu Qual: Yes Exp. No.	1 year for direct recruits only. No probation for others.	By promotion by inviting applications from all Port Employees in the pay scale of Clerk (Indoor & Outdoor) and above possessing the requisite educational qualification as at Col. 8 would be considered. The selection for promotion shall be made on merit based on a written test, failing which by direct Recruitment.	Port Employees in the pay scale of Clerk (Indoor/Outdoor) and above having completed minimum 10 years regular service in the Port as on the first day of month in which the post is notified/advertised.	

9	LABOUR INSPECTOR	2	III	36500-88700	Selection	35 yrs.	Degree of a recognised University. Experience: 3 years experience in dealing with Labour matters. Desirable: Degree in Law/ Diploma in Labour Welfare.	Age: No. Edu Qual: Yes. Exp.: No	1 year for direct recruits only. No probation for others.	By promotion failing which by direct recruitment.	Promotion from Senior Clerk (Indoor) and above in ministerial cadre with 3 years regular service in the grade failing which from Senior Clerk (Outdoor)/Goods Supervisor/Gate Supervisor/Import Supervisor/Export Supervisor/Yard Foreman/Labour Supervisor and above with 3 years regular service in the grade. Selection based on written test.	
10	SENIOR STENOGRAPHER GR.I	6	III	36500-88700	Non selection	35 yrs	1) Degree of a recognised University 2) Speed of Shorthand 120 w.p.m. 3) Knowledge of basic computer fundamentals. Desirable: Computer Diploma Course from any Recognised Institute which covers word processing, Spread sheet and presentation & internet.	N. A.	1 year for direct recruits only. No probation for others.	Promotion, failing which by direct recruitment	Promotion from Senior Stenographers with minimum two years regular service in the grade.	
11	SENIOR STENOGRAPHER	12	III	32500-83800	Non Selection	35 yrs	1) Degree of a recognised University 2) Speed of Shorthand 120 w.p.m. 3) Knowledge of basic computer fundamentals. Desirable: Computer Diploma Course from any Recognised Institute which covers word processing, Spread sheet and presentation & internet.	N. A.	1 year for direct recruits only. No probation for others.	Promotion, failing which by direct recruitment.	Promotion from Stenographer/ Hindi Stenographers with minimum two years regular service in the grade.	
12	STENOGRAPHER	8	III	27400-70500	Selection	35 yrs	1) Degree of a recognised University 2) Speed of Shorthand 100 w.p.m. & in Typing 40 w.p.m. 3) Basic computer knowledge.	Age: No Qual: SSC for Departmental candidate 2) Speed of Shorthand 100 w.p.m. & in Typing 40 w.p.m. 3) Basic computer knowledge essential.	1 year for direct recruits only. No probation for others.	By calling applications from departmental candidates subject to passing Written Typing & Shorthand test, failing which by direct recruitment	Departmental candidates with minimum two years regular service in the post.	

13	OFFICE SUPERINTENDENT/ ACCOUNTS SUPERINTENDENT	14	III	36500-88700	Non Selection	35 years.	A) Degree of a recognised University B) 5 years experience in supervisory capacity.	N. A.	1 year for direct recruits only. No probation for others.	Promotion failing which by direct recruitment.	Promotion from Senior Accountant/ Head Clerk with 5 years regular service in the grade or 20 years combined service in the grade of Head Clerk/Sr. Accountant/ Selection Grade Clerk/Accountant/ Sr. Clerk/Clerk with 1 year regular service in the grade of Senior Accountant/ Head Clerk.	
14	SENIOR ACCOUNTANT / HEAD CLERK	33	III	32500-83800	Non Selection	35 years.	A) Degree of a recognised University B) 5 years experience in supervisory capacity.	N. A.	1 year for direct recruits only. No probation for others.	Promotion failing which by direct recruitment.	Promotion from Accountant/ Selection Grade Clerk with 5 years regular service in the grade or 15 years combined service in the grade of Selection Grade Clerk/Accountant/Sr. Clerk/Clerk with 1 year regular service in the grade of Accountant/ Selection Grade Clerk.	
15	ACCOUNTANT/ SELECTION GRADE CLERK.	74	III	29600-81100	Non Selection	35 years.	A) Degree of a recognised University B) 3 years experience in supervisory capacity.	N. A.	1 year for direct recruits only. No probation for others.	Promotion failing which by direct recruitment.	Promotion from Senior Clerk with 5 years regular service in the grade.	
16	SENIOR CLERK	105	III	27400-70500	Non selection	35 years.	A) Degree of a recognised University B) 3 years experience in supervisory capacity.	N. A.	1 year for direct recruits only. No probation for others.	Promotion failing which by direct recruitment.	Promotion based on Inter-se-Seniority of Clerk & Hindi Typist with 5 years regular service in the grade.	

17	CLERK (INDOOR)	22	III	25200-59600	Selection	35 years.	1) Degree of a recognised University. 2) Knowledge of Basic Computer Fundamentals. Desirable: Knowledge of Hindi Typing.	Age: No Edu qual: Relaxable, as indicated in column No. 11 Exp.: No	1 Year	1) 50% by direct recruitment based on written test. 2) 25% by promotion by selection from the categories specified in column No. 12 at sr.no.1 subject to candidates possessing <u>Degree from a recognised University with 2 years regular service in the grade</u> & Knowledge of Basic Computer Fundamentals and passing the prescribed written test. 3) 25% by promotion by selection from the categories specified in column no.12 at sr.no.2 subject to the candidates <u>possessing minimum SSC pass with 4 years regular service in the grade</u> & knowledge of Basic Computer Fundamentals and passing the prescribed written test <u>failing both by direct recruitment.</u> (Common written test for direct recruits & departmental candidates.)	1. 25% by Promotion from the categories of Class IV of all departments possessing Degree from the recognised University, failing which by promotion from the categories of Class IV of all departments with minimum S.S.C. pass. 2) 25% by Promotion from the categories of Class IV of all departments with minimum S.S.C. pass.	
18	SENIOR MOTOR VEHICLE DRIVER GR.I	1	III	29600-81100	Non-selection	45 yrs.	Essential: Secondary School Certificate Examination or equivalent. Must possess a valid Driver's Licence for Driving Heavy Vehicles. Desirable: 7 years experience in having driven Heavy Vehicles.	Age: No Qual: As indicated in Col. No. 12 Exp.: No	1 year for direct recruits only. No probation for others.	Promotion, failing which by direct Recruitment.	Promotion from Senior Motor Vehicle Driver with 5 years regular service in the grade having a valid Driver's licence for driving heavy vehicles.	
19	SENIOR MOTOR VEHICLE DRIVER	4	III	27400-70500	Non selection	35 yrs.	Secondary School Certificate Examination OR Equivalent. Essential: 1) Must possess a valid Driver's Licence for Driving Heavy Vehicles. 2) 5 yrs. experience in having driven Heavy Vehicles.	Age: No Qual: As indicated in Col. No. 12 Exp.: No	1 year for direct recruits only. No probation for others.	Promotion, failing which by direct Recruitment.	Promotion from Motor Vehicle Driver with 5 years regular service, having valid Driver's Licence for Driving Heavy Vehicles.	

20	MOTOR VEHICLE DRIVER	26	III	25200-59600	Selection	35 yrs.	Secondary School Certificate Examination OR Equivalent. Essential: Must possess a valid driver's Licence for Driving Heavy Vehicles. Desirable: 2 years experience in having driven heavy vehicles.	Age: No Qual: As indicated in Col. No. 12	1 Year	Promotion failing which by direct recruitment.	By calling applications from departmental candidates from Class IV category with VIth Std. Passed & Holding valid driver's licence for driving heavy vehicle with 2 years regular service in the grade.	
21	SENIOR HINDI TRANSLATOR	3	III	32500-83800	Selection	38 yrs.	Essential: Masters Degree in Hindi from a recognised University and Bachelor's Degree with English as subject at the degree level. Experience: a) 7 years experience in translation from English to Hindi & vice versa in any central/ state Govt. or public sector undertaking office. b) Experience in Hindi correspondence. c) Knowledge of Official Language Act 1963 and rules made thereunder. d) Written Hindi Test	Age: No. Edu Qual: Yes. Experience: No.	1 year for direct recruits only. No probation for others.	Promotion failing which by direct recruitment	Promotion from Junior Hindi Translator with 3 years regular service in the grade.	
22	JUNIOR HINDI TRANSLATOR	1	III	29600-81100	Selection	35 yrs.	Essential: Masters Degree in Hindi from a recognised University and Bachelor's Degree with English as subject at the degree level. Written Hindi Test. Desirable: 1) One year Experience in translation from English to Hindi & vice versa from any Institution or Government Organisation. 2) Experience in Hindi Correspondence 3) Hindi typing on computer.	Age: No. Edu Qual: Yes Experience: No.	1 year for direct recruits only. No probation for others.	By promotion, failing which by direct recruitment	Promotion from Hindi Stenographer with 5 years regular service in the grade.	

23	HINDI STENOGRAPHER	1	III	27400-70500	Selection	35 yrs.	Edu. Qual.: 1) Degree of a recognized university with Hindi as one of the subject or medium of Education. 2) Hindi shorthand speed of 80 wpm and Hindi Typing 40 wpm. 3) Knowledge of basic computer fundamentals 4) General Hindi written test and Hindi shorthand test. 5) English shorthand speed 80 wpm and Typing 40 wpm. Desirable: Diploma course in Computer from any recognised institute which covers word processing, spread sheet and presentation and internet.	Age: No. Edu Qual: Yes except Hindi written test Exp.: No	1 year for direct recruits only. No probation for others.	Promotion failing which by direct recruitment	Promotion from Hindi Typist with 4 years of regular service in the grade.	
24	HINDI TYPIST	1	III	25200-59600	Selection	35 yrs.	1. Degree of a recognized university with Hindi as a subject or medium of Education. 2. Hindi typing speed 30wpm. 3) English typing speed 40wpm. 4) Knowledge of Basic Computer Fundamentals. 5) Desirable. Diploma course from Recognized Institute which covers word processing, spread sheet & Presentation.	N. A.	1 year	Direct Recruitment based on Hindi written test and Hindi & English typing test .	Not applicable	
25	RECORD ATTENDER	10	III	24200-58600	Non Selection	35 yrs.	Essential: 1) Edu qual: XII th Std. or equivalent from a recognised Institute 2) Experience : 5 yrs minimum experience in maintenance and retrieval of records in the record room attached to any Govt., office or a firm of repute.	N.A	1 year for direct recruits only. No probation for others.	Promotion on the basis of seniority-cum-ment from the categories specified in Col. No.12 , failing which by direct recruitment.	Promotion from the categories of Stationery Attender-cum-Duplicator Operator and Jamadar with one year regular service in the grade failing which from Duplicator Operator, Record Peon, Attender, Lift Operator with 2 years regular service in the grade, failing which from Peon with 3 years regular service in the grade.	
26	JAMADAR	3	III	24200-58600	Non Selection	35 yrs.	Secondary School Certificate Examination passed or Equivalent.	N.A	1 Year	By promotion, failing which by direct recruitment	Promotion from Duplicator Operator, Attender, Record Peon and Lift Operator having 3 yrs. regular service in the grade.	

27	STATIONERY ATTENDER-CUM-DUPPLICATOR OPERATOR	3	III	24200-58600	Non Selection	35 yrs.	Secondary School Certificate Examination passed or Equivalent.	N.A	1 Year	Promotion failing which by direct recruitment	Promotion from Duplicator Operator, Attender, Record Peon and Lift Operator having 3 yrs. regular service in the grade.	
28	LIFT OPERATOR	4	IV	22300-51000	Non Selection	30 yrs.	Secondary School Certificate Examination passed or Equivalent. Knowledge of operating lift.	N.A	1 year for direct recruits only. No probation for others.	Promotion failing which by direct recruitment	Promotion from Peons with 3 years regular service in the grade.	
29	DUPPLICATOR OPERATOR	2	IV	22300-51000	Non Selection	30 yrs.	Secondary School Certificate Examination passed or Equivalent.	N.A	1 year for direct recruits only. No probation for others.	By promotion, failing which by direct recruitment	Promotion from Peons with 3 years regular service in the grade.	
30	ATTENDER	10	IV	22300-51000	Non Selection	30 yrs.	Secondary School Certificate Examination passed or Equivalent.	N.A	1 year for direct recruits only. No probation for others.	By promotion, failing which by direct recruitment	Promotion from Peons with 3 years regular service in the grade.	
31	RECORD PEON	2	IV	22300-51000	Non Selection	30 years	Secondary School Certificate Examination passed or Equivalent.	N.A	1 year for direct recruits only. No probation for others.	Promotion failing which by direct recruitment	Promotion from Peons with 3 years regular service in the grade.	
32	PEON	48	IV	20900-43600	Selection	30 yrs.	Secondary School Certificate Examination passed or Equivalent.	Age: No Qual: Relaxable to Std. VIIth	1 year for direct recruits only. No probation for others.	In the first instance by transfer from departmental candidates having completed 5 yrs. regular service in the grade failing which by direct recruitment.	Transfer from willing employees in the analogous scale of Rs.20900-43600	

33	SWEeper/ SANITARY HEALTH WORKER GR.III (SANITARY SWEEPER)	4	IV	20900-43600	Selection	30 yrs.	V th Std pass. Ability and willingness to do the work of Sweeper.	N.A	1 year	Direct recruitment	N.A.	
34	SANITARY HEALTH WORKER GR.III (SANITARY KHALASEE)	1	IV	20900-43600	Selection	30 yrs.	V th Std pass.	N.A	1 year	Direct recruitment	N.A.	
35	KHALASEE	1	IV	20900-43600	Selection	30 yrs.	a) VIII th Std. Pass. b) Ability to carry 50 kgs. of cover weight. Good physique for carrying out manual work.	N.A	1 year	Direct recruitment	N.A.	
36	WOMAN KHALASEE	14	IV	20900-43600	Selection	30 yrs.	Physical fitness to do manual work.	N.A	1 year	Direct recruitment	N.A.	

SCHEDULE
MORMUGAO PORT TRUST EMPLOYEES' (RECRUITMENT, SENIORITY & PROMOTION) REGULATIONS, 2010
RECRUITMENT RULES OF CLASS II, III & IV POSTS OF MEDICAL DEPARTMENT

SR. NO.	NAME OF THE POST	SR. NO.	NAME OF THE POST
1	AUXILIARY NURSE MID WIFE	21	LABORATORY ATTENDENT
2	STAFF NURSE	22	DRESSER
3	MALE NURSE	23	DRESSER IN CHARGE
4	OPERATION THEATRE SISTER	24	HOSPITAL RECORD ATTENDENT
5	WARD SISTER	25	OPERATION THEATRE TECHNICIAN
6	ASSISTANT MATRON	26	PHYSIOTHERAPIST
7	MATRON	27	DIETICIAN
8	NURSING SUPERINTENDENT	28	TECHNICIAN GRADE II (MEDICAL)
9	PHARMACIST	29	PSYCHIATRIC MEDICO SOCIAL COUNSELLOR
10	SENIOR PHARMACIST	30	KITCHEN ATTENDENT
11	CHIEF PHARMACIST	31	COOK
12	ASSISTANT LABORATORY TECHNICIAN	32	HEAD COOK
13	SENIOR LABORATORY TECHNICIAN	33	SANITARY HEALTH WORKER GRADE III (Sweeper)
14	LABORATORY INCHARGE	34	SANITARY HEALTH WORKER GRADE III (Khalasee)
15	X'RAY ATTENDANT	35	WOMAN KHALASEE
16	DARK ROOM ASSISTANT	36	SANITARY HEALTH WORKER GRADE II (Jamadar)
17	X'RAY TECHNICIAN	37	CLERK(LINEN)
18	RADIOGRAPHER	38	MALEE
19	HOSPITAL ATTENDENT	39	STORES ISSUER
20	DISPENSARY ATTENDENT		

Sr. No.	Name of Post	No. of Posts Permanant Temp-orary		Classification	Scale of Pay (₹)	Whether selection or non-selection	Upper Age limit for direct recruitment (In Years)	Educational & other qualifications required for direct recruitment	Whether (a) age (b) educational qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (In Years)	Methods of recruitment (whether by direct recruitment or by promotion/absorption/ deputation)	In case of recruitment by promotion/absorption/ deputation, grades from which it should be made	Remarks
1	2	3		4	5	6	7	8	9	10	11	12	13
1	AUXILIARY NURSE MIDWIFE	0		III	27400-70500	Selection	30 yrs.	1) Certificate of Auxiliary Nurse Midwifery. 2) Certificate of Registration of a Nursing Council 3) One year experience as a Auxiliary Nurse in a 100 or more bedded Hospital.	N.A.	1 Year	Direct Recruitment	N.A.	
2	STAFF NURSE	20	0	III	27400-70500	Selection	35 years	1) Degree (Bsc.) in Nursing OR Diploma in General Nursing and Midwifery 2) Certificate of Registration of a Nursing Council 3) One year experience as a Staff Nurse in a 100 or more bedded Hospital.	N.A.	1 Year	Direct Recruitment	N.A.	
3	MALE NURSE	1	-	III	27400-70500	Selection	30 years	1) Degree (Bsc.) in Nursing OR Diploma in General Nursing or Psychiatric or Community Health. 2) Certificate of Registration of Nursing Council. 3) One year experience as a Male Nurse in a 100 or more bedded hospital.	N.A.	1 Year	Direct Recruitment	N.A.	

1	2	3		4	5	6	7	8	9	10	11	12	13
4	OPERATION THEATRE SISTER	2	-	III	29600-81100	Non Selection	30 yrs.	1) Degree (Bsc.) in Nursing OR Diploma in General Nursing and Midwifery/ General Nursing & Psychiatric Nursing. 2) Cert. Of registration of a Nursing Council 3) Four years experience as Staff Nurse/Male Nurse in a 100 or more bedded hospital of which atleast three years experience in the Operation theatre.	Age - No Edu qual:- Yes Exp.: Yes,but relaxable to Two years experience as Staff Nurse/Male Nurse of which One year experience in Operation Theatre.	1 year for direct recruits. No probation for others.	By promotion, failing which by direct recruitment.	Promotion from Staff Nurse/Male Nurse with 2 years experience with common inter-se seniority.	
5	WARD SISTER	7	-	III	29600-81100	Non Selection	35 years	1) Degree (Bsc.) in Nursing OR Diploma in General Nursing 2) Certificate of registration of a Nursing Council. 3) 4 years experience as Staff Nurse in a 100 or more bedded hospital.	Age - No Ed. Qual - Yes. Exp. - Two years as a Staff Nurse.	1 year for direct recruits. No probation for others.	By promotion, failing which by direct recruitment.	Promotion from Staff Nurse/Male Nurse with 2 years experience with common inter-se seniority.	
6	ASSISTANT MATRON	1	-	III	32500-83800	Non Selection	35 years	1) Degree (Bsc) in Nursing OR Diploma in General Nursing and Midwifery 2) Certificate of registration of a Nursing Council 3) Four years experience as Ward Sister/ Operation Theatre Sister in a 100 or more bedded hospital .	Age - No Ed. Qual - Yes. Exp. - as per column no. 12.	1 year for direct recruits. No probation for others.	By promotion, failing which by direct recruitment.	Promotion from Ward Sister/ Operation Theatre Sister with common inter-se seniority with combined experience of three years in the post.	

1	2	3		4	5	6	7	8	9	10	11	12	13
7	MATRON	1		III	36500-88700	Selection	35 years	1) Degree (Bsc) in Nursing OR Diploma in General Nursing & Midwifery and Diploma in Nursing administration of minimum 10 months duration from a recognized Government institution. 2) Certificate of registration of a Nursing Council 3) Two years experience as Assistant Matron (for Degree) Four years experience as Asst. Matron (for Diploma) OR seven years experience as Ward Sister in a 100 or more bedded institution.	Age. - No Ed. Qual - Yes Exp. : as per column no. 12.	1 year for direct recruits. No probation for others.	By promotion, failing which by direct recruitment.	Promotion from Assistant Matron failing which from among Ward sisters/Operation Theatre Sisters with Three years experience in the grade failing which from Staff Nurses having minimum Ten years experience.	
8	NURSING SUPERINTENDENT	1		II	40000-140000	Selection	40 yrs.	1) Degree (Bsc) in Nursing OR Diploma in General Nursing & Midwifery and Diploma in Nursing Administration with ten months duration. 2) Certificate of Registration of a Nursing Council. 3) Three years experience as Matron (Degree) and Five years experience as Matron (Diploma).	Age - No Ed. Qual - Yes. Exp. - as per column no. 12.	2 Years	By promotion, failing which by direct recruitment.	Promotion from Matron failing which Asst. Matron, failing which from among Ward sisters/Operation Theatre Sisters with Five years combined Service in the cadre.	
9	PHARMACIST	3	-	III	27400-70500	Selection	30 yrs	Degree in Pharmacy with one year experience as Pharmacist OR Diploma in Pharmacy with three years experience as Pharmacist	N. A.	1 Year	Direct Recruitment	N.A	

1	2	3		4	5	6	7	8	9	10	11	12	13
10	SENIOR PHARMACIST	1	-	III	36500-88700	Selection	30 yrs.	Degree in Pharmacy with three years experience as Pharmacist OR Diploma in Pharmacy with five years experience as Pharmacist	Age. - No Ed. Qual.: YES Exp. : As per col. No.12.	1 year for direct recruits. No probation for others.	By promotion, failing which by direct recruitment.	Pharmacist with two years regular service in the grade	
11	CHIEF PHARMACIST	1	-	II	40000-140000	Selection	40 years	1) Degree in Pharmacy with three years experience as Pharmacist OR Diploma in Pharmacy with five years experience.	1) Age. - No 2) Ed. Qual - Yes. 3) Exp: as per Col.No.12	2 Years	By promotion, failing which by direct recruitment.	Senior Pharmacist with five years combined experience as Senior Pharmacist & Pharmacist	
12	ASSISTANT LABORATORY TECHNICIAN	5	0	III		Selection	30 years	<u>Essential:</u> 1. Passed H.S.S.C in Science stream 2. Diploma in Medical Laboratory Technology from a Government recognised Institution of minimum two years duration with three years experience in the field. <u>Desirable:</u> 1. B. Sc. in Microbiology from a recognized University. 2. Post Graduate Diploma in the Medical Laboratory Technology from a recognized University/Institution. Exp. : One year experience in the relevant field. OR BSc. in Medical Laboratory Technology from a recognized University. Exp: One year experience in the relevant field.	N.A.	1 Year	Direct Recruitment	N.A.	

1	2	3		4	5	6	7	8	9	10	11	12	13
13	SENIOR LABORATORY TECHNICIAN	2	0	III	29600-81100	Non Selection	35 yrs.	1) B.Sc.(Micro Biology or Medical Laboratory Technology) of a recognised University OR Diploma in Medical Laboratory Technology from a Government recognised institution. 3) Atleast three yeears experience in a Clinical Laboratory in a 100 or more beded hospital. 4) Should be able to undertake independent investigation of all disciplines of Pathology.	Age- No Ed. Qual : Yes relaxable upto Diploma in Medical Laboratory Technology of Government recognised institution of minimum two years duration Exp.: As per Col. No.12.	1 year for direct recruits. No probation for others.	By promotion, failing which by direct recruitment.	Asst. Laboratory Technician having three years regular service in the grade.	
14	LABORATORY INCHARGE	1	-	II	40000-140000	Selection	40 yrs.	1) B.Sc. (Micro-Biology or Medical Laboratory Technology) of a Govt. recognised University OR Diploma in Medical Laboratory Technology from a Government recognised institution of minimum two years duration with three years expereince in the field. 3) Three years experience in 100 or more beded hospital in clinical pathology in case of degree.	Age - No Qual : YES but Relaxable to Diploma in Medical Laboratory Technology of a Government recognised Institute of minimum two years duration Exp.: As per Col. No. 12	2 Years	By promotion, failing which by direct recruitment.	Senior Laboratory Technician having two years regular service in the grade.	
15	X'RAY ATTENDANT	1	-	IV	20900-43600	Selection	30 yrs.	1) X th standard 2) Preferable : two years experience in a X-ray department/Clinic	N.A.	1 Year	Direct recruitment	N.A.	
16	DARK ROOM ASSISTANT	1	-	III	25200-59600	Non Selection	30 years	1) XIth standard 2) three years experience in a X-ray Department/Clinic	Educational Quaailficator relaxable to Xth Std. Exp. As per Col. No. 12	1 Year	By promotion, failing which by direct recruitment.	X'Ray Attendant with two years working experience in X-Ray Section	

1	2	3	4	5	6	7	8	9	10	11	12	13
17	X' RAY TECHNICIAN	2	-	III	25200-59600	Non Selection but by Selection in case of direct recruitment	35 years	1) X th Standard 2) Diploma in Medical Radiography/X ray Technology of minimum two years duration from a Government recognized institute 3) Two years experience in a X-Ray department/clinic. Relaxable in case experienced candidate is not available.	1) Age: No 2) Ed. Qual : YES 3) As in Col.8 Item No.2 applies 4) Preferably 2 years experience in X-Ray section	1 Year	Transfer failing which Promotion failing which Direct recruit	(i) Transfer from Dark Room Asst. (ii) Failing which by promotion from X-Ray Attendant possessing requisite qualification and with two years regular service in the grade (iii) failing both by direct recruitment
18	RADIOGRAPHER	1	-	III	29600-81100	Non Selection	35 years	1) XIth Standard 2) Diploma in Medical X-ray Technology from a Government recognised Institute of minimum two years duration 3) Preferable : six years experience in a X-ray department/Clinic.	Age - No Ed. Qual - No	1 year for direct recruits. No probation for others.	By promotion, failing which by direct recruitment.	X - ray Technician having three years regular service in the grade.
19	HOSPITAL ATTENDANT	24	-	IV	20900-43600	Selection	30 years	1) Xth STD 2) Preferable : 2 years experience in a Hospital/Nursing Home.	1) Age - No 2) Ed. Qual- Relaxable upto V Std for Departmental Candidate.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct Recruitment	San. Health Workers Gr. II, W/Khalasee having aptitude for the work of Hosp. Attendant with common inter-se seniority.
20	DIPENSARY ATTENDANT	1	-	IV	20900-43600	Selection	30 years	1) Xth STD 2) Preferable : 2 years exp. In Pharmacy	N.A.	1 Year	Direct Recruitment	N.A.
21	LABORATORY ATTENDANT	0	-	IV	20900-43600	Selection	30 years	1) Xth standard 2) Preferable : two years experience in a Clinical Laboratory	N.A.	1 Year	Direct Recruitment	N.A.
22	DRESSER	5	-	IV	22300-51000	Non Selection	30 years	1) X th standard 2) Certificate in First Aid awarded by a Government recognised Institution/Body 3) Preferable : three years Experience in a Health Centre/First Aid as Dresser	Age - No Ed. Qual - VII Std Item No. 2 of Column No.8 applies	1 year for direct recruits. No probation for others	Promotion failing which by direct recruitment	Hospital Attendant, Dispensary Attendant, X'ray Attendant, Laboratory Attendant having three years regular service in the grade with common inter-se seniority.

1	2	3		4	5	6	7	8	9	10	11	12	13
23	DRESSER IN-CHARGE	1	-	III	25200-59600	Non Selection	35 yrs.	1) XIth standard 2) Certificate in First Aid awarded by a Government recognised Institution/Body 3) Preferable : five years Experience in a Health Centre/First Aid Post	Age - No, Ed. Qual - Relaxable upto VII Std. for Item No.1 of Column No. 8. Item No. 2 applies.	1 Year	Promotion failing which by direct recruitment	Dresser with one year regular service in the grade.	
24	HOSPITAL RECORD ATTENDANT	2	-	III	24200-58600	Non Selection	35 years	1)XIth Standard 2) Preferable : three years experience in a Medical Record department as Record Attendant	Age - No Ed. Qual - Relaxable upto Std. VII	1 Year	Promotion failing which by direct recruitment	Hospital Attendant, Dispensary Attendant, X'ray Attendant, Laboratory Attendant having two years regular service in the grade with common inter-se seniority.	
25	OPERATION THEATRE TECHNICIAN	0	-	III	25200-59600	Non Selection	35 yrs.	1) XIth standard 2) Diploma or Certificate Course of not less than one year duration in Operation Theatre/ Anaesthesiology Technique. 3) Two years experience of working in Anaesthesiology Section/ Operation theatre.	Age - No 1) Ed. Qual - Relaxable upto Xth Std 2) Exp. Yes	1 year for direct recruits. No probation for others	Promotion failing which by direct recruitment	1)By transfer - from Dresser-In-Charge having 3 years regular service in the grade & training in Anaesthesia/ Operation Theatre Techniques failing which from among the Dresser with above qualification.	
26	PHYSIOTHERAPIST	0	-	III	29600-81100	Selection	35 yrs.	1) XIth standard Pass 2) Degree in Physiotherapy of three years duration from Government recognised institution.	N.A.	1 year	Direct Recruitment	N.A.	

1	2	3		4	5	6	7	8	9	10	11	12	13
27	DIETICIAN	0	-	III	29600-81100	Selection	35 yrs.	1) Degree in Nutrition or Degree in Home Science with Nutrician & Dietetics as special subjects or a degree in Science with diploma in Nutrician and Dietetics from a recognised University or other Institution. 2) Experience: three years in Dietetics department of a Hospital, dealing with preparation and distribution of therapeutic diets.	N.A.	1 year	Direct Recruitment	N.A.	
28	Technician GR.II (Medical)	1	-	III	25200-59600	Selection	35 yrs.	1)Diploma in Medical Electronics from Govt. recognised institution OR Diploma in electronics from Government, recognised institution. 2)Desirable: two years experience in the field preferably hospital equipment handling.	Not applicable	1 year	Direct Recruitment	N.A.	
29	PSYCHIATRIC MEDICO SOCIAL COUNSELLOR	0	-	III	29600-81100	Selection	35 years	1) Master in Social work specialised in Medical and Psychiatric Social work 2) Two years experience of counselling in a 100 or more bedded hospital.	N.A.	1 year	Direct Recruitment	N.A.	
30	KITCHEN ATTENDANT	3	-	IV	20900-43600	Selection	30 yrs.	1) VII Standard 2) 2 years experience in dietetics department in hospital.	Age : No Qual: No	1 year for direct recruits. No probation for others.	Transfer failing which by direct recruitment (Staff Selection Committee to meet to decide the transfers.	By transfer from among categories Woman Khalasees/Sanitary Health Workers Gr. III of Medical Dept.having aptitude for the kitchen work with two years regular service in the grade.	

1	2	3		4	5	6	7	8	9	10	11	12	13
31	COOK	6	-	IV	22300-51000	Non Selection	30 yrs.	1) Edu. Qual. -Xth Standard 2) three years experience in a catering establishment 3) Preferable: Certificate in Craftsmanship in Food Production & Patisserie awarded by a Government recognised institute.	Age: No. Ed. Qual: No	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Kitchen Attendants having two years regular service in the grade.	
32	HEAD COOK	3	-	III	24200-58600	Non Selection	35 yrs.	1) Educ. Qual --XIIth Standard 2) five years experience in a catering establishment. 3) Preferable : Certificate in Craftsmanship in Food Production & Patisserie awarded by a Government recognised institute of one year duration.	Age : No Ed. Qual . : No	1 Year	Promotion, failing which by direct recruitment.	Cook having two years regular service in the grade.	
33	SANITARY HEALTH WORKER Grade III (Sweeper)	28	-	IV	20900-43600	Selection	30 yrs.	1) VIth Standard pass 2) Ability & willingness to do the work of Sanitary Sweeper.	Not applicable	1 Year	Direct Recruitment	N.A.	
34	SANITARY HEALTH WORKER Grade III (Khalasee)	6	-	IV	20900-43600	Selection	30 yrs.	1) VIth Standard pass. 2) Physical fitness to do manual work.	Not applicable	1 Year	Direct Recruitment	N.A.	
35	WOMAN KHALASEE	2	-	IV	20900-43600	Selection	30 yrs.	1) VIth Standard passed 2) Physical fitness to do manual work.	Not applicable	1 Year	Direct Recruitment	N.A.	
36	SANITARY HEALTH WORKER Grade II (Jamadar)	2	-	IV	21800-50200	Non Selection	30 yrs.	1) Educ. Qual.- Xth Standard 2) Exp:- three years work experience in Sanitary work.	Age : No Ed. Qual . : No	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Sanitary Health Worker Gr. III, W/Khalasee having three years regular service in the grade with common inter-se seniority.	

1	2	3		4	5	6	7	8	9	10	11	12	13
37	CLERK (LINEN)	0	-	III	25200-59600	Selection	30 yrs.	1) XIIth Standard. 2) Certificate in tailoring from a Govt., Recognized Institute. 3) a) Certificate in typing 30 w.p.m. from a Government recognised Institute. b) Certificate of Computer Operation preferably awarded by a Government Recognized Institute.	N.A.	1 Year	Direct recruitment	N.A.	
38	MALEE	1	-	IV	20900-43600	Selection	30 yrs.	1. VII Standard Pass 2. Preferably two years experience in gardening.	N.A.	1 year	Direct recruitment	-	
39	STORES ISSUER (MEDICAL)	2	-	IV	22300-51000	Non-selection	Not exceeding 35 yrs.	1. SSC 2. Desirable: Experience in the works connected with the custody and issue of stores and maintaining records thereof.	Age: No Qual- Relaxable upto VII Standard	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Hospital Attendant with two years regular service in the grade	

SCHEDULE

MORMUGAO PORT TRUST EMPLOYEES' (RECRUITMENT, SENIORITY & PROMOTION) REGULATIONS, 2010

RECRUITMENT RULES OF CLASS II, III & IV POSTS OF FINANCE DEPARTMENT

1 ASST ACCOUNTS OFFICER (CASH)
 2 ASST. COST ACCOUNTS OFFICER
 3 ASST. MANAGER (EDP)
 4 CHIEF CASHIER
 5 CASHIER

6 ASST. CASHIER
 7 STOCK VERIFIER
 8 COST ANALYST
 9 JR. PROGRAMMER
 10 IT ASSISTANT

Sl. No.	Name of Post	No. of Posts Par. Tem.	Classification	Scale of pay	Whether selection or non-selection	Upper Age limit for direct recruitment (in years)	Educational and other qualifications required for direct recruits	Whether (a) age (b) educational qualifications (c) Experience for direct recruitment will apply in the case of promotions/absorption/deputation.	Period of probation (in years)	Methods of recruitment i.e. whether by direct recruitment or by promotion or deputation	In case of recruitment by promotion/ absorption/ Deputation grade from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Asst. Accounts Officer (Cash)	1	II	Rs.40000-140000	Selection	30 yrs	Essential: 1) A Degree of a recognized University 2) Pass in final examination of Institute of Cost Accountants / Chartered Accountants of India.	Age: No. Qualifications: No, However Degree of a recognized University in Commerce. Experience: No	2 years	Promotion, failing which by direct recruitment/deputation	Chief Cashier with two years experience.in the grade failing which from Cashier with two years experience in the Cash Section.	
2	Asst. Cost Accounts Officer	1	II	Rs.40000-140000	Selection	30 yrs	Qualification:1) Degree of recognized University 2) Pass in Final Examination of Chartered Accountants of India/Institute of Cost Accountant of India.	Age: No. Qualifications: Yes(as prescribed in col. No.8) Experience : No.	2 years	By promotion, failing which by direct recruitment/deputation	Promotion from Cost Analyst with two years experience.in the grade, failing which by calling applications from departmental candidate failing which by direct recruitment	
3	ASST. MANAGER (EDP)	4	II	Rs.40000-140000	Selection	30 yrs	Qualifications: A degree in computer Engineering/Computer Science/Computer Applications/Information Technology or degree in any discipline with post graduate diploma in computer applications/computer science/ Information Technology from recognised university/institution. Experience: 2 years experience in programming/Electronic data processing/system analysis, etc.	Age: No Educational Qualifications: Degree from recognized University, with 1 year post graduate diploma in computer application/computer science/Information Technology from recognised university. In case the candidate is having 15 years experience in IT the qualification is degree from a recognized university. Experience : No.	2 years	By Promotion, failing which by direct recruitment	Promotion from the Jr. Programmer with three years experience in the grade.	

1	2	3	4	5	6	7	8	9	10	11	12	13
4	Chief Cashier	1	III	Rs.36500-88700	Selection	30 yrs	Qualification- A Degree of a recognized University in Commerce Experience: 5 years experience in handling cash/bank operation in a firm/ company/ Public Undertaking/ Ports.	Age: No. Qualifications: Yes.(as prescribed in col. No 8) Experience: No.	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Cashier with one year experience in the grade failing which from Asst. Cashier with two years experience in the Cash Section.	
5	Cashier	2	III	Rs.32500-83800	Selection	30 yrs	Qualification: Degree of a recognized University in Commerce Experience: 3 years experience in handling cash/bank operation in a firm/company/public undertaking/Ports.	Age: No. Qualifications: Yes(as prescribed in col. No.8) Experience : No.	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Asst. Cashier with two years experience in the grade	
6	Asst. Cashier	1	III	Rs.29600-81100	Selection	30 yrs	Qualification: A Degree of a recognized University in Commerce. Experience: 2 years experience in handling cash/bank operation in a firm/company/public undertaking/Ports.	Age: No. Qualifications: Yes(as prescribed in col. No.8) Experience: No	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Promotion by calling applications from willing Sr. Clerks having three years regular service in that grade	
7	Stock verifier	0	III	Rs.36500-88700	Selection	30 yrs	Degree/Diploma in Mechanical OR Electrical Engineering	Age: No. Qualifications: Yes(as prescribed in col. No.8) Experience: No.	1 year for direct recruits. No probation for others.	Transfer from Engineering Mechanical Department, failing which by direct recruitment.	J.E. Gr.III(M)/ J.E. Gr.III(E) with two years experience.in the grade	
8	Cost Analyst	1	III	Rs.36500-88700	Selection	30 yrs	Qualification: 1) Degree of recognized University 2) Pass in Final Examination of Chartered Accountants of India/Institute of Cost Accountant of India. Experience: 3 years experience in costing in a reputed firm/Public Undertaking/Major Ports.	Age: No. Qualifications: Yes(as prescribed in col. No.8) Experience : No.	1 year for direct recruits. No probation for others.	By Promotion; failing which by direct recruitment /deputation.	Promotion by calling applications from willing regular employees possessing the requisite qualification would be considered on merit basis.	

1	2	3	4	5	6	7	8	9	10	11	12	13
9	JR. PROGRAMMER	8	III	Rs.36500-88700	Selection	30 yrs	<p><u>Qualifications:</u> A Degree from recognized University in Computer Engineering/Computer Science OR Degree in Maths/Statistics/Operational Research/Economics with Post Graduate Diploma in Computer Application/Computer Science/Information Technology from recognized University/Institution OR degree in Engineering with Post graduate diploma in Computer Application/Computer Science/InformationTechnology from recognized University/Institution OR BCA from recognized University.</p> <p>Experience: 3 years experience in programming/Electronic Data processing/System Analysis, etc.</p>	<p><u>Age:</u> No</p> <p><u>Educational Qualifications:</u> Degree from recognized University with Post Graduate Diploma in Computer Applications/ Computer Science/Information Technology from recognized University. Promotee has to pass the test prescribed by management.</p> <p><u>Experience:</u> No.</p>	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment	Promotion from I.T. Assistant with two years experience in the grade.	
10	IT ASSISTANT	1	III	Rs.27400-70500	Selection	Not exceeding 30 years	<p><u>Qualifications:</u> A Degree from recognized University in Computer Engineering/Computer Science OR Degree in Maths/Statistics/Operational Research/Economics with Post Graduate Diploma in Computer Application/Computer Science/Information Technology from recognized University/Institution OR Degree in Engineering with Post graduate diploma in Computer Application/Computer Science/InformationTechnology from recognized University/Institution OR BCA from recognized University.</p> <p>Experience: 3 years experience in programming/Electronic Data processing/System Analysis, etc.</p>	<p><u>Age:</u> No</p> <p><u>Educational Qualifications:</u> Degree from recognized University with Post Graduate Diploma in Computer Applications OR B.Sc (Computer Science/Information Technology) from a recognized University. Promotee has to pass the test prescribed by management.</p> <p><u>Experience:</u> No.</p>	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment	<p>Promotion by inviting applications from departmental candidates possessing the requisite educational qualification as at Col, 9 Subject to having completed five years of regular service in that grade.</p> <p>The selection shall be made based on written test .</p>	

SCHEDULE

MORMUGAO PORT TRUST EMPLOYEES' (RECRUITMENT, SENIORITY & PROMOTION) REGULATIONS, 2010

RECRUITMENT RULES OF CLASS II, III & IV POSTS OF ENGINEERING CIVIL DEPARTMENT

1	Assistant Engineer (Civil)	26	Ferro Printer
2	Assistant Architect	27	Estete Superintendent
3	Assistant Estate Manager Gr.II (Asst Estate Officer)	28	Estate Inspector
4	Junior Engineer Grade-I (Draftsman)	29	Surveyor
5	Junior Engineer Grade-III (Civil)	30	Sr. Sanitary Inspector
6	Junior Engineer Grade-III (Draftsman)	31	Assistant Carpenter
7	Sub Overseer	32	Assistant Fitter
8	Engineering Assistant Gr. III	33	Assistant Fitter water supply
9	Estimator	34	Assistant Mason
10	Sr. Draftsman Gr. II	35	Assistant Painter
11	Work Maistry/ Maistry	36	Machine Operator
12	Maistry (Water Supply)	37	Gangmate
13	Blacksmith (High Skilled)	38	Mate
14	Carpenter (High Skilled)	39	Keyman
15	Fitter (High Skilled)	40	Malee
16	Mason (High Skilled)	41	Khalasee
17	Painter (High Skilled)	42	Head Watchman
18	Draftsman	43	Havildar
19	Section Mate	44	Watchman
20	Carpenter	45	Sanitary Health Worker Gr.II (Sanitary Jamadar)
21	Fitter	46	Sanitary Health Worker Gr.III (Sanitary Sweeper)
22	Fitter (Water Supply)	47	Sanitary Health Worker Gr.III (Sanitary Khalasee)
23	Mason		
24	Painter		
25	Welder		

Sr. No.	Name of the Post	No. of posts	Class-ification	Scale of Pay (Rs.)	Whether selection or non-selection	Upper Age limit for Direct Recruitment (in years)	Educational & other qualifications required for direct recruitment	Whether (a) Age (b) Educational qualification. (c) Experience for direct recruits will apply in the case of promotion/absorption/	Period of probation (in years)	Methods of recruitment (whether by direct recruitment or by promotion/absorption/deputation).	Incase of recruitment by promotion/absorption/ n/ deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Assistant Engineer (Civil)	16	II	40000 - 140000	Selection cum Seniority	30 years	Essential: (a) Degree in Civil Engineering from a recognised University OR should have passed Section 'A' & 'B' of the examination conducted by Institute of Engineers and possessing AMIE Certificate. (b) Not less than 3 years experience in civil/marine works. OR a) Diploma in Civil Engineering (3 years Course) from a recognised Institution b)Not less than 6 years in civil/marine work	Age: No. Qual.: Yes.	2 years	By Promotion from Junior Engineer Grade-III (Civil) failing which by direct recruitment	Promotion from Junior Engineer III(Civil) who have put in not less than two years regular service in the grade	

1	2	3	4	5	6	7	8	9	10	11	12	13
2	Assistant Architect	1	II	40000 - 140000	Selection	30 years	Essential Qualification: Degree in Architecture or Govt. Diploma in Architecture from recognised university/Institution. Experience: At least 5 years experience in Architectural design. Desirable: Experience in CAD(Computer Aided Design)	Age: No. Qual.: Yes.	2 years	Promotion failing which by Direct Recruitment	By promotion from Junior Engineer I(Draftsman)/ Junior Engineer III(Draftsman) possessing qualification as in col. No. 8 and with not less than two years regular service in the grade	
3	Assistant Estate Manager Gr.II (Asst Estate Officer)	1	II	40000 - 140000	Selection	30 years.	Essential: Graduate in Law. Experience 10 years Experience in work connected with Estate matter including keeping records of lands, leases, buildings & correspondence in connection therewith in Port Sector/Govt. Undertaking or semi-Govt. Undertaking	Age. No Qualification: Yes. Degree in any discipline. But with experience in Estate section of CE's Dept.	2 years	By Promotion failing which by direct recruitment	By promotion from Estate Supdt. with five years combined service as Estate Suptd. & Estate Inspector of which at least one year experience as Estate Suptd.	
4	Junior Engineer Grade-I (Draftsman)	2	III	36500 - 88700	Selection cum Seniority	30 years	Essential Qualifications: Three years diploma in Civil Engineering or 2 years certificate course in Civil Draftsmanship obtained after matriculation recognised by a state board of technical education or an institute recognised by Govt. of India for such training. Experience: Experience in large drawing office in a capacity of Draftsman for a period of 8 years in preparation of drawings involving R.C.C. details preparation of estimates etc. exp. in the case of certificates holders should not be less than 12 years.	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Junior Engineer Gr. III (Draftsman) with one year experience in the grade	
5	Junior Engineer Grade-III (Civil)	23	III	36500 - 88700	Selection cum Seniority	30 years	Essential Qualification: Degree in Civil Engineering from a recognised University OR should have passed Section 'A' & 'B' of the examination conducted by Institute of Engineers (India) OR Diploma in Civil Engineering (3 years Course) from a recognised Institution with not less than 3 years experience in Survey and/or Construction of Civil Engg. Works. Desirable: Experience with working on computer.	Age: No. Qualification & Experience: Yes	1 year for direct recruits. No probation for others.	By Promotion, failing which by direct recruitment.	Promotion from Engineering Assistant Gr. III with one year experience in the grade	
6	Junior Engineer Grade-III (Draftsman)	2	III	36500 - 88700	Selection cum Seniority	30 years	Essential Qualification: Three years diploma in Civil Engineering or 2 years certificate course in Civil Draftsmanship obtained after matriculation recognized by a state board of technical education or an institute recognized by Govt. of India for such training. Experience: Experience in a drawing office as a Draftsman for a period of 6 years in preparation of drawings involving R.C.C. details, preparing Estimates etc. exp. in case of certificate holders experience should not be less than 10 yrs.	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Sr.Draftsman Gr.II/ Estimator with one year experience in the grade	

1	2	3	4	5	6	7	8	9	10	11	12	13
7	Sub Overseer	6	III	29600 - 81100	Selection cum Seniority	30 years	Essential: 1) 10th std pass. 2) Diploma/National Apprentice Certificate in any trade. 3) 5 years exp. In supervision of Civil Engg. Works.	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion from categories specified in col.no.12 having two years regular service in the grade, failing which by direct recruitment.	Work Maistry/ Work Maistry(Water Supply)/ Maistry in a cycle of 6 posts 5 posts will be filled in from the skilled categories & 1 post will be filled in through the candidates promoted from Mate to Maistry.	
8	Engineering Assistant Gr. III	1	III	29600 - 81100	Selection cum Seniority	30 years	Essential : Degree in Civil Engineering from a recognised University OR should have passed Section 'A' & 'B' of the examination conducted by Institute of Engineering. OR Diploma in Civil Engineering (3 years Course) from a recognised Institution with min. 2 years experience in Design/Maintenance/Construction/ Survey of Civil Engg. Works. Desirable: Experience with working on computer.	Age: No. Qual.: Yes.	1 year for direct recruits. No probation for others.	1) 25% by promotion failing which by direct recruitment. 2) 75% by direct recruitment	Promotion from Draftsman cadre with one year experience in the grade	
9	Estimator	2	III	29600 - 81100	Selection	30 years	Essential Qualification: Three years diploma in Civil Engineering or 2 years certificate course in Civil Draftsmanship obtained after matriculation recognised by a state board of technical education or an institute recognised by Govt. of India for such training. Desirable Experience: About 4 years in estimating and working out quantities of building construction works involving R.C.C. details in a Government undertaking or from a reputed firm. Experience in case of certificate holders should not be less than 8 yrs.	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	promotion failing which by direct recruitment.	Draftsman with one year experience in the grade	
10	Sr. Draftsman Gr. II	3	III	29600 - 81100	Selection	30 years	Essential Qualification: 3 years diploma in Civil Engineering or 2 years certificate course in Civil Draftsmanship obtained after matriculation recognised by a state board of technical education or an institute recognised by Govt. of India for such training. Desirable Experience: About 4 years in estimating and working out quantities of building construction works involving R.C.C. details in a Government undertaking or from a reputed firm. Experience in case of certificate holders should not be less than 8 years.	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	promotion failing which by direct recruitment.	Draftsman .with one year experience in the grade	

1	2	3	4	5	6	7	8	9	10	11	12	13
11	Work Maistry/ Maistry	12	III	29600 - 81100	Selection cum Seniority	30 years	Essential: 1) 10th pass. 2) Diploma/National Apprentice Certificate in any trade. 3) 5 years experience in supervision of Civil Engg. Works.	Age: No. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Carpenter/ Fitter/ Mason/Painter in Highly Skilled Category from relevant Trade & from the category of Mate/Section Mate with 10/6 years experience in the respective grade.	
12	Maistry (Water Supply)	1	III	29600 - 81100	Selection cum Seniority	30 years	Essential: 1) 10th pass. 2) Diploma/National Apprentice Certificate in Fitter trade with 5 years experience in Water Supply Works..	Age: No. Ed.Qual.: No.	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Highly Skilled Fitter Category . with one year experience in the grade	
13	Blacksmith (High Skilled)	1	III	27400 - 70500	Non Selection	30 years	Essential: 1) National Apprentice Certificate in the Trade Smithy with 4 years experience OR ITI in the Trade Smithy with 6 years experience as helper in any workshop. All candidates require to pass the Departmental Trade Test.	Age: No. Ed.Qual.: No.	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Blacksmith with one year experience in the grade	
14	Carpenter (High Skilled)	7	III	27400 - 70500	Non Selection	30 years	Essential: 1) National Apprentice Certificate in the Trade of Carpentry with 4 years experience OR ITI in the Trade Carpentry with 6 years experience as helper in any workshop. All candidates require to pass the Departmental Trade Test.	Age: No. Ed.Qual.: No.	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Carpenter with one year experience in the grade	
15	Fitter (High Skilled)	9	III	27400 - 70500	Non Selection	30 years	Essential: 1) National Apprentice Certificate in the Trade Fitter with 4 years experience OR ITI in the Trade Fitter with 6 years experience as helper in any workshop. All candidates require to pass the Departmental Trade Test.	Age: No. Ed.Qual.: No.	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Fitter, Fitter (Water Supply) with one year experience in the grade	
16	Mason (High Skilled)	7	III	27400 - 70500	Non Selection	30 years	Essential: 10th pass, About 5 years experience as Mason. Should be capable of carrying out intricate plastering works bands, architectural features in masonry and other works of highly skilled nature. Capable of working at places where the location is inconvenient etc.	Age: No. Ed.Qual.: No. However the prescribed years of experience can be relaxed in cases of persons otherwise found fit	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Mason with one year experience in the grade	

1	2	3	4	5	6	7	8	9	10	11	12	13
17	Painter (High Skilled)	3	III	27400 - 70500	Non Selection	30 years	Essential: VIIIth std. pass, with 9 years experience in Painting (out of which 1 year in spray painting) in reputed workshop. All candidates required to pass the Departmental Trade Test.	Age: No. Ed.Qual.: No.	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Painter . with one year experience in the grade	
18	Draftsman	2	III	27400 - 70500	Selection	30 years	Essential Qualification: 3 years diploma in Civil Engineering or 2 years certificate course in Civil Draftsmanship obtained after matriculation recognised by a state board of technical education or an institute recognised by Govt. of India for such training. Desirable: Some experience in drawing office in the preparation and detailing of RCC and other building construction works. Experience in Auto CAD (Computer Aided Design).	N.A	1 year	Direct recruitment.	N.A	
19	Section Mate	3	III	27400 - 70500	Non Selection	30 years	Essential : 10th pass. 5 years experience in supervision of permanent way works.	Age: No Ed. Qual: No	1 Year	Promotion failing which by direct recruitment.	Gangmate/Mate with common inter se seniority with one year experience in the grade	
20	Carpenter	13	III	25200 - 59600	Non Selection	30 years	Essential: 1. National Apprentice Certificate in the Trade of Carpentry with 2 years experience OR ITI in the Trade Carpentry with 4 years experience as helper in any workshop. All candidates require to pass the Departmental Trade Test.	Age: No. Ed.Qual.: No.	1 Year	Promotion, failing which by direct recruitment.	Asst.Carpenter with one year experience failing which by inviting applications from gang mate/mate subject to passing of Departmental Trade Test.	
21	Fitter	10	III	25200 - 59600	Non Selection	30 years	Essential: 1. National Apprentice Certificate in the Trade Fitter with 2 years experience OR ITI in the Trade Fitter with 4 years experience as helper in any workshop. All candidates require to pass the Departmental Trade Test.	Age: No. Ed.Qual.: No.	1 Year	Promotion, failing which by direct recruitment.	Asst.Fitter with one year experience failing which by inviting applications from gang mate/mate subject to passing of Departmental Trade Test.	

1	2	3	4	5	6	7	8	9	10	11	12	13
22	Fitter (Water Supply)	4	III	25200 - 59600	Non Selection	30 years	Essential: 1. National Apprentice Certificate in the Trade Fitter with 2 years experience OR ITI in the Trade Fitter with 4 years experience as helper in any workshop. All candidates require to pass the Departmental Trade Test.	Age: No. Ed.Qual.: No.	1 Year	Promotion, failing which by direct recruitment.	Asst.Fitter with one year experience failing which by inviting applications from gang mate/mate subject to passing of Departmental Trade Test	
23	Mason	8	III	25200 - 59600	Non Selection	30 years	Essential: 10th pass, Should have about three years experience in Masonary works. Must be capable of taking measurements and should know the use of tape. Should be capable of carrying out all types of masonary work, plastering, concreting. Should have knowledge of various types of joints in Masonary, should have knowledge of various "Mixes" of cement mortar, concrete etc. Should have good knowledge of all tools and plants used in Masonary work.	Age: No. Ed.Qual.: No.	1 Year	Promotion, failing which by direct recruitment.	Asst. Mason with one year experience failing which by inviting applications from gang mate/mate subject to passing of Departmental Trade Test.	
24	Painter	3	III	25200 - 59600	Non Selection	30 years	Essential: VIth std. pass, with 8 years experience in Painting in reputed workshop. Experience in painting (out of which two years in spray painting). All candidates require to pass the Departmental Trade Test.	Age: No. Ed.Qual.: No.	1 Year	Promotion, failing which by direct recruitment.	Asst. Painter with one year experience failing which by inviting applications from gang mate/mate subject to passing of Departmental Trade Test	
25	Welder	2	III	25200 - 59600	Non Selection	30 years	Essential: 1. National Apprentice Certificate in the Trade of welder with 2 years experience in a mechanical workshop. OR ITI in the Trade welder with 4 years experience as helper in any mechanical workshop. All candidates require to pass the Departmental Trade Test.	Age: No. Ed.Qual.: No.	1 Year	Promotion from the categories specified in Col.no.12 , failing which by direct recruitment.	Asst. Welder from CME's Dept. Machine Operator from CE's Dept. with two years regular service in the grade.	
26	Ferro Printer	2	III	24200 - 58600	Selection	30 years	Essential: 10th pass Experience of working in the drawing office on Ferro Printing work for a period of 3 years.	Age: No. Ed.Qual.: No.	1 Year	Promotion, failing which by direct recruitment.	Attender from all Departments of MPT having atleast one year experience in the grade.	

1	2	3	4	5	6	7	8	9	10	11	12	13
27	Estate Superintendent	1	III	36500 - 88700	Non Selection	30 years.	Essential: Graduate in Law. Experience 9 - 10 years in work connected with Estate	Age. No Qualification: In case of departmental candidates having experience in Estate work. Qualification is relaxable upto degree in any discipline .	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	Estate Inspector having 3 years regular service in the grade.	
28	Estate Inspector	2	III	32500 - 83800	Selection	35 years.	Essential: i) Degree from a recognised University; ii) National Trade Certificate in Surveying or equivalent OR Diploma in Civil Engineering from a recognised institution. iii) Atleast 3 years experience in Estates in Govt. Dept./Major Ports/Public Sector Undertaking/Reputed Private Organisations.	Age. No Qualification: Degree from a recognised University Experience: As indicated in Col. No. 12.	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	Promotion from Surveyor with 3 years regular service in the grade failing which by inviting applications from the Port employees in the categories of Sr. Clerk/Sr. Clerk (Outdoor) from all departments with 5 years regular service in the grade would be considered and selection will be made on merit basis, based on written test.	
29	Surveyor	1	III	27400 - 70500	Selection	30 years.	Essential: 1) XIIth Std or equivalent 2) National Trade Certificate in Surveying (2 years course) or equivalent 3) Diploma in Engg. (Civil) or Mines Surveying (3 years course) Experience: 2 years experience for item 2 and 1 year experience for item 3 in Govt. Dept./ other Govt. Bodies/ Major Ports/ Reputed Private Organisations, etc in survey works.	N. A.	1 year	Direct recruitment by holding written test	Direct recruitment.	
30	Senior Sanitary Inspector	1	III	32500 - 83800	Selection	30 years.	1.)XII th Std pass 2) Sanitary Inspector Diploma from a Govt. recognised institution 3) 3 years experience in Sanitary work in a Supervisory capacity.		1 year	Direct recruitment.		

1	2	3	4	5	6	7	8	9	10	11	12	13
31	Assistant Carpenter	1	IV	22300 - 51000	Selection	30 years	Essential: 1. National Apprentice Certificate in the trade of Carpentry. Or ITI in the trade Carpentry with 2 years experience as Helper in any workshop. All candidates require to pass the departmental trade test.	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion from the categories in col.no.12, failing which by direct recruitment.	Khalasees/ Malees from CE's Dept., failing which by Sanitary Health Worker Gr. II & failing which by Sanitary Health Worker Gr. III From CE's Dept and GAD with two years regular service in the grade, subject to passing the Departmental trade test.	
32	Assistant Fitter	2	IV	22300 - 51000	Selection	30 years	Essential: 1. National Apprentice Certificate in the trade of Fitter. Or ITI in the trade Fitter with 2 years experience as Helper in any workshop. All candidates require to pass the departmental trade test.	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion from the categories in col.no.12, failing which by direct recruitment.	Khalasees/ Malees from CE's Dept., failing which by Sanitary Health Worker Gr. II & failing which by Sanitary Health Worker Gr. III From CE's Dept and GAD with two years regular service in the grade, subject to passing the Departmental trade test.	
33	Assistant Fitter (water supply)	13	IV	22300 - 51000	Selection	30 years	Essential: 1. National Apprentice Certificate in the trade of Fitter Or 2. ITI in the trade Fitter with 2 years experience as Helper in any workshop. All candidates require to pass the departmental trade test.	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion from the categories in col.no.12, failing which by direct recruitment.	Khalasees From CE's Dept. with two years regular service in the grade, subject to passing the Departmental trade test.	
34	Assistant Mason	0	IV	22300 - 51000	Selection cum Seniority	30 years	Essential: VII Std. Pass. Must be capable of taking simple measurement and know use of tape. Should be capable of carrying out independently simple masonry work, knowledge of tools and plants use in masonry work.	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion from the categories in col.no.12, failing which by direct recruitment.	Khalasees/ Malees / Sanitary Health Worker Gr. II & Sanitary Health Worker Gr. III. with two years regular service in the grade, subject to passing the Departmental trade test.	

1	2	3	4	5	6	7	8	9	10	11	12	13
35	Assistant Painter	0	IV	22300 - 51000	Selection cum Seniority	30 years	Essential: VII Std. Pass with seven years experience in painting (out of which 1 year is spray painting) in a reputed workshop. All candidates are required to pass departmental trade test.	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion from the categories in col.no.12, failing which by direct recruitment.	Khalasees/ Malees Sanitary Health Worker Gr. II & Sanitary Health Worker Gr. III from CE's dept. and General Admin.Dept. with two years regular service in the grade, subject to passing the Departmental trade test.	
36	Machine Operator	2	IV	22300 - 51000	Selection	30 years	Essential: 10th pass. Conversant with operation of civil plants and machinery. Desirable: Ability to attend minor repairs, oiling, greasing etc.	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion from the categories in col.no.12, failing which by direct recruitment.	Khalasees/ Malees Sanitary Health Worker Gr. II & Sanitary Health Worker Gr. III. from CE's dept. and General Admin.Dept with two years regular service in the grade, subject to passing the Departmental trade test.	
37	Gangmate	2	IV	22300 - 51000	Non-Selection	30 years	Essential: 10th pass. 2 years experience as Keyman in the maintenance of rail tracks	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion from the categories specified at col.no.12, failing which by direct recruitment.	Keyman failing which Gangman of CE Dept., failing which by Khalasee with two years regular service in the grade	
38	Mate	12	IV	22300 - 51000	Selection	30 years	Essential: 10th pass. Ability to control labour. To be conversant with the works such as excavation work, transport of materials etc.	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion from the categories specified at col.no.12 failing which by direct recruitment.	Keyman/Khalasee from CE's Dept. by common seniority with two years regular service in the grade	
39	Keyman	5	IV	21800 - 50200	Non Selection	30 years	Essential: VIIIth std pass. 2 years experience as Gangman in the maintenance of rail tracks.	Age: No. Ed. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion from the categories specified at col.no.12, failing which by direct recruitment.	Khalasees failing which by sanitary health worker grade III with two years regular service in the grade .	

1	2	3	4	5	6	7	8	9	10	11	12	13
40	Malee	1	IV	20900 - 43600	Selection	30 years	Essential: 1) VIIIth std pass. (2) Preferably 2 years experience in gardening.	N.A	1 year	Direct recruitment.	N.A	
41	Khalasee	6	IV	20900 - 43600	Selection	30 years	Essential: a) VIIIth std pass. b) Ability to carry 50 kgs. Of cover weight. Good physique for carrying out manual work. Preferebly ITI in the trade of Carpentry, or Masonary or Fitter.	N.A	1 year	Direct recruitment.	N.A	
42	Head Watchman	1	IV	22300 - 51000	Non Selection	30 yrs.	S.S.C. or Equivalent.	Age: No. Educational Qual: No.	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Watchman with 5 yrs. Experience in the grade.	
43	Havildar	2	IV	22300 - 51000	Selection	30 yrs.	S.S.C. or Equivalent.	Age: No. Educational Qual: No.	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Watchman with 5 years experience in the grade.	
44	Watchman	3	IV	20900 - 43600	Selection	30 yrs.	Vth Std. Able bodied preferably Ex-service/ Police man.	N.A	1 year	Direct recruitment	N.A.	
45	Sanitary Health Worker Gr.II (Sanitary Jamadar)	2	IV	21800 - 50200	Non-Selection	30 years	1) Educ. Qual - VII 2) Exp. 3 yrs work experience in sanitary work	Age. No Ed. Qual: relaxable upto std. VII	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment.	Sanitary Sweeper. San. Health Worker Gr.III, W/Khalasee having 3 years regular service in the grade.	
46	Sanitary Health Worker Gr.III (Sanitary Sweeper)	6	IV	20900 - 43600	Selection	30 years.	1)VII th Std. Pass 2) Ability & willingness to do the work of San. Sweeper	Not applicable	1 year	Direct Recruitment	N.A	
47	Sanitary Health Worker Gr.III (Sanitary Khalasee)	3	IV	20900 - 43600	Selection	30 years.	1.VII th Std. Pass	Not applicable	1 year	Direct Recruitment	N.A	

SCHEDULE
MORMUGAO PORT TRUST EMPLOYEES' (RECRUITMENT, SENIORITY & PROMOTION) REGULATIONS, 2010
RECRUITMENT RULES OF CLASS II OFFICERS OF ENGINEERING MECHANICAL DEPARTMENT

- 1 ASSISTANT ENGINEER (MECHANICAL)
2 ASSISTANT ENGINEER (ELECTRICAL)

Sr. No.	Name of Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether selection or non-selection post	Upper Age limit for direct recruitment (in years)	Educational and other qualification required for direct recruitment	Whether (a) Age (b) Educational qualification (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in years)	Methods of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of recruitment by promotion/absorption/deputation/transfer, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	ASSISTANT ENGINEER (MECHANICAL)	9	II	Rs.40000-140000	Selection	40 years	Essential: a) Degree in Mechanical Engineering from a recognised University. b) Not less than 3 yrs. experience in Mechanical Engineering works. OR a) Diploma in Mechanical Engineering (3 yrs.course) from a recognised Institution. b) Not less than 8 yrs. experience in Mechanical Engineering works.	Age: No <u>Educational Qual.</u> : Yes	2 years	1. 66 ^{2/3} % by promotion failing which by Direct Recruitment. 2. 33 ^{1/3} % by Graduate having required qualification & Experience.	1] Promotion from among Foreman(M) possessing the educational qualification as prescribed in col.8 along with 2 yrs. experience in that grade, failing which by promotion from among Jr. Engineers(Mech.) possessing the educational qualification as prescribed in col. 8 along with 3 yrs. exp. in that grade Relaxable by 1 yr. for SC/STs.	

1	2	3	4	5	6	7	8	9	10	11	12	13	
2	ASSISTANT ENGINEER (ELECTRICAL)	11	-	II	Rs. 40000-140000	Selection	40 years	Essential: (a) Degree in Electrical / Electronics & Communications / Electronics & Telecommunications Engineering from a recognised University/Institution or equivalent. (b) Not less than 3 years experience in Electrical Engineering Works. OR (a) Diploma in Electrical/Electronics & Communications / Electronics & Telecommunications Engineering (3 yrs. course) from a recognised Institution or equivalent. (b) Not less than 6 yrs. experience in Electrical Engineering works.	(a) Age: No (b) Educational Qual:- Yes. (c) Experience: as in Column no. 12	2 years	1. 66 ^{2/3} % by promotion failing which by Direct Recruitment. 2. 33 ^{1/3} % by Graduate having required qualification & Experience.	1] Promotion from among Foreman(E) possessing the educational qualification as prescribed in col.8 along with 2 yrs. experience in that grade, failing which by promotion from among Jr. Engineers(E) possessing the educational qualification as prescribed in col. 8 along with 3 yrs. exp. in that grade Relaxable by 1 yr. for SC/STs.	

SCHEDULE
MORMUGAO PORT TRUST EMPLOYEES' (RECRUITMENT, SENIORITY & PROMOTION) REGULATIONS, 2010
RECRUITMENT RULES OF CLASS II, III & IV POSTS OF MATERIALS MANAGEMENT (DIVISION) OF ENGINEERING MECHANICAL DEPARTMENT

- | | |
|---|---|
| <p>1 ASST. MATERIALS MANAGER GR II (TECH)</p> <p>2 ASST. MATERIALS MANAGER GR. II (D)</p> <p>3 MATERIALS ASSISTANT (T)</p> <p>4 MATERIALS ASSISTANT(D)</p> <p>5 SR.STORE KEEPER</p> <p>6 STORE KEEPER</p> | <p>7 MAISTRY</p> <p>8 STORES ISSUER</p> <p>9 MAZDOOR</p> <p>10 KHALASEE</p> |
|---|---|

Sr. No.	Name of Post	No. of posts Per Temp	Classification	Scale of pay (Rs.)	Whether selection or Non Selection	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age & educational qualifications prescribed for the direct recruits will apply in the case of promotees	Period of probation	Methods of recruitment Whether by direct recruits or by promotion or deputation/ transfer and percentage of vacancies by various methods	In case of recruitment by promotion/ deputation/ transfer grades from which promotion/ deputation /transfer to be made from	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Asst. Materials Manager Gr. II (Tech)	4	Class II	40000 - 140000	Selection	40 years (relaxable in case of Port employees and in exceptional cases)	a) Degree in Mechanical Engineering / Electrical Engineering from a recognised University. b) Diploma in Materials Management and Inventory control from a recognised University or Institution or equivalent qualification conferred by the Indian Institute of Materials Management c) Not less than 3 years experience in a government stores/depot or with a commercial firm dealing with procurement and accounting of stores OR a) Diploma in Mechanical Engineering/ Electrical Engineering (3 years course) from a recognised university b) Diploma in Materials Management and Inventory Control from a recognised University or Institution or equivalent qualification conferred by the Indian Institute of Materials Management c) Not less than 6 years experience in Government stores/Depot or with a commercial firm dealing with procurement and accounting of stores.	Age : No Educational Qualification : No	2 years	By promotion failing which by direct recruitment	Promotion from Materials Assistant (Tech) who have put in not less than 2 years regular service in that grade failing which by common seniority from Junior Engineer Gr. III (Mechanical)/ (Electrical) who have put in not less than 2 years regular service in that grade.	

1	2	3	4	5	6	7	8	9	10	11	12	13
2	Assistant Materials Manager Gr. II (D)	2	II	40000 - 140000	Selection	40 years (relaxable in case of Port employees and in exceptional cases)	a) Degree of a recognised University. b) Diploma in Materials Management & Inventory control from a recognised University or Institution or equivalent qualification conferred by the Indian Institute of Materials Management c) Not less than 3 years experience in a Govt. Stores/Depot or with a commercial firm dealing with procurement and accounting of Stores OR a) Diploma in Mechanical Engineering /Electrical Engineering (3 years course) from a recognised University b) Diploma in Materials Management and Inventory control from a recognised University or Institution or equivalent qualification conferred by the Indian Institute of Materials Management c) Not less than 6 years experience in a Govt. Stores/Depot or with a commercial firm dealing with procurement and accounting of stores	Age : No Qual. : No	2 years	Promotion, failing which by direct recruitment	Promotion from among Materials Assistant (Depot) with 2 years regular service in that grade or 10 years experience in MM Division	
3	Materials Assistant (T)*	2	III	36500-88700	Selection	35 years (relaxable in case of Port employees and in exceptional cases)	Essential Degree in Mechanical Engineering / Electrical Engineering from a recognised University OR a) Diploma in Mechanical Engineering/Electrical Engineering (3 years Course) from a recognised University/Institutions b) Not less than 3 years experience in the purchase or stores department in Govt. stores/Depot or with a commercial firm. Desirable : Diploma in Materials Management and inventory control from a recognised University or Institution or equivalent qualification conferred by the Indian Institute of Materials Management. All candidates are required to pass a written exam.	NA	1 Year	Direct Recruitment	NA	

1	2	3	4	5	6	7	8	9	10	11	12	13
4	Materials Assistant (D)	2	III	36500-88700	Selection	35 years (relaxable in case of Port employees and in exceptional cases)	a) Degree of a recognised University. b) Diploma in Materials Management & Inventory control from a recognised University or Institution or equivalent qualification conferred by the Indian Institute of Materials Management c) Not less than 3 years experience in a Govt. Stores/Depot or with a commercial firm dealing with procurement and accounting of Stores OR a) Diploma in Mechanical Engineering /Electrical Engineering from a recognised University b) Diploma in Materials Management and Inventory control from a recognised University or Institution or equivalent qualification conferred by the Indian Institute of Materials Management c) Not less than 5 years experience in a Govt. Stores/Depot or with a commercial firm dealing with procurement and accounting of stores	Age : No Qual. : No	1 year for direct recruits. No probation for others.	Promotion, failing which by direct recruitment	Promotion from among Sr. Store Keepers with 2 years regular service in that grade or 9(nine) years experience in MM Division	
5	Sr. Store Keeper	4	III	32500-83800	Selection	35 years (relaxable in case of Port employees and in exceptional cases)	a) Degree of a regonised University b) Not less than 4 years experience in a Govt. Stores/Depot or with a commercial firm dealing with procurement and accounting of Stores OR a) Diploma in Mechanical Engineering/Electrical Engineering from a recognised University. b) Not less than 4 years experience in a Govt. Stores/Depot or with a commercial firm dealing with procurement and accounting of Stores	Age : No Qual. : No	1 year for direct recruits. No probation for others	Promotion, failing which by direct recruitment	Promotion from among Store Keepers with 3 years regular service in that grade or 8 years experience in MM Division	
6	Store Keeper	4	III	29600-81100	Selection	35 years (relaxable in case of Port employees and in exceptional cases)	Degree of a regonised University with not less than 3 years experience.(Relaxable by one year for SC/ST candidate) in a large organisation dealing with storage and accounting of engineering materials. Desirable : Computer Knowledge	Age : No Qual. : No	1 year for direct recruits. No probation for others	Promotion, failing which by direct recruitment	Promotion from among Ward Keepers with 2 years regular service in that grade or 6 years experience in MM division.	

1	2	3	4	5	6	7	8	9	10	11	12	13
7	Maistry	2	III	27400-70500	Non-Selection	Not exceeding 35 years	XII std. Desirable : Experience as Stores Issuer, ability to control labourers	Age : No Qual. : No	<i>1 Year</i>	Promotion, failing which by direct recruitment	Stores Issuer with 2 years regular service in that grade	
8	Stores Issuer	12	IV	22300-51000	Non-Selection	Not exceeding 35 years	SSC Desirable : Experience in the works connected with the custody and issue of stores and maintaining records thereof	Age : No Qual. : No	<i>1 year for direct recruits. No probation for others</i>	Promotion, failing which by direct recruitment	Mazdoor with 2 years regular service in that grade	
9	Mazdoor	2	IV	21800-50200	Non-selection	Not exceeding 35 years	SSC Desirable : Experience in the work connected with the custody and issuing stores.	Age : No Qual. : No	<i>1 year for direct recruits. No probation for others</i>	Promotion, failing which by direct recruitment	<i>Khalasee from MM,s Division with two years regular service in the grade</i>	
10	KHALASEE	1	IV	20900-43600	Selection	30 yrs.	a) H.S.S.C pass for direct recruitment However, for compassionate appointment, the same will be relaxable to VIII Std. pass. b) Ability to carry 50 kgs. of cover weight. Good physique for carrying out manual work.	N.A.	1 year	Direct Recruitment	N.A.	

SCHEDULE

MORMUGAO PORT TRUST EMPLOYEES' (RECRUITMENT, SENIORITY & PROMOTION) REGULATIONS, 2010

RECRUITMENT RULES OF CLASS III & IV POSTS (MOHP) OF ENGINEERING MECHANICAL DEPARTMENT

1	HEAD DRAFTSMAN (MOHP)/JUNIOR ENGINEER Gr.I (DRAFTSMAN) (MOHP)	17	TECHNICIAN GR. I(MECHANICAL)
2	J.E. Gr.I (M) (MOHP)	18	TECHNICIAN GR. I(ELECTRICAL)
3	J.E. Gr.I (E) (MOHP)	19	DRAFTSMAN
4	ASST. FOREMEN(M) [MOHP]/ J.E. Gr. III (M) [MOHP]	20	OPERATOR GR. II
5	ASST. FOREMAN [MOHP]/ J.E.Gr.III (E) [MOHP]	21	TECHNICIAN GR. II(BV)
6	JUNIOR ENGINEER GRADE-III (ELECTRICAL)/ JE(E)	22	TECHNICIAN GR. II (MECH)
7	JUNIOR ENGINEER GRADE-III(M)/ JE(M)	23	TECHNICIAN GR. II (ELEC)
8	SR. OPERATOR GR. I(MOHP)	24	TECHNICIAN GR. II (ELECTRONICS)
9	SUPERVISOR GR. I(BELT VUL.)	25	TECHNICIAN GR. II (INSTRUMENT)
10	SUPERVISOR GR. I (MECHANICAL)	26	ASSISTANT TECHNICIAN (BV.)
11	SUPERVISOR GR. I (ELECTRICAL)	27	ASSISTANT
12	OPERATOR GR. I(MOHP)	28	ASSISTANT TECHNICIAN (Elect.)
13	SUPERVISOR GR. II(MECHANICAL)	29	ATTENDANT
14	SUPERVISOR	30	KHALASEE (MOHP)
15	SR. WORKS CLERK(MOHP)		
16	TECHNICIAN GR. I(BV)		

Sr. No.	Name of the post	No. of posts Perm- Temp- anant orary	Classi- fica-tion	Scale of pay (Rs.)	Whether selection or non- selection	Upper Age limit for Direct Recruitme nt (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) Age (b) Educational Qualification (c) Experience for direct recruits will apply in the case of promotion / absorption/ deputation	Period of probation (in years)	Methods of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of recruitment by promotion/absorption/ deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Head Draftsman (MOHP)/Junior Engineer Gr.I (Draftsman) (MOHP)	1	III	Rs.36500-88700	Selection	35 yrs.	3 yrs. Diploma in Mechanical Engineering With 4 yrs. Exp. Preferably in Drawing section.	Age: No. Qualification & Experience.: yes (Experience relaxable to promotees by 2 yrs.)	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	Promotion from Sr. Draftsman (MOHP)/Junior Engineer Gr.III (Draftsman) (MOHP) with four years experience.	

1	2	3	4	5	6	7	8	9	10	11	12	13
2	J.E. Gr.I (M) (MOHP) (Formerly known as Foreman (M) (MOHP)	5	III	Rs.36500- 88700	Selection	35 yrs.	Degree in Mech. Engg./ Shipbuilding/Material handling/ Production with 1 yr. exp. OR Diploma in Mechanical Engg./Shipbuilding/ Material handling/Production with 4 years exp. OR National Apprenticeship Certificate (with 10 yrs. exp.) OR Industrial Training Institute (with 6 yrs. exp.) in the mechanical trade with 12 yrs. exp. out of which 5 yrs. and 6 yrs. minimum in case of former and latter respectively in responsible supervisory capacity preferably in erection/maintenance of heavy earth moving bulk cargo handling equipment/large power generating unit. All candidates are required to pass departmental Trade Test.	Age: Not Applicable Trade Test: Not Applicable for promotees. Qual. : Yes. Qual. relaxable as follows: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIth std. for those appt. after 1.4.1991.	1 year for direct recruits. No probation for others.	By Promotion from the categories specified at col.no.12 failing which by direct recruitment.	Promotion from JE Gr.III(M)(MOHP)*, failing which by transfer from equivalent categories from the Mechanical Section, Baina workshop subject to possessing qualification as prescribed in Col. No. 8 with one year experience in the grade and combined service of five years from initial appointment & failing which by direct recruitment. (*Formerly known as Asst. Foreman (M)	
3	J.E. Gr.I (E) (MOHP) (Formerly known as Foreman (E) (MOHP)	4	III	Rs.36500- 88700	Selection	35 yrs.	Essential: Degree in electrical Engineering with one year exp. OR Diploma in Electrical Engineering with 4 years experience OR National Apprenticeship Certificate (with 10 yrs. exp.) OR Industrial Training Institute (with 6 yrs. exp.) in the trade of Electrician or equivalent. All candidates are required to pass departmental Trade Test.	Age: Not Applicable Trade Test:: Not Applicable for promotees. Qualification : Yes. Qualification relaxable as follows: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIth std. for those appt. after 1.4.1991.	1 year for direct recruits. No probation for others.	By Promotion from the categories specified at col.no.12,failing which by direct recruitment.	Promotion from *JE Gr.III(E)(MOHP), failing which by transfer from equivalent categories from Electrical Section (Non-MOHP) subject to possessing qualification as prescribed in Col. No. 8 with one year experience in the grade and combined service of five years from initial appointment & failing which by direct recruitment. (*Formerly known as Asst. Foreman (E) (MOHP)	

1	2	3	4	5	6	7	8	9	10	11	12	13
4	Asst. Foreman (M) [MOHP]/ J.E. Gr. III (M) [MOHP]	2	III	Rs.36500-88700	Selection	35 yrs.	1) Degree in Mechanical Engineering/ Shipbuilding/Material handling/ Production. OR 2) Diploma in Mechanical Engineering/ Shipbuilding/ Material handling/Production with 3 yrs. exp. OR 3) National Apprenticeship Certificate (with 8 yrs. exp.) OR 4) Industrial Training Institute (with 10 yrs. exp.) in the mechanical trade with 10 yrs. exp. out of which 3 yrs. and 4 yrs. minimum in case of former and latter respectively in a responsible supervisory capacity preferably in erection/ maintenance of heavy earth moving/ cargo handling equipment/Cargo power generating unit. Candidates are required to pass departmental Trade Test.	Age: Not Applicable Trade Test:: Not Applicable for promotees. Qualification: Yes. Qualification relaxable as follows: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIth std. for those appt. after 1.4.1991.	1 years for direct recruits. No probation for others.	By Promotion from the categories specified at col.no.12 failing which by direct recruitment.	By common seniority from Supv. Gr.I (Mechanical) and Supv. Gr.I(Belt Vulcanising) failing which by transfer from equivalent categories from Mechanical Section, Baina Workshop subject to possessing qualification as prescribed in Column No. 8 with one year experience in the grade and combined service of five years from initial appointment & failing which by direct recruitment.	
5	Asst. Foreman (E) [MOHP]/ J.E.Gr.III (E) [MOHP]	1	III	Rs.36500-88700	Selection	35 yrs.	Essential: Degree in Electrical Engineering. OR Diploma in Electrical Engineering with 3 years experience. OR National Apprentice Certificate (with 8 yrs. exp.) OR Industrial Training Institute (with 10 yrs. exp.) in the trade of Electrician. candidates are required to pass Departmental Trade Test.	Age: Not Applicable Trade Test:: Not Applicable for promotees. Qualification: Yes. Qualification relaxable as follows: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIth std. for those appt. after 1.4.1991.	1 years for direct recruits. No probation for others.	By Promotion from the categories specified at col.no.12, failing which by direct recruitment.	From Supv. Gr.I(Electrical) failing which by transfer from equivalent categories from Electrical Section (Non-MOHP) subject to possessing qualification as prescribed in Col. No. 8 with one year experience in the grade and combined service of five years from initial appointment & failing which by direct recruitment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
6	JUNIOR ENGINEER GRADE-III (ELECTRICAL)/ JE(E)	10	III	Rs.36500-88700	Selection	35 years	Essential: 1) Degree with minimum 60% marks in Electrical and Electronics Engineering from a recognised University. OR 2) (a) Diploma (3 yrs. course) from a recognised Institution, with minimum 60% marks in Electrical and Electronics Engineering. b) <u>Not less than 3 yrs. experience after acquiring Diploma.</u> 3) <u>All candidates are required to Pass a Written Exam.</u>	Age: Not Applicable <u>Education Qualification & Experience.:</u> i) For Direct Recruits - YES . as per Col. No. 8. Trade Test: N.A. for promotees. ii) For Departmental candidates from MOHP and Non-MOHP categories being considered for Promotional quota : - As per Col. No. 12.	1 years for direct recruits. No probation for others.	By promotion failing which by direct recruitment.	By Promotion from Supervisor Gr. I (Electrical) with minimum Industrial Training Institute certificate with one year experience in the grade and combined service of 5 years from initial appointment. Failing which by departmental candidates having qualification prescribed in column no. 8 .	
7	JUNIOR ENGINEER GRADE-III(M) / JE(M)	17	III	Rs.36500-88700	Selection	35 years	Essential : 1) Degree with minimum 60% marks in Mechanical Engg./Shipbuilding/Material handling/ Production/Automobile from a recognised University, OR 2-(a) Diploma (3 yrs. course) from a recognised Institution, with minimum 60% marks in Mechanical Engg./Shipbuilding/Material handling/Production/ Automobile, (b) Not less than 3 yrs. Exp. after acquiring the Diploma. 3) <u>All candidates are required to Pass a Written Exam.</u>	Age: Not Applicable. <u>Education Qualification & Experience. :</u> i) For Direct Recruits - YES - as per Col. No. 8. Trade Test: Not Applicable for promotees. ii) For Departmental candidates from MOHP & NON-MOHP categories being considered for promotional quota:- <u>As indicated in Col. No. 12.</u>	1 years for direct recruits. No probation for others.	By promotion failing which by direct recruitment.	By Promotion from Supervisor Gr. I (Mechanical) with minimum Industrial Training Institute certificate with one year experience in the grade and combined service of 5 years from initial appointment, failing which by all categories from MOHP and Non-MOHP with minimum Diploma (3 yrs. duration) with 5 years service in the Port.	

1	2	3	4	5	6	7	8	9	10	11	12	13
8	SR. OPERATOR GR. I(MOHP)	13	III	Rs.36500- 88700	Selection	35 yrs.	1) Degree in Electrical Engineering / Mechanical Engineering OR 2) Diploma in Electrical Engineering / Mechanical Engineering with 3 yrs. experience OR 3) National Apprenticeship Certificate (with 8 yrs. exp.) OR 4) Industrial Training Institute (with 10 yrs. exp.) in the trade of Electrician/ Mechanical with 10 yrs. exp. EXPERIENCE in bulk material handling equipment or an Operator with 12 yrs. exp. on cranes of capacity ranging from 6-15 tonnes and other equipment such as Reclaimers, Barge Unloaders, Shiploaders and stackers, etc. WORKING KNOWLEDGE of English is essential. All candidates are required to pass prescribed Aptitude Test.	Age: Not Applicable. Aptitude Test: Not Applicable for promotees. Qualification : Yes. Qualification relaxable as follow:- 1) Vth std. for those appt. on or before 1.4.1991. 2) VIth std. for those appt. after 1.4.1991.	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment	From Operator Gr. I with one year experience in the grade and combined service of 5 years from initial appointment.	
9	SUPERVISOR GR. I (BELT VUL.)	1	III	Rs.29600- 81100	Selection	35 yrs.	National Apprenticeship Certificate (with 6 yrs. exp.) OR Industrial Training Institute (with 8 yrs. exp.) in the mechanical trade or equivalent) with 8 yrs. exp. Exp. preferably in conveyor belt vulcanising. All candidates are required to pass departmental trade test.	Age: Not Applicable. Trade Test: Not Applicable for promotees. Qualification : Yes. Qualification relaxable as follows: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIth std. for those appt. after 1.4.1991.	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	From the category of Technician Gr. I (Belt Vulcanising) with one year experience in the grade and combined service of 5 years from initial appointment.	
10	SUPERVISOR GR. I (MECHANICAL)	19	III	Rs.29600- 81100	Selection	35 yrs.	1) Diploma in Mechanical Engineering with 2 yrs. exp. OR 2) National Apprenticeship Certificate (with 6 yrs. exp.) OR 3) Industrial Training Institute (with 8 yrs. exp.) in the mechanical trade Exp. preferably in a responsible supervisory capacity preferably in erection/ maintenance of heavy earth moving/ cargo handling equipment, large power generation unit. Candidates are required to pass departmental Trade Test.	Age: Not Applicable. Trade Test: Not Applicable for promotees. Qualification: Yes. Relaxable for promotees. Qualification relaxable as follows: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIth std. for those appt. after 1.4.1991.	1 year for direct recruits. No probation for others.	By promotion failing which by transfer from equivalent categories from Mechanical Section, Baina Workshop subject to possessing qualification as prescribed in Col No. 8 & failing which by direct recruitment.	From Supervisor Gr. II(Mechanical) with one year experience in the grade and combined service of 5 years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
11	SUPERVISOR GR. I (ELECTRICAL)	23	III	Rs.29600-81100	Selection	35 yrs.	Diploma in Electrical Engineering with 1 yr. exp. OR National Apprenticeship Certificate (with 6 yrs. exp.) OR Industrial Training Institute (with 8 yrs. exp.) in the trade of Electrician. All candidates are required to pass Departmental Trade Test.	Age: Not Applicable. Trade Test: Not Applicable for promotees. Qualification: Yes. Qualification relaxable only for those possessing Wireman's certificate with the following: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIIth std. for those appt. after 1.4.1991.	1 year for direct recruits. No probation for others.	By promotion failing which by transfer from equivalent categories from Electrical Section (Non-MOHP) subject to possessing qualification as prescribed in Col No. 8 & failing which by direct recruitment.	From Supervisor Gr. II (Electrical) failing which by Technician Gr. I (Electrical) with one year experience in the grade and combined service of 5 years from initial appointment.	
12	OPERATOR GR. I (MOHP)	46	III	Rs.29600-81100	Selection	35 yrs.	National Apprenticeship Certificate in the trade of Electrician with 6 years exp. OR Industrial Training Institute in the trade of Electrician with 8 yrs. exp. Exp. in bulk material handling equipment OR as an Operator on Cranes of capacity ranging from 6-15 tonnes and other equipments such as shiploaders & stackers OR Loco Shunter or Traxcavator Driver (Deployable drivers) with 10 yrs. exp. with aptitude for operating barge unloaders/ship loaders, etc. Working	Age: Not Applicable Aptitude Test: Not Applicable for promotees. Qualification: Yes. Qualification relaxable as follows: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIIth std. for those appt. after 1.4.1991.	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment	From Operator Gr. II with one year experience in the grade and combined service of 5 years from initial appointment.	
13	SUPERVISOR GR. II (MECHANICAL)	2	III	Rs.29600-81100	Selection	35 yrs.	1) Diploma in Mechanical Engineering OR 2) National Apprenticeship Certificate (with 6 yrs. exp.) OR 3) Industrial Training Institute (with 8 yrs. exp.) in the mechanical trade Exp. preferable in a responsible supervisory capacity in erection/maintenance of heavy earth moving/ generating unit. All candidates are required to pass Departmental Trade Test.	Age: Not Applicable Trade Test: Not Applicable for promotees. Qualification: Yes. Qualification relaxable as follows: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIIth std. for those appt. after 1.4.1991.	1 year for direct recruits. No probation for others.	Promotion failing which by transfer from equivalent categories from Mechanical Section, Baina Workshop subject to possessing qualification as prescribed in Col No.8 & failing which by direct recruitment.	From Technician Gr. I (Mechanical) with one year experience in the grade and combined service of 5 years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
14	SUPERVISOR GR. II(ELECTRI- CAL)	1	III	Rs.29600- 81100	Selection	35 yrs.	Diploma in Electrical Engineering OR National Apprenticeship Certificate (with 6 yrs. exp.) OR Industrial Training Institute (with 8 yrs. exp.) in the trade of Electrician. All candidates are required to pass the prescribed trade test.	Age: Not Applicable Trade Test: Not Applicable for promotees. Qualification : Yes. Qualification relaxable only for those possessing Wireman's certificate with the following: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIth std. for those appt. after 1.4.1991.	1 year for direct recruits. No probation for others.	Promotion failing which by transfer from equivalent categories from Electrical Section, (Non-MOHP) subject to possessing qualification as prescribed in column No. 8 including Trade Test & failing which by direct recruitment.	From Technician Gr. I (Electrical) with one year experience in the grade and combined service of 5 years from initial appointment.	
15	SR. WORKS CLERK(MOHP)	13	III	Rs.27400- 70500	Selection	35 years	SSCE or equivalent from a recognised institution with 10 yrs. experience in any Ministerial/Clerical Post.	Age: No. Qualification & Experience: Yes.	1 year for direct recruits. No probation for others.	By Transfer failing which by direct recruitment	By transfer from willing Sr. Clerk (Ministerial) from all Depts. of the Administration failing which by Sr.Clerk (Outdoor) from all Depts.of the Administration.	
16	TECHNICIAN GR. I (BELT VULCANISING)	2	III	Rs.27400- 70500	Selection	35 years	1) National Apprenticeship Certificate in Fitter trade (with 4 yrs. exp.) OR 2) Industrial Training Institute with 6 yrs.exp. in the trade Fitter or equivalent Exp. preferably in Conveyor Belt vulcanising. All candidates are required to pass departmental trade test.	Age: Not applicable Trade Test: Yes. Qualification : Yes. Qualification relaxable as follows: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIth std. for those appt. after 1.4.1991.	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment	From Technician Gr. II(Belt Vulcanising) with one year experience in the grade and combined service of 5 years from initial appointment.	
17	TECHNICIAN GR. I (MECHAN- ICAL)	26	III	Rs.27400- 70500	Selection	35 years	1) National Apprenticeship Certificate (with 4 yrs. exp.) in the mechanical trade OR 2) Industrial Training Institute (with 6 yrs.exp.) in the mechanical trade. Experience preferably in maintenance/ erection of heavy earth moving/cargo handling equipment/ large power generating unit. All candidates are required to pass prescribed departmental Trade Test.	Age: Not Applicable Trade Test: YES Qualification: Yes. Qualification relaxable as follows: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIth std. for those appt. after 1.4.1991.	1 year for direct recruits. No probation for others.	Promotion failing which by transfer from equivalent categories from Mech. Section, Baina Workshop subject to possessing qualification as prescribed in Col No. 8 & failing which by direct recruitment.	From Technician Gr. II(Mechanical) with one year experience in the grade and combined service of 5 years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
18	TECHNICIAN GR. I (ELECTRI- CAL)	46	III	Rs.27400- 70500	Selection	35 years	1) National Apprenticeship Certificate (with 4 yrs. exp.) OR 2) Industrial Training Institute (with 6 yrs.exp.) in the trade of Electrician. All candidates should pass the prescribed departmental Trade Test.	Age: Not applicable Trade Test: YES. Qualification : Yes. Qualification relaxable only for those possessing Wireman's certificate with the following: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIIth std. for those appt. after 1.4.1991.	1 year for direct recruits. No probation for others.	Promotion failing which by transfer from equivalent categories from Electrical Section (Non-MOHP) subject to possessing qualification as prescribed in Col No. 8 & failing which by direct recruitment.	By promotion from Technician Gr. II (Electrical) with one year experience in the grade and combined service of 5 years from initial appointment.	
19	DRAFTSMAN	1	III	Rs.27400- 70500	Selection	35 years	3 yrs. diploma in Mechanical Engineering from recognised Institute with 2 yrs. exp. as Draftsman.	N.A.	1 year	Direct recruitment.	N.A.	
20	OPERATOR GR. II	22	III	Rs.27400- 70500	Selection	35 years	National Apprenticeship Certificate in any Mechanical /Electrical trade with 2 years exp. OR Industrial Training Institute in any Mechanical/Electrical trade with 4 yrs. exp. in bulk material handling equipments. All candidates are required to pass Aptitude Test.	Age: No. Aptd. Test: Yes. Exp: Min 5 yrs. as Attendant Gr. I Qual. as follows:- A) Vth Std. pass for those appt. before 01.09.2009 B) For all candidates appt. in MOHP on or after 1.9.2009. Qualification as at col. 8 shall apply.	1 Year	By promotion failing which by direct recruitment.	By Promotion from the post of Operator Gr. II (Trainee) with experience as in Col. No. 9 failing which by Attendant Gr. I with experience as in col. 9.	
21	TECHNICIAN GR. II (BELT VULCANISING)	3	III	Rs.25200- 59600	Selection	35 years	National Apprenticeship Certificate in Fitter trade (with 2 yrs. exp.) OR Industrial Training Institute (with 4 yrs. exp.) in Fitter trade or equivalent with one yr. exp. in vulcanising. All candidates are required to pass departmental trade test.	Age: Not applicable Trade Test: YES, Experience: with one year experience in the grade and combined service of 5 years from initial appointment. Qualification: Yes. Qual. relaxable as follows: 1) Vth std. for those appt. on or before 1.4.1991 2) VIIth std. for those appt. after 1.4.1991.	1 Year	Promotion failing which by direct recruitment.	From Assistant Technician (Belt Vulcanising) / (Mechanical).	

1	2	3	4	5	6	7	8	9	10	11	12	13	
22	TECHNICIAN GR. II (MECHANICAL)	11	III	Rs.25200-59600	Selection	35 years	1) National Apprenticeship Certificate (with 2 yrs. exp.) in the mechanical trade OR 2) Industrial Training Institute (with 4 yrs.exp.) in the mechanical trade. Experience preferably in maintenance / erection of heavy earth moving/bulk cargo handling equipment/large power generating unit. All candidates are required to pass departmental Trade Test.	Age: Not Applicable Trade Test: YES, Experience: with one year experience in the grade and combined service of 5 years from initial appointment. Qualification : Yes. Qualification relaxable as follows: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIth std. for those appt. after 1.4.1991.	1 Year	Promotion failing which by transfer from equivalent categories from Mechanical Section, Baina Workshop subject to possessing qualification as prescribed in Col No. 8 & failing which by direct recruitment.	From Assistant Technician (Mechanical)		
23	TECHNICIAN GR. II (ELECTRICAL)	13	III	Rs.25200-59600	Selection	35 years	1) National Apprenticeship Certificate (with 2 yrs. exp.) OR 2) Industrial Training Institute (with 4 yrs.exp.) in the trade Electrician or equivalent. All candidates are required to pass departmental Trade Test.	Age: Not applicable Trade Test: YES, Experience: with one year experience in the grade and combined service of 5 years from initial appointment. Qualification: Yes. Qualification relaxable only for those possessing Wireman's certificate with the following: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIth std. for those appt. after 1.4.1991.	1 Year	Promotion from the categories specified at col.no.12 failing which by direct recruitment.	From Assistant Technician (Electrical) failing which by Assistant Wireman(Electrical section, Non-MOHP) subject to possessing qualification as prescribed in Col. No. 8.		
24	TECHNICIAN GR. II (ELEC-TRONICS	3	-	III	Rs.25200-59600	Selection	35 yrs.	National Apprenticeship Certificate (with 2 yrs. exp.) OR Industrial Training Institute (with 4 yrs. exp.) in the trade of Electronics or equivalent Experience: Should be preferably in repairs/ maintenance & erection of electronic equipment, electrical installation. All candidates are required to pass departmental trade test.	N.A.	1 Year	Direct recruitment.	NA	

1	2	3	4	5	6	7	8	9	10	11	12	13
25	TECHNICIAN GR. II (INSTRUMENT)	1	III	Rs.25200-59600	Selection	35 years	National Apprenticeship Certificate (with 2 yrs. exp.) OR Industrial Training Institute (with 4 yrs. exp.) in the trade of Instrumentation or equivalent. Experience: Should be preferably in repairs/ maintenance & erection of electrical instrument installation, House wiring, H.T. & L.T. motor/ starter repairs, power distribution etc. All candidates should pass the prescribed departmental trade test.	Age: No. Trade Test: YES, Experience: with one year experience in the grade and combined service of 5 years from initial appointment. Qualification : Yes. Qualification relaxable as follows: 1) Vth std. for those appt. on or before 1.4.1991. 2) VIth std. for those appt. after 1.4.1991.	1 Year	By promotion failing which by direct recruitment.	From Assistant Technicn (Electrical) failing which by transfer from equivalent categories from Electrical Section (Non-MOHP) subject to possessing qualification as prescribed in Col. No. 8 & failing which by direct recruitment.	
26	ASSISTANT TECHNICIAN (BELT VULCANISING)	3	IV	Rs.22300-51000	Selection	30 yrs.	1) National Apprenticeship Certificate in only Mechanical Trade OR 2) Industrial Training Institute in only Mechanical trade with 2 yrs. exp. preferably in vulcanising in conveyor belts. 3) All candidates are required to Pass Trade Test.	Age: Not applicable Qualification: A) For those appointed on or after 01.09.2009 - YES - as at col. 8. B) For those already on rolls before 01.09.2009 :- V std. pass. C) Trade Test: YES for ALL. (A & B) Experience : one year experience in the grade and Combined service of 5 years from initial appointment.	1 year for direct recruits. No probation for others.	i) 50% by promotion without Industrial Training Institute qualification ii) 50% by promotion with Industrial Training Institute Qualification iii) Failing both by direct recruitment Please see col. 12 for further Directions.	i) 50 % by promotion from Attendant Gr. I failing which by promotion from Khalasee(MOHP) with minimum Vth std. pass (for both categories) failing which by transfer of Assistant Categories from NON-MOHP with Industrial Training Institute qualification. ii) 50% by promotion from Attendant Gr. I failing which by Khalasee (MOHP), failing which by transfer of Assistant Categories from NON-MOHP failing which by Promotion from Artisan Helper (Non-MOHP) failing which by Khalasee (Non-MOHP) Subject to all possessing minimum Industrial Training Institute qualification, for all categories. iii) Promotion Subject to willingness being obtained from incumbents in all the feeder categories.	

1	2	3	4	5	6	7	8	9	10	11	12	13
27	ASSISTANT TECHNICIAN (MECHANICAL)	13	IV	Rs.22300- 51000	Selection	30 years	1) National Apprenticeship Certificate in any Mechanical trade. OR 2) Industrial Training Institute in any Mechanical trade with 2 yrs. exp. (Exp. In vulcanising will also be considered). 3) All candidates are required to Pass Trade Test.	Age: Not applicable Qualification: A) For those appointed on or after 1.9.2009 - YES - as at col. 8 B) For those already on rolls before 1.9.2009 :- V std. pass. C) Trade Test - YES for ALL. (A & B) Experience : one year experience in the grade and Combined service of 5 years from initial appointment.	1 year for direct recruits. No probation for others.	i) 50% by promotion without Industrial Training Institute qualification ii) 50% by promotion with Industrial Training Institute Qualification iii) Failing both by direct recruitment Please see col. 12 for further Directions.	i) 50 % by promotion from Attendant Gr. I failing which by promotion from Khalasee(MOHP) with minimum Vth std. pass (for both categories) failing which by transfer of Assistant Categories from NON-MOHP with Industrial Training Institute qualifications. ii) 50% by promotion from Attendant Gr. I failing which by Khalasee (MOHP), failing which by transfer of Assistant Categories from NON-MOHP failing which by Promotion from Artisan Helper failing which by Khalasee (Non-MOHP) Subject to all possessing minimum Industrial Training Institute qualification, for all categories. iii) Promotion Subject to willingness being obtained from incumbents in all the feeder categories.	

1	2	3	4	5	6	7	8	9	10	11	12	13
28	ASSISTANT TECHNICIAN (Electrical)	4	IV	Rs.22300- 51000	Selection	30 yrs.	1) National Apprenticeship Certificate in the trade of Electrician OR 2) Industrial Training Institute in the trade electrician with 2 yrs. exp. in repairs, maintenance and erection of electrical installation, house wiring and power distribution. 3) All candidates are required to Pass Trade Test.	Age: Not applicable. Qualification: A) For those appointed on or after 01.09.2009 - YES- as at col. 8 B) For those already on rolls before 01.09.2009 :- V std. pass. C) Trade Test - YES for ALL. (A & B) Experience : one year experience in the grade and Combined service of 5 years from initial appointment.	1 year for direct recruits. No probation for others.	i) 50% by promotion without Industrial Training Institute qualification but with minimum wireman's certificate ii) 50% by promotion with Industrial Training Institute Qualification iii) Failing both by direct recruitment Please see col. 12 for further Directions.	i) 50 % by promotion from Attendant Gr. I failing which by promotion from Khalasee(MOHP) with minimum Vth std. pass but with minimum wireman's certificate. (for both categories) failing which by transfer of Assistant Categories from NON-MOHP with Industrial Training Institute qualification. ii) 50% by promotion from Attendant Gr. I failing which by Khalasee (MOHP), failing which by transfer of Assistant Categories from NON-MOHP failing which by Promotion from Artisan Helper failing which by Khalasee (Non-MOHP) <u>Subject to all possessing minimum Industrial Training Institute qualification, for all categories.</u> iii) <u>Promotion Subject to willingness being obtained from incumbents in all the feeder categories.</u>	
29	ATTENDANT GR. I	77 -	IV	Rs.21800- 50200	Non Selection	30 yrs.	Industrial Training Institute in any trade OR Std. X passed with 2 yrs.exp. in repairs / maintenance in any Mechanical / Electrical/Workshop of Cargo handling equipment. Possession of National Apprenticeship Certificate / Wireman's Certificate will be an added qualification. All candidates are required to pass departmental Aptitude test.	Age: No. Aptitude Test: YES Qualification: Yes. Relaxable for departmental candidates:- A) Nil qualification for those appointed prior to 01.04.2001. B) For All candidates appointed on OR after 01.04.2010, Qualifications as per Col. no. 8	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	From MOHP Khalasee.	

1	2	3	4	5	6	7	8	9	10	11	12	13
30	KHALASEE (MOHP)	54	IV	Rs.20900- 43600	Selection	.	1)Industrial Training Institute in any Mechanical Trade. 2) All candidates are required to pass the Physical Ability Test i.e. Ability to carry 50 kgs. sand bags on plain road & climb ladder with 20 Kgs. weight on shoulder. Good physique to carryout manual work. 3) To pass Medical Test from Mormugao Port Trust Hospital.	1) Age: Not applicable 2) Education Qualification: A) For those appointed on or after 01.09.2009 - YES as at col. 8 B) For those already on rolls before 01.09.2009 - Vth Std. Pass. 3) Physical Ability Test & Hospital Fitness - YES for ALL.	1 year for direct recruits. No probation for others.	As provided under col. No. 12 failing which by direct recruitment.	1) 50% by transfer through selection of only Male employees from all the equivalent categories in the pay scale of 13500-27400(Pre-Revised) (Revised Rs. 20900-43600) from all the sections of the Engineering Mechanical Department, failing which from equivalent categories in the pay scale of Rs. 13500-27400(Pre-Revised) (Revised Rs. 20900-43600) from all departments including Peons, subject to All possessing minimum Industrial Training Institute qualification and 2) 50% by transfer etc. as indicated above with relaxed qualification as follows :- 1) Vth std. pass for incumbents on the rolls prior to 01.09.2009 failing which as per (1) above. 3) Selection will be made from among employees for 1 and 2 by <u>interse-common-seniority.</u>	

SCHEDULE
MORMUGAO PORT TRUST EMPLOYEES' (RECRUITMENT, SENIORITY & PROMOTION) REGULATIONS, 2010
RECRUITMENT RULES OF CLASS III & IV POSTS (NON-MOHP WORKSHOP) OF ENGINEERING MECHANICAL DEPARTMENT [NON-MOHP (MECHANICAL)]

1 FOREMAN (GENERAL)/JUNIOR ENGINEER GR.I (GENERAL)	34	TURNER (HIGHLY SKILLED)
2 ASSISTANT FOREMAN (WORK SHOP)/ GENERAL / JUNIOR ENGINEER GRADE-III (WORK SHOP/ GENERAL)	35	WELDER (HIGHLY SKILLED)
3 Assistant Foreman (Work Shop/Loco)/JUNIOR ENGINEER Gr.III (WORK Shop/Loco)	36	FORK LIFT DRIVER GR.I
4 ASSISTANT FOREMAN (I.C. ENGINES) JUNIOR ENGINEER Gr.III (WORK SHOP/ I.C.ENGINES)	37	SHUNTER
5 CHARGEMAN (WELDING)	38	CRANE DRIVER-I
6 CHARGEMAN (DIESEL)	39	CRANE DRIVER-II (OVERHEAD CRANE)
7 CHARGEMAN(FITTING)	40	BLACKSMITH
8 CHARGEMAN (SMITHY)	41	CARPENTER
9 CHARGEMAN (SHEET METAL & PAINTING)	42	DIESEL FITTER
10 CHARGEMAN (MACHINE)	43	FITTER
11 CHARGEMAN (STRUCTURAL/REVITING)	44	MACHINIST
12 CRANE SUPERVISOR	45	PAINTER
13 ASSISTANT CHARGEMAN/CHARGEHAND (WELDING)	46	FITTER (STRUCTURAL/REVITING)
14 ASSISTANT CHARGEMAN/ CHARGEHAND (DIESEL)	47	SPRAY PAINTER
15 ASSISTANT CHARGEMAN/CHARGEHAND (CARPENTRY)	48	TURNER
16 ASSISTANT CHARGEMAN/CHARGEHAND (FITTING)	49	WELDER
17 ASSISTANT CHARGEMAN/CHARGEHAND (SHEET METAL & PAINTING)	50	FORK LIFT DRIVER GR.II
18 ASSISTANT CHARGEMAN/CHARGEHAND (MACHINE)	51	ASST.DIESEL FITTER
19 ASSISTANT CHARGEMAN/CHARGEHAND (STRUCTURAL/REVITING)	52	ASST. FITTER
20 LOCO SUPERVISOR	53	ASST. MACHINIST
21 BLACKSMITH(HIGHLY SKILLED)	54	ASST. PAINTER
22 CARPENTER(HIGHLY SKILLED)	55	GREASER
23 COPPERSMITH (HIGHLY SKILLED)	56	HAMMERMAN
24 DIESEL FITTER (HIGHLY SKILLED)	57	ARTISAN HELPER
25 DRILLER (HIGHLY SKILLED)	58	KHALASEE (MECHANICAL/WORKSHOP) / Non-MOHP.
26 FITTER(HIGHLY SKILLED)		
27 FITTER (VEHICLE BODY REPAIRER (HIGHLY SKILLED)		
28 MACHINIST (HIGHLY SKILLED)		
29 MILLER (HIGHLY SKILLED)		
30 MOULDER (HIGHLY SKILLED)		
31 PLUMBER (HIGHLY SKILLED)		
32 FITTER(HIGHLY SKILLED) (STRUCTURAL/REVITING)		
33 SPRINGSMITH (HIGHLY SKILLED)		

Sr. No.	Name of the post	No. of posts Perm- anant orary	Classi- fication	Scale of pay (Rs.)	Whether selection or non- selection	Upper Age limit for Direct Recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) Age (b) Educational Qualification (c) Experience for direct recruits will apply in the case of promotion / absorption/ deputation	Period of probation (in years)	Methods of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of recruitment by promotion/absorption/ deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	FOREMAN (GENERAL)/JUNIOR ENGINEER GR.I (GENERAL)	2	III	Rs.36500-88700	Selection	35 yrs	1) Degree in Mechanical Engineer with 1 yr. experience OR 2) Diploma in Mechanical Engineer with 4 yrs. experience OR 3) National Apprenticeship Certificate in Mechanical trades with 10 yrs. experience in reputed Work shop.	No.	1 year for direct recruits. No probation for others.	By promotion failing which by direct recruitment.	Assistant Foreman [Workshop shop/General] /Junior Engineer Gr.III[Work shop/General] with one year experience in the grade and combined service of five years from initial appointment.	
2	ASSISTANT FOREMAN (WORK SHOP)/ GENERAL / JUNIOR ENGINEER GRADE-III (WORK SHOP/ GENERAL)	4	III	Rs.36500-88700	Selection	35 yrs	1) Degree in Mechanical Engineer OR 2) Diploma with 3 yrs. experience In Mechanical Engineer in a reputed Work shop OR 3) National Apprenticeship Certificate in the trade Mechanical with 7 yrs. experience in a Mechanical Work shop.	NO	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment.	Promotion from Chargeman all shops except (Loco & Diesel) with one year experience in the grade and combined service of five years from initial appointment.	
3	Assistant Foreman (Work Shop/Loco)/Junior EngineerGr.III (W/Shop/Loco)	1	-	III	Rs.36500-88700	Selection	35 yrs	1) Degree in Mechanical/ Electrical/Electronic Engineering OR 2) Diploma in Mechanical/Electrical/ Electronic Engineering with 3 yrs. experience in a reputed Work Shop. Exp. in Railway Work Shop & Railway operation will be desirable.	Age: No. Qualification.: Will not apply but must have worked at least 5 yrs. in the Loco Section.	1 year for direct recruits. No probation for others.	Loco Supervisor with one year experience in the grade and combined service of five years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
4	ASSISTANT FOREMAN (I.C. ENGINES) JUNIOR ENGINEER Gr.III (WORK SHOP/ I.C.ENGINES)	1	III	Rs. 36500-88700	Selection	35 yrs	1) Degree in Mechanical Automobile Engineering OR 2) Diploma with 3 yrs. experience in Mechanical Automobile Engineering in a reputed Work shop. Must have thorough knowledge of I.C. engines 3) Should posses valid Heavy Driving licence.	Qualification will not apply. But must have thorough knowledge of I.C. engines & working experience on these engines. Age: No.	1 year for direct recruits. No probation for others.	By promotion failing which by direct recruitment.	Chargeman (Diesel) with one year experience in the grade and combined service of five years from initial appointment.	
5	CHARGEMAN (WELDING)	1	III	Rs.29600-81100	Selection	35 yrs	i) Diploma in Mechanical Engineering with 2 yrs. experience. OR ii) National Apprenticeship Certificate with 6 yrs. experience in the trade OR iii) Industrial Training Institute with 8 yrs. experience in the trade/shop.	No	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	Assistant Chargeman/ Chargehand (Welding) with one year experience in the grade and combined service of five years from initial appointment.	
6	CHARGEMAN (DIESEL)	2	III	Rs.29600-81100	Selection	35 yrs	1) Diploma in Mechanical Engineering with 2 yrs. experience. OR 2)National Apprenticeship Certificate with 6 yrs. experience in the trade OR 3) Industrial Training Institute with 8 yrs. experience in the trade/shop.	No	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment.	Assistant Chargeman/ Chargehand (Diesel) with one year experience in the grade and combined service of five years from initial appointment.	
7	CHARGEMAN (FITTING)	3	III	Rs. 29600-81100	Selection	35 yrs	i) Diploma in Mechanical Engineering With 2 yrs. experience. OR ii) National Apprenticeship Certificate with 6 yrs. Experience In the trade. OR iii) Industrial Training Institute with 8 yrs. Experience In the trade/ shop.	Age & Education. Qualification: NA	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	Assistant Chargeman/ Chargehand (Fitting) with one year experience in the grade and combined service of five years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
8	CHARGEMAN (SMITHY)	1	III	Rs.29600-81100	Selection	35 years	1) Diploma in Mechanical Engineering with 2 yrs. experience. OR 2) National Apprenticeship Certificate with 5 yrs. experience in the trade OR 3) Industrial Training Institute with 7 yrs. Experience in the trade/shop.	Age,; No Qualification.: No	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	From Asst. Chargeman/ chargehand (Carpentry) with one year experience in the grade and combined service of five years from initial appointment.	
9	CHARGEMAN (SHEET METAL & PAINTING)	1	III	Rs.29600-81100	Selection	35 Yrs	1) Diploma in Mechanical Engineering with 2 yrs. experience OR 2) National Apprenticeship Certificate with 6 yrs. experience in the trade Sheet Metal OR 3) Industrial Training Institute with 8 yrs. experience in the trade Sheet Metal.	Age, Education Qualification.: N.A.	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	Assistant Chargeman/Chargehand (Sheet Metal & Painting) with one year experience in the grade and combined service of five years from initial appointment.	
10	CHARGEMAN (MACHINE)	1	III	Rs.29600-81100	Selection	35 yrs	1) Diploma in Mechanical Engineering with 2 yrs. experience OR 2) National Apprenticeship Certificate with 6 yrs. Experience. In Turning/ Machinist trade OR 3) Industrial Training Institute with 8 yrs. experience in the trade/shop.	Age, Education Qualification.: N.A.	1 year for direct recruits. No probation for others.	Promotion failing which Direct/Recruitment	Assistant Chargeman/ Chargehand (Machine) with one year experience in the grade and combined service of five years from initial appointment.	
11	CHARGEMAN (STRUCTURAL/ REVITING)	1	III	Rs.29600-81100	Selection	35 yrs.	1) Diploma in Mechanical Engineering with 2 yrs. experience OR 2) National Apprenticeship Certificate with 6 yrs. experience in the trade OR 3) Industrial Training Institute with 8 yrs. experience in the trade.	No	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	Assistant Chargeman /Chargehand (Structral/Reviting) with one year experience in the grade and combined service of five years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
12	CRANE SUPERVISOR	3	III	Rs.29600-81100	Selection	35 yrs	1) Diploma in Mechanical Engineering With 3 years experience in Crane maintenance OR 2)) National Apprenticeship Certificate with 5 years exp. In the trade (Mechanical /Electrical) OR)Industrial Training Institute with 7 years experience in the trade (Mechanical/Electrical) All candidates are required to pass departmental Driving/ Aptitude Test.	Age: No Education Qualification.: No Experience: Please see col. No.12 Driving/ Aptitude Test. - Yes. However Driving/ Aptitude Test will not be made applicable for the existing incumbents in the feeder category of Crane Driver-II (Overhead) and Crane Driver-III.	1 year for direct recruits. No probation for others.	Promotion from the categories stated at col. No.12 failing which by direct recruitment.	1. Promotion will be made in the ratio of 1:2 from among the Crane Drivers and Forklift Drivers I in that order, that is in a cycle of 3 posts, first post will be filled in by Crane Drivers-I, II & III, irrespective of the scale of pay, but subject to having a combined experience of 6 years as Crane Driver-I, II & III and the posts at sr.no.2 & 3 will be filled in by Forklift Driver-I, with 4 years service in that grade. failing which by Forklift Driver II, with 6 yrs service in that grade. NOTE: 1) Further when the posts fall vacant, they will be filled by incumbents from the same cadre as those who vacated the posts. that is if a post is vacated by an incumbent from Crane Driver cadre, then the post will be filled by the incumbents from Crane Driver cadre and similarly when a post is vacated by Forklift Driver cadre, then the said post will be filled by incumbents from Forklift cadre. 2) After retirement on superannuation of all the present incumbents in the category of Crane Drivers, all the posts of Crane Supervisor (100%) shall be filled by Forklift Driver category	
13	ASSISTANT CHARGEMAN/CHARGEHAND (WELDING)	5	III	Rs.29600-81100	Selecton	35 yrs	i) Diploma in Mechanical Engineering OR ii) National Apprenticeship Certificate with 5 yrs. experience in the trade OR iii) Industrial Training Institute with 7 yrs. experience in the trade.	No	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment	Welder(Highly Skilled) with one year experience in the grade and combined service of five years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
14	ASST. CHARGE-MAN/ CHARGEHAND (DIESEL)	1	III	Rs.29600-81100	Selecton	35 yrs	1) Diploma in Mechanical Engineering OR 2) National Apprenticeship Certificate with 5 yrs. experience in the trade mechanic diesel OR 3) Industrial Training Institute with 7 yrs. exp. in the trade mechanic diesel.	No	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment	Diesel Fitter(HS) with one year experience in the grade and combined service of five years from initial appointment.	
15	ASST. CHARGE-MAN/ CHARGE-HAND (CARPEN-TRY)	1	III	Rs.29600-81100	Selecton	35 yrs	1) Diploma in Mechanical Engineering OR 2) National Apprenticeship Certificate with 5 yrs. exp. in the trade OR 3) Industrial Training Institute with 7 yrs. exp. in the trade.	No	1 year for direct recruits. No probation for others.	Promotion failing which by Direct Recruitment	Promotion from common inter seniority of Plumber (H.S.) and Carpenter(HS) with one year experience in the grade and combined service of five years from initial appointment.	
16	ASSISTANT CHARGEMAN/CHARGEHAND (FITTING)	2	III	Rs.29600-81100	Selecton	35 yrs	1) Diploma in Mechanical Engineering OR 2) National Apprenticeship Certificate with 5 yrs. experience in the trade OR 3) Industrial Training Institute with 7 yrs. experience in the trade.	Age & Education. Qualification.: Not Applicable	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment	Fitter(HIGHLY SKILLED) with one year experience in the grade and combined service of five years from initial appointment.	
17	ASSISTANT CHARGEMAN/CHARGEHAND (SHEET METAL & PAINTING)	1	III	Rs.29600-81100	Selecton	35 yrs	1) Diploma in Mechanical Engineering OR 2) National Apprenticeship Certificate in the trade Sheet Metal with 5 yrs. exp. OR 3) Industrial Training Institute with 7 yrs. experience in Sheet Metal.	Age & Education. Qualification.: Not Applicable	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment	By common seniority from Fitter (V.B.R.) (HIGHLY SKILLED)/ Painter (HIGHLY SKILLED)/ (BOILER MAKER)(HIGHLY SKILLED) with one year experience in the grade and combined service of five years from initial appointment.	
18	ASSISTANT CHARGEMAN/CHARGEHAND (MACHINE)	2	III	Rs.29600-81100	Selecton	35 years	1) Diploma in Mechanical Engineering OR 2) National Apprenticeship Certificate in the trade (Turning/ Machinist) with 5 yrs. experience OR 3) Industrial Training Institute in the trade (Turning/ Machinist) with 7 yrs. experience.	Age & Education. Qualification.: Not Applicable	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment.	By common seniority from the post of Turner (HIGHLY SKILLED/ Machinist HIGHLY SKILLED/ Driller HIGHLY SKILLED/Miller HIGHLY SKILLED with one year experience in the grade and combined service of five years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
19	ASSISTANT CHARGEMAN/CHARGEHAND (STRUCTURAL/REVIEWING)	1	III	Rs.29600-81100	Selecton	35 yrs	1) Diploma in Mechanical Engineering OR 2) National Apprenticeship Certificate with 5 yrs. experience in the trade OR 3) Industrial Training Institute with 7 yrs. experience in the trade.	No	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment.	Fitter(HIGHLY SKILLED) (Structural/ Reviewing) with one year experience in the grade and combined service of five years from initial appointment.	
20	LOCO SUPERVISOR	2	III	Rs.29600-81100	Selecton	35 yrs	1)Industrial Training Institute in Mechanical/Electrical trade with about 5 yrs experience in maintenance & running of Locomotives (Steam & Diesel) OR 2) IInd Class Engine drivers from Indian Railways with 5 yrs. experience on main line.	Age: No. Qualification: Will not apply but must have worked as Loco Driver (Shunter) for minimum 3 yrs.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment.	Shunters with combined service of five years from initial appointment.	
21	BLACKSMITH (HIGHLY SKILLED)	1	III	Rs.27400-70500	Non Selection	35 years	1) National Apprenticeship Certificate in the trade Smithy with 4 yrs. experience OR 2) Industrial Training Institute in the trade Smithy with 6 yrs. Experience. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment.	Blacksmith with one year experience in the grade and combined service of five years from initial appointment.	
22	CARPENTER (HIGHLY SKILLED)	2	III	Rs.27400-70500	Non Selection	35 years	1)National Apprenticeship Certificate in the trade Carpentry with 4 yrs. experience OR 2) Industrial Training Institute in the trade Carpentry with 6 yrs. experience. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment.	Carpenter with one year experience in the grade and combined service of five years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
23	COPPERSMITH (H.S.)	1	III	Rs.27400-70500	Non Selection	35 years	1)National Apprenticeship Certificate in the same trade with 4 yrs. experience OR 2) Industrial Training Institute in the same trade with 6 yrs. experience. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment.	By common seniority from Coppersmith / Blacksmith with one year experience in the grade and combined service of five years from initial appointment.	
24	DIESEL FITTER (HIGHLY SKILLED)	6	III	Rs.27400-70500	Non Selection	35 years	1)National Apprenticeship Certificate in the trade Mechanic Diesel with 4 yrs. experience OR 2)Industrial Training Institute in a trade mechanic diesel with 6 yrs. experience. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment.	Diesel Fitter with one year experience in the grade and combined service of five years from initial appointment.	
25	DRILLER (H.S.)	1	III	Rs.27400-70500	Non Selection	35 years	1)National Apprenticeship Certificate in the trade Driller/Machinist with 4 yrs. experience OR 2) Industrial Training Institute in the trade Driller/Machinist with 6 yrs. experience. All candidates are required to pass Departmental Trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment.	Driller with one year experience in the grade and combined service of five years from initial appointment.	
26	FITTER (HIGHLY SKILLED)	10	III	Rs.27400-70500	Non Selection	35 years	National Apprenticeship Certificate in the trade Fitter with 4 yrs. exp. OR Industrial Training Institute in the trade Fitter with 6 yrs. exp. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct Recruitment.	Fitter with one year experience in the grade and combined service of five years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
27	FITTER (VEHICLE BODY REPAIRER (HIGHLY SKILLED))	1	III	Rs.27400-70500	Selection	35 years	1) National Apprenticeship Certificate (Sheet metal trade/Structural Fitter) with 4 yrs.exp. OR 2) Industrial Training Institute in the trade (Sheet Metal/ Structural Fitter trade) with 6 yrs. exp. All candidates are required to pass departmental trade test.	Age: No. Qualification: Relaxable in the case of candidates indicated in column no. 12.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct Recruitment.	Fitter (Vehicle Body Repairer) with one year experience in the grade and combined service of five years from initial appointment.	
28	MACHINIST (HIGHLY SKILLED)	2	III	Rs.27400-70500	Non-Selection	35 years	1) National Apprenticeship Certificate in the trade of Machinist(miller/shaper/ slotter/planner/driller) with 4 yrs. exp. OR 2) Industrial Training Institute in the trade Machinist(Miller/ shaper/ slotter/ planner/ driller) with 6 yrs. exp. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct Recruitment.	Machinist with one year experience in the grade and combined service of five years from initial appointment.	
29	MILLER (HIGHLY SKILLED)	1	III	Rs.27400-70500	Non-Selection	35 years	1) National Apprenticeship Certificate in the trade Turner/Driller/Machinist with 4 yrs. exp. OR 2) Industrial Training Institute in the trade Turner/Driller/ Machinist with 6 yrs. experience. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct Recruitment.	By common seniority from Turner/ Machinist with one year experience in the grade and combined service of five years from initial appointment.	
30	MOULDER (HIGHLY SKILLED)	1	III	Rs.27400-70500	Non-Selection	35 years	1) National Apprenticeship Certificate in the trade Moulder with 4 yrs. exp. OR 2)Industrial Training Institute in the trade Moulder with 6 yrs. exp. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct Recruitment.	Moulder with one year experience in the grade and combined service of five years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
31	PLUMBER (H.S.)	1	III	Rs.27400-70500	Non-Selection	35 years	1) National Apprenticeship Certificate in the trade Pumbler with 4 yrs. experience OR 2) Industrial Training Institute in the trade Pumbler with 6 yrs. experience in the trade. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	Plumber with one year experience in the grade and combined service of five years from initial appointment.	
32	FITTER(HIGHLY SKILLED)(STRUCTURAL/REVITING)	3	III	Rs.27400-70500	Non-Selection	35 years	1) National Apprenticeship Certificate in the trade Structural with 4 yrs. experience OR 2) Industrial Training Institute in the trade Structural with 6 yrs. experience. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct recruitment.	Fitter(Structural/ Reviting) with one year experience in the grade and combined service of five years from initial appointment.	
33	SPRINGSMITH (HIGHLY SKILLED)	1	III	Rs.27400-70500	Non-Selection	35 years	1) National Apprenticeship Certificate in the same trade with 4 yrs. experience OR 2) Industrial Training Institute in the same trade with 6 yrs. experience All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	By common seniority from Springsmith/ Blacksmith with one year experience in the grade and combined service of five years from initial appointment.	
34	TURNER (HIGHLY SKILLED)	4	III	Rs.27400-70500	Non-Selection	35 years	1) National Apprenticeship Certificate in the trade Tumer with 4 yrs. experience. OR 2) Industrial Training Institute in the trade Tumer with 6 yrs. experience. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct Recruitment.	Tumer with one year experience in the grade and combined service of five years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
35	WELDER(HIGHLY SKILLED)	6	III	Rs.27400-70500	Non-Selection	35 years	i) National Apprenticeship Certificate in the trade of Welder with 4 yrs. experience OR ii) Industrial Training Institute in a trade of Welder with 6 yrs. experience . All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct Recruitment. (Subject to willingness being obtained from incumbents in the feeder category).	Welder with one year experience in the grade and combined service of five years from initial appointment.	
36	FORK LIFT DRIVER GR.I	3	III	Rs.27400-70500	Non-Selection	35 yrs.	<u>Essential:</u> 1) Professional skill in driving 2) Should have valid driving licence for heavy vehicles. 3) 5 yrs.Experience in driving forklift <u>Desirable:</u> 1) SSC 2) Ability to drive fork lift trucks.	Age: No Education Qualification: Yes	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment	Fork lift drivers Gr. II who have put in not less than 2 yrs. of regular service in the grade.	
37	SHUNTER	4	III	Rs.27400-70500	Non Selection	35 years	1) National Apprenticeship Certificate in Electrical/ Mechanical trade with 3 yrs.exp. OR 2) Industrial Training Institute in Electrical/ Mechanical trade with 5 yrs. experience in the trade (Experience preferably in a Loco section). All candidates are required to pass departmental trade test.	Experience.: No. Age: No. Qualification: No. Aptitude test: No.	1 Year	Promotion failing which by Direct Recruitment.	Greaser (i) with 4 yrs. experience (ii) should undergo training for a period of 4 months.	

1	2	3	4	5	6	7	8	9	10	11	12	13	
38	CRANE DRIVER-I	3	III	Rs.27400-70500	Selection	35 years	1) National Apprenticeship Certificate with 4 yrs. experience in the trade(Mechanical/ Electrical) OR 2) Industrial Training Institute with 6 yrs.experience in trade (Mechanical/Electrical) Essential: Experience should be on a mobile crane or electrical wharf cranes out of which about 2 yrs. must be as crane driver on diesel powered mobile crane of minimum 12 to 15 tonnes capacity. 3) All candidates are required to pass Aptitude Test. 4) Possessing valid Heavy Motor Driving Licence.	Age: No. Education Qualification : No. Experience: Minimum of 3 yrs. experience on mobile crane as Crane Driver-II Aptitude Test : Yes.	1 year for direct recruits. No probation for others.	Promotion / Transfer, failing which by Direct Recruitment. Promotion / Transfer as indicated in col. no. 12.	Promotion from Crane Driver - II failing which by transfer from other analogous / equivalent categories from Mechanical Engineering Department failing which by promotion from next lower categories from Mechanical Engineering Department failing both by Transfer from equivalent categories of Crane Driver - I level from all other departments.		
39	CRANE DRIVER-II (OVERHEAD CRANE)	1	-	III	Rs.27400-70500	Selection	35 years	1) National Apprenticeship Certificate with 3 yrs. experience in the trade (Mechanical/ Electrical) OR 2) Industrial Training Institute with 5 yrs. experience in the trade (Mechanical/Electrical) 3) All candidates are required to pass Aptitude Test.	Age, Education Qualification: Not Applicable Aptitude Test : Yes.	1 year for direct recruits. No probation for others.	Promotion from categories stated at col.no.12 with two years regular & continuous service in the grade / Transfer, failing which by Direct Recruitment. Promotion / Transfer as indicated in col. no. 12.	Promotion from Crane Driver - III failing which by transfer from other equivalent categories from Mech. Engg. Dept. failing which by promotion from next lower categories from Mech. Engg. Dept. failing both by Transfer from equivalent categories of Crane Driver - II level from all other departments.	
40	BLACKSMITH	2	III	Rs.25200-59600	Non-Selection	35 years	1) National Apprenticeship Certificate in the trade of Smithy with 2 yrs experience OR 2) Industrial Training Institute in the trade Smithy with 4 yrs. experience . All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 Year	Promotion failing which by Direct Recruitment.	Hammerman with one year experience in the grade and combined service of five years from initial appointment.		

1	2	3	4	5	6	7	8	9	10	11	12	13
41	CARPENTER	1	III	Rs.25200-59600	Non-Selection	35 years	1) National Apprenticeship Certificate in the trade Carpentry with 2 yrs. experience OR 2) Industrial Training Institute in the trade Carpentry with 4 yrs. experience. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 Year	Promotion failing which by Direct Recruitment.	Asst. Carpenter with one year experience in the grade and combined service of five years from initial appointment.	
42	DIESEL FITTER	10	III	Rs.25200-59600	Non-Selection	35 years	1) National Apprenticeship Certificate in a trade of mechanic diesel with 2 yrs. experience OR 2) Industrial Training Institute in a trade of mechanic diesel with 4 yrs. experience. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 Year	Promotion failing which by direct recruitment.	Asst.Diesel Fitter with one year experience in the grade and combined service of five years from initial appointment.	
43	FITTER	7	III	Rs.25200-59600	Non-Selection	35 years	1) National Apprenticeship Certificate in the trade Fitter with 2 yrs. experience OR 2) Industrial Training Institute in the trade Fitter with 4 yrs. experience All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 Year	Promotion failing which by direct recruitment.	Asst.Fitter with one year experience in the grade and combined service of five years from initial appointment.	
44	MACHINIST	1	-	III	Rs.25200-59600	Non-Selection	35 years	1) National Apprenticeship Certificate in the trade Machinist (Miller/Shapper/Slotter/ Planner/Driller) with 2 yrs. experience OR 2) Industrial Training Institute in the trade Machinist (Miller/Shapper/ Slotter/Planner) with 4 yrs. experience. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 Year	Promotion failing which by direct recruitment.	Asst.Machinist with one year experience in the grade and combined service of five years from initial appointment.

1	2	3	4	5	6	7	8	9	10	11	12	13
45	PAINTER	1	III	Rs.25200-59600	Non-Selection	35 years	VIII std. pass with 8 yrs. exp. in painting in a reputed workshop. <u>Essential:</u> Min. 2 yrs. exp. in Spray Painting. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 Year	Promotion failing which by Direct Recruitment.	Asst.Painter with one year experience in the grade and combined service of five years from initial appointment.	
46	FITTER (STRUCTURAL/REVITING)	3	III	Rs.25200-59600	Non-Selection	35 years	1) National Apprenticeship Certificate in the trade of Structural with 2 yrs. experience OR 2) Industrial Training Institute in the trade Structural with 4 yrs. experience. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 Year	Promotion failing which by Direct Recruitment.	Asst. Fitter(Structural/Reviting) with one year experience in the grade and combined service of five years from initial appointment.	
47	SPRAY PAINTER	1	III	Rs.25200-59600	Non-Selection	35 years	VIII std. passed with 8 yrs. experience in painting(out of which 1 yr. in Spray Painting) in a reputed workshop. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 Year	Promotion failing which by Direct recruitment.	Asst. Painter with one year experience in the grade and combined service of five years from initial appointment.	
48	TURNER	1	III	Rs.25200-59600	Non-Selection	35 years	1) National Apprenticeship Certificate in the trade Turner with 2 yrs. experience. OR 2) Industrial Training Institute in the trade Turner with 4 yrs. experience. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 Year	Promotion failing which by Direct Recruitment.	Asst.Turner with one year experience in the grade and combined service of five years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
49	WELDER	11	III	Rs.25200-59600	Non-Selection	35 years	i) National Apprenticeship Certificate in a trade of welder with 2 yrs. experience in any Mechanical Workshop. OR ii) Industrial Training Institute in a trade of Welder with 4 yrs. experience in any Mechanical Workshop. All candidates are required to pass departmental trade test.	Age, Education Qualification & Trade Test: Not Applicable for promotees.	1 Year	Promotion failing which by Direct recruitment.	Asst. Welder with one year experience in the grade and combined service of five years from initial appointment.	
50	FORK LIFT DRIVER GR.II	8	III	Rs.25200-59600	Selection by test	35 yrs.	Essential: 1) Professional skill in driving 2) Should have valid driving licence for heavy vehicles. 3) All candidates are required to pass Aptitude Test <u>Desirable:</u> 1) SSC 2) Ability to drive forklift trucks.	1) Age: No 2) Education Qualification: item 2 of col No.8 essential 3) Aptitude Test : Yes	1 year for direct recruits & Promotees. No probation for others.	Transfer / Promotion failing which by direct recruitment	Transfer from analogous / equivalent class III categories from Mechanical Engineering Department failing which by promotion from class IV employees with 3 Yrs. regular service from <u>Mechanical Engineering Department failing</u> which by transfer from equivalent categories (Forklift Driver -II) from all other Departments.	
51	ASST.DIESEL FITTER	3	IV	Rs.22300-51000	Selection	30 yrs	1) National Apprenticeship Certificate in the trade Mechanic Diesel OR 2) Industrial Training Institute in the trade Mechanic Diesel with 2 yrs.experience in any Mechanical Workshop. All candidates are required to pass departmental Trade test.	Age, Education Qualification : Not applicable Trade Test: Not applicable for promotees. Experience: with one year experience in the grade and combined service of five years from initial appointment.	1 year for direct recruits. No probation for others.	By promotion from categories i) 50% by promotion as indicated under (i) col. no. 12. ii) 50 % by promotion as indicated under (ii) col. no. 12 failing (i) & (ii) above by direct recruitment.	i) 50% by promotion from the category of Artisan Helper failing which by Khalasee <u>without Industrial Training Institute qualification.</u> ii) 50% by promotion from Artisan Helper failing which by Khalasee subject to possessing minimum Industrial Training Institute qualification. 3) Promotion by obtaining willingness from Artisan Helper/ Khalasee (Mechanical) [Workshop] for different shops / trades. Shall be considered 1st for the Shop/trade for which option is exercised subject to vacancy.	

1	2	3	4	5	6	7	8	9	10	11	12	13
52	ASST. FITTER	2	IV	Rs.22300-51000	Selection	30 yrs	1) National Apprenticeship Certificate in the trade Fitter OR 2) Industrial Training Institute in the trade Fitter with 2 yrs. experience in any Mechanical Workshop. All candidates are required to pass departmental trade test.	Age, Education Qualification : Not applicable Trade Test: Not applicable for promotees. Experience: with one year experience in the grade and combined service of five years from initial appointment.	1 year for direct recruits. No probation for others.	By promotion from categories i) 50% by promotion as indicated under (i) col. no. 12. ii) 50% by promotion as indicated under (ii) col. no. 12 failing (i) & (ii) above by direct recruitment.	i) 50% by promotion from the category of Artisan Helper failing which by Khalasee <u>without Industrial Training Institute qualification.</u> ii) 50% by promotion from Artisan Helper failing which by Khalasee subject to possessing minimum Industrial Training Institute qualification. 3) Promotion by obtaining willingness from Artisan Helper/ Khalasee (Mechanical) [Workshop] for different shops / trades. Shall be considered 1st for the Shop / trade for which option is exercised subject to vacancy.	
53	ASST. MACHINIST	1	IV	Rs.22300-51000	Selection	30 yrs	1) National Apprenticeship Certificate in the trade Machinist (Miller, Shaper, Slotter, Planner, Driller) OR 2) Industrial Training Institute in the trade machinist (Miller, shaper, Slotter, Planner/Driller) with 2 yrs. experience in any Mechanical Workshop. All candidates are required to pass departmental trade test.	Age, Education Qualification : Not applicable Trade Test: Not applicable for promotees. Experience: with one year experience in the grade and combined service of five years from initial appointment.	1 year for direct recruits. No probation for others.	By promotion from categories i) 50% by promotion as indicated under (i) col. no. 12. ii) 50% by promotion as indicated under (ii) col. no. 12 failing (i) & (ii) above by direct recruitment.	i) 50% by promotion from the category of Artisan Helper failing which by Khalasee <u>without Industrial Training Institute qualification.</u> ii) 50% by promotion from Artisan Helper failing which by Khalasee subject to possessing minimum Industrial Training Institute qualification. 3) Promotion by obtaining willingness from Artisan Helper/ Khalasee (Mechanical) [Workshop] for different shops / trades. Shall be considered 1st for the Shop / trade for which option is exercised subject to vacancy.	

1	2	3	4	5	6	7	8	9	10	11	12	13
54	ASST. PAINTER	3	IV	Rs.22300-51000	Selection	30 yrs	1) National Apprenticeship Certificate in any Mechanical trade OR 2) Industrial Training Institute in any Mechanical trade with 2 yrs. experience in Spray Painting in a reputed Workshop. All candidates are required to pass departmental trade test.	Age, Education Qualification : Not applicable Trade Test: Not applicable for promotees. Experience: with one year experience in the grade and combined service of five years from initial appointment.	1 year for direct recruits. No probation for others.	By promotion from categories i) 50% by promotion as indicated under (i) col. no. 12. ii) 50 % by promotion as indicated under (ii) col. no. 12 failing (i) & (ii) above by direct recruitment.	i) 50% by promotion from the category of Artisan Helper failing which by Khalasee without Industrial Training Institute qualification ii) 50% by promotion from Artisan Helper failing which by Khalasee subject to possessing minimum Industrial Training Institute qualification . 3) Promotion by obtaining willingness from Artisan Helper/ Khalasee (Mechanical) [Workshop] for different shops / trades. Shall be considered 1st for the Shop / trade for which option is exercised subject to vacancy.	
55	GREASER	2	IV	Rs.22300-51000		30 yrs	1) National Apprenticeship Certificate in any mechanical trade OR 2) Industrial Training Institute in the trade(mechanical) with 2 yrs. exp. in any Mechanical workshop. All candidates are required to pass departmental trade test.	Age, Education Qualification : Not applicable Trade Test: Not applicable for promotees. Experience: with one year experience in the grade and combined service of five years from initial appointment.	1 year for direct recruits. No probation for others.	By promotion from categories i) 50% by promotion as indicated under (i) col. no. 12. ii) 50 % by promotion as indicated under (ii) col. no. 12 failing (i) & (ii) above by direct recruitment.	i) 50% by promotion from the category of Artisan Helper failing which by Khalasee without I.T.I. qual. ii) 50% by promotion from Artisan Helper failing which by Khalasee subject to possessing minimum I.T.I. qualification . 3) Promotion by obtaining willingness from Artisan Helper/ Khalasee (Mech.) [Workshop] for different shops / trades. Shall be considered 1st for the Shop / trade for which option is exercised subject to vacancy.	

1	2	3	4	5	6	7	8	9	10	11	12	13
56	HAMMERMAN	1	IV	Rs.22300-51000	Non-Selection	30 yrs	1) National Apprenticeship Certificate in the trade Smithy OR 2) Industrial Training Institute in the trade Smithy with 2 yrs. experience in any mechanical workshop. All candidates are required to pass departmental trade test.	Age, Education Qualification : Not applicable Trade Test: Not applicable for promotees. Experience: with one year experience in the grade and combined service of five years from initial appointment.	1 year for direct recruits. No probation for others.	By promotion from categories i) 50% by promotion as indicated under (i) col. no. 12. ii) 50 % by promotion as indicated under (ii) col. no. 12 failing (i) & (ii) above by direct recruitment.	i) 50% by promotion from the category of Artisan Helper failing which by Khalasee <u>without Industrial Training Institute qualification.</u> ii) 50% by promotion from Artisan Helper failing which by Khalasee subject to possessing minimum Industrial Training Institute qualification. 3) Promotion by obtaining willingness from Artisan Helper/ Khalasee (Mechanical) [Workshop] for different shops / trades. Shall be considered 1st for the Shop / trade for which option is exercised subject to vacancy.	
57	ARTISAN HELPER	8	IV	Rs.21800-50200	Non-Selection	30 yrs	i) Industrial Training Institute in any Mechanical trade	No	1 year for direct recruits. No probation for others.	Promotion failing which by Direct Recruitment.	From Khalasee (Workshop/Mechanical)/ Non-MOHP.	
58	KHALASEE (MECH/WORKSHOP) / Non-MOHP.	4	--	IV	Rs.20900-43600	Selection	30 yrs	1) Industrial Training Institute in any Mechanical Trade with minimum VIIIth passed. 2) All candidates required to pass physical ability test i.e. Ability to carry 50 kgs. cover weight. Good physique for carrying out manual work. 3) Medical Fitness Test at Mormugao Port Trust Hospital.	N.A.	1 year	By Direct recruitment.	N.A.

SCHEDULE

MORMUGAO PORT TRUST EMPLOYEES' (RECRUITMENT, SENIORITY & PROMOTION) REGULATIONS, 2010

RECRUITMENT RULES OF CLASS III & IV POSTS (Non-MOHP - POWERHOUSE) OF ENGINEERING MECHANICAL DEPARTMENT [Non-MOHP - (ELECTRICAL)]

1	ASSISTANT FOREMAN [Electrical/POWER HOUSE] /JUNIOR .ENGINEER .Gr.III [Electrical/POWER	7	WIREMAN/ CABLE JOINTER
2	CHARGE MAN (Electrical)	8	ASSISTANT WIREMAN / ASST. CABLE
3	CHARGEHAND (Electrical)	9	PUMP OPERATOR
4	CHARGEHAND (AUTO ELECTRICAL)	10	KHALASEE (Electrical section)
5	ELECTRICIAN		
6	FITTER (ELECTRICAL)		

Sr. No.	Name of the post	No. of posts	Classification	Scale of pay (Rs.)	Whether selection or non-selection	Upper Age limit for Direct Recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) Age (b) Educational Qualification (c) Experience for direct recruits will apply in the case of promotion / absorption/ deputation	Period of probation (in years)	Methods of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of recruitment by promotion/absorption/ deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	ASSISTANT. FOREMAN [Electrical/POWER HOUSE] /JUNIOR ENGINEER Gr.III [Electrical/POWER HOUSE]	1	III	Rs.36500-88700	Selection	35 yrs	1) Degree in Electrical Engineering OR 2) Diploma in Electrical Engineering with 3 yrs. experience OR 3) National Apprenticeship Certificate. in the trade of Electrical with 8 yrs. experience OR 4) Industrial Training Institute in the trade of Electrical with 10 yrs. experience in the trade.	Age : No Qualification : No	1 year for direct recruits. No probation for others.	By promotion failing which by direct recruitment.	Promotion from Chageman(Electrical) with one year experience in the grade and combined service of five years from initial appointment.	
2	CHARGE MAN (Electrical)	3	III	Rs.29600-81100	Selection	35 years	Essential: a) Diploma in Electrical Engineering with not less than 2 yrs. experience in the line. OR b) National Apprenticeship Certificate in the trade of Electrician with not less than six yrs. experience in the line. OR c) Industrial Training Institute in the trade Electrician with not less than 8 yrs experience.	Age : No Experience: Yes Qualification : No	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	Promotion from Chargehand(Electrical) with one year experience in the grade and combined service of five years from initial appointment.	

1	2	3	4	5	6	7	8	9	10	11	12	13
3	CHARGEHAND (Electrical)	5	III	Rs.29600- 81100	Selection	35 yrs	Essential: a) Diploma in Electrical Engineering OR b) National Apprenticeship Certificate in the trade of Electrician with 5 yrs.experience OR c) Industrial Training Institute in the trade of Electrician with 7 yrs. exp.	Age : No Experience: Yes Qualification : No	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	Promotion from Electrician with one year experience in the grade and combined service of five years from initial appointment.	
4	CHARGEHAND (AUTO ELECTRICAL)	1	III	Rs.29600- 81100	Selection	35 yrs	Diploma in Electrical Engineering OR National Apprenticeship Certificate in Auto Electrical trade with 5 yrs. exp. OR Industrial Training Institute with 7 yrs. experience as Auto Electrician.	Age: No. Qualification : Relaxable in the case of deserving candidates with Wireman's Permit	1 year for direct recruits. No probation for others.	By promotion failing which by direct recruitment.	Promotion from Auto Electrician with with one year experience in the grade and combined service of five years from initial appointment.	
5	ELECTRICIAN	14	III	Rs.27400- 70500	Selection	35 yrs	1) National Apprenticeship Certificate in the trade of Electrician with 4 yrs. experience OR Industrial Training Institute in the trade of Electrician with 6 yrs. Experience. All candidates are required to pass departmental trade test.	Qualification.: Yes. Relaxable for departmental candidates as provided in Col. No. 12. Age: No & Trade Test: No.	1 year for direct recruits. No probation for others.	Promotion failing which by Direct/Recruitment.	Promotion from Wireman, Cable jointer with one year experience in the grade and combined service of five years from initial appointment.	
6	FITTER (ELECTRICAL)	6 One post operated at Sewage Plant in Civil Engineering Department	III	Rs.25200- 59600	Non- Selection	35 years	National Apprenticeship Certificate. (in Electrical) issued under Apprenticeship Act, 1961 with 2 yrs. experience. OR Industrial Training Institute (Electrical) with 4 yrs. experience.	No	1 Year	1) Promotion from the categories stated at col.no.12 failing which by direct recruitment. 2) Willingness to be obtained for the post operated at Sewage Plant, under Civil Engineering Department.	Promotion from the category of Pump Operator failing which by Assistant Wireman / Assistant Cable jointer with 2 years experience in the grade.	

1	2	3	4	5	6	7	8	9	10	11	12	13
7	WIREMAN/ CABLE JOINTER	13	III	Rs.25200-59600	Selection	35 years	1) National Apprenticeship Certificate in the trade of Electrician with 2 years experience OR 2) Industrial Training Institute in the trade with 4 yrs. experience. All candidates are required to pass departmental trade test.	Age: No. Qualification : Yes, Relaxable for departmental candidates as provided in Col. No. 12. Trade Test: No.	1 Year	Promotion failing which by direct recruitment.	Promotion from inter-se-seniority of Assistant Wireman / Assistant Cable Joints/Pump Operator with wireman permit with 2 years experience in the grade.	
8	ASST. WIREMAN / ASST. CABLE JOINTER	3	IV	Rs.22300-51000	Selection	30 yrs	1)National Apprenticeship Certificate in the trade Electrician OR 2) Industrial Training Institute in the trade Electrician with 2 yrs. experience in repairs, maintenance and erection of electrical installation, house wiring & power distribution. All candidates are required to pass departmental trade test.	Age, Qual. & Trade Test: Not applicable. Qualification: Relaxable in the case of department candidate to possession of Wireman's permit issued by State Government & subject to putting in 2 yrs. of experience after acquiring the Wireman's permit.	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	By promotion from Khalasee (Electrical) with two years regular service in the grade	
9	PUMP OPERATOR	8	IV	Rs.22300-51000	Non-Selection	30 yrs	1) National Apprenticeship Certificate in the trade Electrician OR 2) Industrial Training Institute in the trade Electrician with 2 yrs. experience in repairs in operation/ maintenance of pumps. All candidates are required to pass departmental Trade Test.	No	1 year for direct recruits. No probation for others.	Promotion from the categories stated at col.no.12 with two years regular service in the grade failing which by Direct/Recruitment (Subject to willingness being obtained from incumbents in the feeder category).	Promotion from Khalasee(Electrician.)/Power House. Failing which by promotion from Khalasee (Mechanical) (Non-MOHP).	
10	KHALASEE (Elec. section)	8	IV	Rs.20900-43600	Selection	30 yrs	1) Industrial Training Institute in Electrical trade with min. VIIIth Std. passed. 2) All candidates required to pass PHYSICAL ABILITY TEST i.e. Ability to carry 50 kgs. cover weight. Good physique for carrying out manual work. 3) Medical Fitness Test at Mormugao Port Trust Hospital.	N.A.	1 Year	By Direct recruitment.	N.A.	

SCHEDULE
MORMUGAO PORT TRUST EMPLOYEES' (RECRUITMENT, SENIORITY & PROMOTION) REGULATION, 2010
RECRUITMENT RULES OF CLASS II, III & IV POSTS OF MARINE DEPARTMENT

1	KHALASEE (MARINE)	22	ASST. MARINE FOREMAN
2	SEAMAN	23	PAINTER
3	GREASER	24	LEADSMAN
4	CASSAB	25	SURVEY RECORDER
5	DRIVER-II	26	ASST. MARINE SURVEYOR
6	DRIVER-I	27	DY. MARINE SURVEYOR
7	LICENSED DRIVER	28	RADIO TECHNICIAN
8	ASST. ENGINEER (MARINE)	29	SIGNAL MESSENGER
9	QUARTER MASTER	30	SIGNALLER CUM RTO
10	SERANG (CRAFT)	31	HEAD SIGNALLER CUM RTO
11	INLAND MASTER-II	32	FIREMAN
12	INLAND MASTER-I	33	LEADING FIREMAN
13	LASCAR	34	DRIVER OPERATOR
14	TINDEL (S/G)	35	SR. DRIVER OPERATOR
15	SERANG (HARBOUR)	36	SUB-OFFICER
16	SERANG II (S/G)	37	STATION OFFICER
17	TOPAZ	38	FIRE OFFICER
18	VALVE CONTROLLER	39	WELDER
19	CARPENTER	40	MATE
20	CARPENTER H.S.	41	JR. ENGINEER (ELEC) MARINE
21	CHARGEHAND	42	DRAFTSMAN

Sr. No.	Name of Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether selection or non-selection post	Upper Age limit for direct recruitment (in years)	Educational and other qualification required for direct recruitment	Whether (a) Age (b) Educational qualification (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in years)	Methods of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of recruitment by promotion/absorption/deputation/ transfer, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Khalasee (Marine)	6	IV	20900-43600	Selection	30 yrs.	1. S.S.C.E. or equivalent from recognised institute. 2) Ability to carry 50 kgs. of cover weight. 3. Good physique for carrying out manual work. 4.Ability to swim.	Age : No. Qual.: as indicated at item No. 3 and 4 of col. No. 8	1 year for direct recruits. No probation for others.	By transfer through selection of only Male Khalasees from all the departments or equivalent categories in equivalent scale of all the department of MPT subject to fulfillment of condition in col . No. 8 at sr. no. 3 & 4 failing which by direct recruitment.	By transfer through selection from Male Khalasees or equivalent categories from all the department in equivalent scale with two years regular service in that grade.	

1	2	3	4	5	6	7	8	9	10	11	12	13
2	Seaman	57	IV	21800-50200	Selection	30 years	Essential: 1. S.S.C.E. or equivalent from a recognised institution. 2. Ability to swim. 3. Physical fitness, stamina for manual work. 4. Basic Seamanship course of 3 months duration from a recognised Maritime School.	Age : No. Qual.: as indicated at item No. 2 and 3 of col. No. 8	1 year for direct recruits. No probation for others.	Promotion from the categories specified in Col. No. 12, failing which by direct recruitment.	By promotion from Khalasee of Marine Dept. (common seniority irrespective of pay scale) with one year of regular service in the grade subject to (in all cases) their having aptitude for seamanship as certified by Deputy Conservator/MPT failing which by inviting applications from eligible and willing class IV employees of other department.	
3	Greaser	21	IV	22300-51000	Selection	30 years	1. Pass in S.S.C.E. or equivalent. 2. Ability to swim. 3. Basic training or ITI in Diesel Mechanic./Fitter Trade	Age : No. Qual.: No.	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	By inviting willingness from Seaman working on Crafts who has put in not less than two years regular service in that grade.	
4	Cassab	1	III	25200-59600	Selection	35 years	1. S.S.C.E. or equivalent. 2. Should have basic knowledge of stores, spares and tools.	Age : No. Qual.: (as indicated at item No. 2 in Col. No. 8.	1 year for direct recruits. No probation for others.	By promotion, failing which by direct recruitment.	From Greaser with 2 years experience in the grade failing which from Seaman with 3 years regular service in the grade failing which by transfer from Leadsman.	
5	Driver-II	12	III	27400-70500	Selection	40 years	1. SSCE or equivalent 2. Must possess 2nd Class Engine Driver's (Motor) OR equivalent under Inland Vessel Act.	Age : No. Qual.: (as indicated at item No.2 in Col. No. 8.	1 Year	By promotion failing which by direct recruitment.	From Greaser with one year experience in the grade	

1	2	3	4	5	6	7	8	9	10	11	12	13
6	Driver-I	9	III	29600-81100	Selection	45 years	1. Must pass departmental practical & aptitude test. 2. Must possess 1st Class Engine Driver's (Motor) Certificate OR equivalent under Inland Vessel Act.	Age : No. Qual.: (as indicated at item No. 2 in Col. No. 8.	1 year for direct recruits. No probation for others.	By promotion failing which by direct recruitment.	From Driver-II with one year experience in the grade failing which Greaser with two years experience in the grade.	
7	Licensed Driver	14	III	36500-88700	Selection	45 years	1. S.S.C.E. or equivalent. 2. Must possess 1st Class Engine Driver's (Motor) OR equivalent under Inland Vessel Act. 3. 5 years experience as Driver-I	Age : No. Qual.: (as indicated at item No. 2 in Col. No. 8.	1 year for direct recruits. No probation for others.	By promotion, failing which by direct recruitment.	From Driver-I with 2 yrs service in the grade failing which by combined service of Driver-I & II with 2 yrs service in the grade failing which by Driver II with 3 years service in the grade failing with by Greaser with 5 yrs service in the grade.	
8	Asst. Engineer (Marine)	3	II	40000-140000	Selection	40 years	(A) (1) S.S.C.E. or equivalent. (2) Sea Going Engine Driver's Certificate or equivalent. OR Class IV certificate issued by Ministry of Transport India or Common Wealth Countries having Common Wealth Validity. (3) Minimum 2 yrs. experience in Engine Room of crafts with Engine power of 1000 BHP and above. (B) Must pass the departmental practical and aptitude test.	Age : No. Qual.: 1. In case of categories mentioned at item No. 1 of col. No. 12, qualification A (2 & 3) & B = Yes. 2. In case of category at item No. 2 of col. No. 12, qualification A = No and B of Col. No. 8 = Yes.	2 years	By promotion, failing which by deputation and failing which by direct recruitment.	1. Licensed Driver with 1 year experience in the grade or Driver-I with 3 yrs. experience in the grade or Driver-II with 4 yrs. experience in the grade. OR Greaser with 5 yrs. experience in the grade failing which 2. Junior Engineer Electrical (Marine) with 10 yrs. experience in the grade with Diploma in Electrical Engineering.	

1	2	3	4	5	6	7	8	9	10	11	12	13
9	Quarter Master	5	III	25200-59600	Selection	40 years	1. S.S.C.E. or equivalent. 2. Must pass Departmental Practical aptitude test.	Age : No. Qual.: (as indicated at item No. 2 in Col. No. 8.	1 Year	By promotion, failing which by direct recruitment.	From Seaman (Flotilla) with one year experience in the grade	
10	Serang (Craft)	6	III	27400-70500	Selection	40 years	1. SSCE or equivalent 2. Must possess Serang (Craft) Certificate under Inland Vessel Act.	Age : No. Qual.: (as indicated at items No. 2 in Col. No. 8.	1 year for direct recruits. No probation for others.	By promotion, failing which by direct recruitment.	From Quarter Master with one year experience in the grade failing which Seaman (Flotilla) with 2 yrs experience in the grade.	
11	Inland Master-II	3	III	29600-81100	Selection	45 years	1. SSCE or equivalent 2. Must possess 2nd Class Master's Certificate under Inland Vessel Act. 3. Must pass departmental practical boat handling and aptitude test.	Age : No. Qual.: Yes (as indicated at item No. 2 & 3 in Col. No. 8.	1 year for direct recruits. No probation for others.	By promotion failing which by direct recruitment.	From Serang (Craft) with one year experience in the grade failing which Quarter Master with one year experience in the grade failing which Seaman flotilla with 2 years' service in the grade. .	
12	Inland Master-I	6	III	36500-88700	Selection	45 years	1. SSCE or equivalent 2. Must possess 1st Class Master's Certificate under Inland Vessel Act. 3. Must pass departmental practical tug handling and aptitude test.	Age : No. Qual.: Yes (as indicated at item No. 2 & 3 in Col. No. 8.	1 year for direct recruits. No probation for others.	By promotion failing which by direct recruitment.	From Inland Master-II with one year experience in the grade failing which Serang (Craft) with one year experience in the grade failing which Quarter Master with one year experience in the grade and failing which Seaman (Flotilla) with 2 years experience in the grade.	

1	2	3	4	5	6	7	8	9	10	11	12	13
13	Lascar	18	IV	21800-50200	Selection	40 years	1. SSC or equivalent from recognised institution. 2. Ability to swim. 3. Physical fitness, stamina for manual work.	Age: No (For the categories of Signal Messenger & Khalasees of other departs. Qualification as indicated in item No. 2 & 3 of Col. No. 8)	1 year for direct recruits. No probation for others.	Transfer/Promotion failing which by direct recruitment.	Transfer from the categories of Seaman on seniority basis by giving option, failing which by promotion from khalasees of Marine Department with one year experience in the grade, failing which Signal Messenger with one year experience in the grade and failing which khalasees of other department with 2 years experience in the grade.	
14	Tindel (Shore Gang)	6	III	25200-59600	Selection	45 years	1. S.S.C.E. or equivalent. 2. Must have 6 yrs. experience in Shoregang.	Age : No. Qual.: Yes (as indicated at in Col. No. 12.	1 Year	By promotion, failing which by direct recruitment.	From Lascar (Shore Gang) with 2 yrs. experience in the grade.	
15	Serang (Harbour)	4	III	17700-44600	Selection	45 years	1. S.S.C.E. or equivalent. 2. Must have 10 yrs. experience in Shoregang.	Age : No. Qual.: No (Experience: as indicated in Col. No.12.)	1 year for direct recruits. No probation for others.	By promotion, failing which by direct recruitment.	From Serang II (Shore Gang) with 2 yrs. experience in shoregang, failing which Tindel (Shore Gang) with 2 yrs. experience in shoregang.	
16	Serang II (Shore Gang)	4	III	25200-59600	Selection	45 years	1. S.S.C.E. or equivalent. 2. Must have 8 yrs. experience in Shoregang.	Age : No. Qual.: No (Experience as indicated in Col. No. 12.)	1 year for direct recruits. No probation for others.	By promotion, failing which by direct recruitment.	From Tindel (Shore Gang) with 2 yrs experience in shoregang.	
17	Topaz	1	IV	21800-50200	Selection	35 years	Essential : 1. VII Std. pass from a recognised institution. 2. Good physique, stamina required for manual work. 3. Ability to swim.	Age : No. Qual.: As indicated at item No. 2 & 3 in Col. No. 8.	1 year for direct recruits. No probation for others.	Promotion by selection from the categories specified in Col. No. 12 subject to fulfillment of conditions specified in Col. No. 9 failing which by deputation and failing which by direct recruitment.	Promotion from sweepers (Marine Dept.) with one year experience in the grade failing which sweeper/sanitary sweeper of all other depts. of Port having 2 yrs. service in the grade.	

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18	Valve Controller	1	IV	21800-50200	Selection	35 years	1. S.S.C.E. or equivalent from recognised institution. 2. Able bodied. Aptitude for work.	Age : No. Qual.: Minimum Vth Std. pass, able bodied and aptitude for work.	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	From Topaz/Khalasee/ Sweeper of Marine Department with 2 yrs. service in respective grade subject to qualification as indicated in Col. No. 9.	
19	Carpenter	1	III	25200-59600	Selection	35 years.	1. National Apprentice Certificate in the trade of Carpentry with 2 yrs. experience OR 2. I.T.I. In the trade of carpentry with 4 yrs. experience as helper in any workshop. All candidates are required to pass departmental trade test.	Age: No Qual: No	1 year for direct recruits. No probation for others.	Promotion failing which by transfer failing which by direct recruitment.	From Asst. Carpenter with 2 yrs. experience in the grade failing which by transfer of Carpenter with 2 years experience from other department	
20	Carpenter H.S.	1	III	27400-70500	Selection	35 years.	1. National Apprenticeship certificate in the trade of Carpenter with atleast 4 years experience OR 2. ITI in the trade of Carpentry with six years' experience. All candidates are required to pass departmental test.	Age: No Qual.: No	1 year for direct recruits. No probation for others.	Promotion failing which by transfer failing which by direct recruitment.	Carpenter with 2 years experience failing which by transfer of Carpenter H.S. with 2 years experience from other Department.	

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21	Chargehand	1	III	29600-81100	Selection	35 years	1. SSCE or equivalent and National Apprenticeship certificate in the trade of Carpentry. 2. Must be able to distribute work. Programme for execution of work and exercise control over the workman. 3. 3 yrs. experience as Carpenter in any carpentry workshop. 4. Must have knowledge of Seamanship & one year experience in repairs and maintenance of floating vessels and accessories.	Age : No Qual.: No	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	Promotion from Carpenter H.S. with one year experience in the grade	
22	Asst. Marine Foreman	1	III	29600-81100	Selection	40 years	3 yrs. Diploma in Mechanical Engg. with experience in repairs of Marine crafts & floating vessels.	Age : No Qual.: No	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	From Chargehand with one year experience in the grade	
23	Painter	1	III	25200-59600	Selection	35 yrs.	1. SSCE or equivalent. 2. Trade Test.	Age: No Qual : No	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	From Asst. Painter from other department with 2 yrs. experience in the grade.	
24	Leadsman	1	III	25200-59600	Selection	40 years	1. SSCE or equivalent. 2. Good Physique. 3. Ability to swim.	Age : No. Qual : Yes (As indicated at item No. 2 & 3 of Col. No. 8). Edu. Qual. Relaxable upto Std. VIII.	1 year for direct recruits. No probation for others.	By Promotion failing which by direct recruitment.	Promotion by obtaining willingness from Seaman with one year experience in the grade failing which Khalasees of Marine Dept. with two years experience in the grade failing which from Fireman/peon of Marine Dept. with two years experience in the grade failing which khalasees of other departments with 3 years experience in the grade.	

(Approved vide BB No. 121 dated 16/11/2021)

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25	Survey Recorder	2	III	27400-70500	Selection	40 years	1. XIIth Std. with Physics and Maths. 2. Having SR/III certificate or Basic 'Q' certificate from National Hydrographic School of Indian Navy and must have knowledge of recording hydrographic survey data with 5 yrs. experience.	Age : No. Qual : As indicated in Col. No. 12.	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	From Leadsman with 4 yrs. experience having knowledge of recording hydrographic survey data.	
26	Asst. Marine Surveyor	4	III	29600-81100	Selection	45 years	1. XII Std. with Physics & Maths. 2. Holding SR-II Certificate or basic "Q" course certificate or Civilian Hydrographic Officers (Civ-H) certificate from National Hydrographic School, Indian Navy having 7 yrs. experience in Hydrographic Surveying field including Draftsmanship experience.	Age: No Qual.: as indicated in Col. No. 12	1 year for direct recruits. No probation for others.	By promotion failing which by direct recruitment.	From Survey Recorder holding SR-III Certificate/Basic Q. OR Civilian Sub-ordinate Staff Course Certificate from Indian Navy. Atleast 3 yrs. experience as Survey Recorder and 2 yrs. practical knowledge of Draftsmanship in Marine Survey Section certified by sectional head/competent Authority, failing which from Draftsman having SR-III Certificate OR Civilian Subordinate Staff Course Certificate from Indian Navy. Atleast 4 years experience as Draftsman and 2 years practical experience in Marine Survey Section certified by sectional head/competent Authority is essential .	

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27	Dy. Marine Surveyor	1	II	40000-140000	Selection	45 years	1) XIIth Std. with Physics and Maths 2) SR-I Certificate or PO SR 'Q' Course Certificate from Indian Navy. Essential : Experience of 10 yrs. in Hydrographic Survey./Dredging OR Diploma in Civil Engineering with 12 yrs. experience in Hydrographic Surveying and Dredging in a PSU/Govt. Dept./Major Port.	Age : No. Qual : As indicated in Col. No. 12.	2 years	By promotion failing which by deputation and failing both by direct recruitment.	From Asst. Marine Surveyor holding Basic 'Q' Course Certificate or Civilian Hydrographic Officers (Civ. - H) Course certificate from Indian Navy. Atleast 4 yrs. experience in preparation of hydrographic charts and knowledge of hydrographic survey is essential, out of which min. 2 yrs. experience should be as Asst. Marine Surveyor failing which from Asst. Marine Surveyor holding SR III course certificate/Civilian Subordinate course certificate from Indian Navy. Minimum 10 years experience in carrying out Hydrographic Survey and preperation of Hydrographic chart in Marine Survey Section is essential. Must pass departmental aptitude and practical test	

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28	Radio Technician	1	III	29600-81100	Selection	40 years	a) Diploma in Electronics Engineering Or XII th Or equivalent from a recognised Institute with 3 yrs. experience in marine electronics field. b) (i) Trade Certificate issued by the Army/Navy/Indian Air Force as wireless Mechanic and Operator Gr. I or Radio Wireless Mechanic Grade Class I OR ii) Two yrs. Radio Servicing/ Mechanical Engineering Trade Certificate issued by the ITI/IES/ any other institutions affiliated with the above institution. OR iii) Radio Mechanic Certificate issued by the State Govt. Technical Board/ any other institution recognised by the State/Central Govt. EXPERIENCE : d) 3 yrs. experience in repairing/ servicing of electronic/wireless electrical gadgets such as sound star receivers, recorders, amplifiers, etc. Preference will be given to those having practical experience in repairing/ servicing of VHF sets. Walkie Talkie sets, echo sounder, R/T/WT Marine Transmitters and receivers and other allied marine electronic equipments	Qual : N.A.	1 year	Direct recruitment	N. A.	
29	Signal Messenger	4	IV	20900-43600	Selection	40 years	SSCE or equivalent and able bodied.	N.A.	1 year	Direct recruitment	-	
30	Signaller cum RTO	4	III	29600-81100	Selection	40 years	(i) XIth Std. examination or equivalent with Mathematic as optional subjects. (ii) Must possess restricted Telephone Operator's Certificate or Inland (Maritime) Radio Telephone Operator's certificate examination conducted by the Ministry of Communications, New Delhi OR Must possess GMDSS course (Global Maritime Distress Safety System) conducted by Ministry of Communications, New Delhi. (iii) 3 yrs. experience in Signalling and Communication. Weightage will be given to verbal communication skills in English.	Age : No Qual : As indicated at item No. 1 & 2 in Col. No. 8.	1 year for Direct Recruits. No probation for others	Transfer failing which by direct recruitment	Transfer from analogous post failing which by promotion from other willing departmental candidates irrespective of scales.	

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31	Head Signaller cum RTO	1	III	29600-81100	Selection	40 years	(i) XIIth Std. examination or equivalent with Mathematic as optional subjects. (ii) Must possess restricted Telephone Operator's Certificate or Inland (Maritime) Radio Telephone Operator's certificate examination conducted by the Ministry of Communications, New Delhi OR Must possess GMDSS course (Global Maritime Distress Safety System) conducted by Ministry of Communications, New Delhi. (iii) 10 yrs. experience in Signalling and Communication. Weightage will be given to verbal communication skills in English.	Age : No Qual : As indicated at item No. 2 in Col. No. 8.	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	From Signaller-cum-RTO with 5 yrs. experience in the grade.	
32	Fireman	6	IV	22300-51000	Selection	30 years.	1. SSCE or equivalent. 2. Should be atleast 165 cms. in height, 50 kgs. in weight and with minimum chest of 82 cms. with minimum expansion of 5 cms. Physical fitness essential. 3. Ability to swim	Age : No Qual : as indicated at item No. 2 & 3 in Col. No. 8.	1 year for direct recruits. No probation for others.	By promotion failing which by direct recruitment.	All analogous posts of all depts in the pay scale of Rs. 13500-27400 (Pre-Revised) (Revised Rs. 20900-43600) with 2 years experience in the grade subject to fulfillment of condition in Col. No. 9. The selected candidates should undergo training in basic fire fighting before being absorbed in the post.	
33	Leading Fireman	6	III	24200-58600	Non selection	35 years.	SSCE or equivalent and minimum 5 yrs. service in fire organisation. Ability to swim	No.	1 Year	By promotion failing which by direct recruitment.	Fireman with 2 yrs. experience in the grade.	

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34	Driver Operator	3	III	25200-59600	Selection	40 years	1. SSCE or equivalent. 2. Must possess a heavy driving licence and minimum 3 yrs. experience in driving heavy vehicles.	Age : No Qual : As indicated at item No. 2 in Col. No. 8.	1 year for direct recruits. No probation for others.	Promotion subject to passing departmental driving test, failing which by direct recruitment.	Leading Fireman possessing Heavy Driving Licence with one year experience in the grade failing which Fireman subject to possessing Heavy Driving Licence with 2 years experience in the grade failing which by transfer through selection from Motor Vehicle Drivers of all the departments of MPT .	
35	Sr. Driver Operator	2	III	27400-70500	Selection	35 yrs.	1. SSCE or equivalent. 2. Must possess Heavy vehicle Driving licence, with 5 yrs. experience on heavy vehicles. 3. should be able to operate fire pumps.	Age : No. Qual : As indicated at item No. 2 & 3 in Col. No. 8.	1 year for direct recruits. No probation for others.	By promotion failing which by direct recruitment.	From Driver Operator with 5 yrs. experience on heavy vehicles.	
36	Sub-Officer	6	III	27400-70500	Selection	35 yrs.	XII th or equivalent and should have successfully undergone Sub-Officer's Course conducted by National Fire Service College Nagpur. Must possess First Aid Course Certificate from any recognized institution with 5 years experience in Fire Brigade. Must possess heavy motor driving licence. Ability to drive Fire Tender	Age : N.A. Qual ; Yes.	1 year for direct recruits. No probation for others.	By promotion from the categories specified at col.no.12 , failing which by direct recruitment.	From Leading Fireman/Fireman with two years experience in the grade failing which Sr. Driver Operator/Driver Operator with two years experience in the grade	
37	Station Officer	1	III	32500-83800	Selection	40 years	1) XIIth Std. or equivalent. 2) should have successfully undergone the Station Officers & Instructors course conducted by National Fire Service College Nagpur. Must possess First Aid Course Certificate from any recognized institution. Not less than 5 yrs. experience as Sub-Officer or in equivalent supervisory capacity in a major fire organisation, (with Marine background). Must possess heavy motor vehicle driving licence (valid).	Age : No Qual : As indicated at item No. 2 of Col. 8 and Exp. As indicated Col. No. 12	1 year for direct recruits. No probation for others.	Promotion failing which by direct recruitment.	Sub-Officer with two years experience in the grade failing which Leading Fireman with two years experience in the grade failing which Sr. Driver Operator with two years experience in the grade failing which Driver Operator with two years experience in the grade .	

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38	Fire Officer	1	II	40000-140000	Selection	45 years	1) B.E.(Fire) Post Graduate Degree issued by National Fire Service College, Nagpur OR 2) B.Sc Degree with Physics, Chemistry & Mathematics with minimum experience of 5 years as Dy. Fire Officer/Station Officer in a reputed Organisation preferably with Marine background. OR 3) Candidate should possess graduateship of Institution of Fire Engineering (IFE). India OR 4) Associate Member of the Institution of Fire Engineer (UK). Essentials: Must also possess First Aid Course Certificate from any recognized institution & Heavy Motor Driving Licence (valid)	Age : No Qual : As indicated in Col. No. 12	2 years	Promotion failing which by deputation and failing both by direct recruitment.	From Station Officer with 5 years experience possessing Divisional Officers Course, diploma of the National Fire Service College, Nagpur. Must also possess First Aid Course Certificate from any recognized institution & Heavy Motor Driving Licence (valid) failing which by Sub Officer with 10 years experience in the grade possessing Divisional Officers Course, diploma of the National Fire Service College, Nagpur. Must also possess First Aid Course Certificate from any recognized institution & Heavy Motor Driving Licence (valid)	
39	Welder	1	III	25200-59600	Selection	35 years	i) National Apprenticeship Certificate in a trade of Welder with 2 yrs. experience in any Mechanical W/Shop. OR ii) ITI in a trade of Welder with 4 yrs. experience in any Mechanical Workshop. All candidates are required to pass departmental trade test.	No	1 year for direct recruits. No probation for others.	By promotion failing which direct recruitment.	Asst. Welder from Engineering Mechanical Department with two years experience in the grade.	
40	Mate	1	III	36500-88700	Selection	40 years	XII Std. or equivalent. Petty Officer from Indian Navy (Seamanship/Survey Branch) or equivalent.	Age : No. Qual : No.	1 year for direct recruits. No probation for others.	By promotion failing which by direct recruitment.	From Junior Engineer(Electrical) Marine Dept. with 10 yrs. Experience in the grade.	

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41	Jr. Engineer (Electrical) Marine	4	III	32500- 83800	Selection	35 years.	1. Three years diploma in Electrical Engineering. 2. Not less than 3 yrs. experience after acquiring the Diploma.	Age : No. Qual : No for Asst. Marine Foreman	1 year for direct recruits. No probation for others.	By promotion failing which by transfer failing which by Direct recruitment.	From Asst. Marine Foreman with one year experience in the grade failing which from Jr. Engineer (elect) from CME department failing which by Direct recruitment.	
42	Draftsman	1	III	27400- 70500	Selection	35 years.	3 yrs. Diploma Course in Civil Engineering. OR ITI in the trade of Draftsman with 2 yrs. working experience as Draftsman.	Age : No. Qual : as indicated at Col. No 8	1 year for direct recruits. No probation for others.	By transfer failing which by Direct recruitment.	Eligible candidate from other department failing which by direct recruitment.	

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